Undergraduate Student Research Initiative
Final Report Form

Notes:
- Conference expenses and final reports must be submitted within 30 days of return from travel.
- Project expenses must be submitted by September 15th. Project final projects reports are due September 30 or 30 days after project completion.
- Failure to submit a final report may render both the student and faculty mentor ineligible to participate in future USRI funding competitions.
- Students should complete and forward the Student Report to their faculty mentor to complete the Mentor Report. Both reports should be submitted together as a single document.
- Completed Final Reports should be sent to **research@macewan.ca**

Student Name:_____   Student #: _____

Phone Number:_____   Email: _____

Project #:_____

Mentor Name: _____

Award Type (Project/Dissemination): _____

Amount Awarded ($):_____   Amount Expended ($): _____

STUDENT REPORT
Overview (150 words maximum)
Provide a brief description of all activities that were undertaken for this project or dissemination event. Address the *who, what, when, where, and how?* You may wish to describe your main roles and responsibilities during the activity.

Activity Outcomes (150 words maximum)
Provide a plain language summary of your main outcomes.

[Empty text box]

For Dissemination activities, you may wish to discuss the results of your presentation, including feedback received from the audience, results of any judging that took place, etc.

For Project activities, you may wish to discuss your main findings. Include explanations of any deviations from your project plan.

Learning Outcomes (250 words maximum)
Describe what you learned from participating in this activity. Was it what you expected – why or why not? You may wish to discuss developing new skills, expanding your professional network, exploring future careers, engaging with industry or the community, etc.

[Empty text box]

MENTOR REPORT
Supervisor Statement (250 words)

Note: Mentors are advised to review student responses prior to completing this section.

Please describe the USRI grant experience for both yourself and your student. You may wish to include student development as Highly Qualified Personnel, curriculum development, etc. You may also wish to provide additional details to the student section regarding their roles, activity objectives met/not met, learning outcomes, etc.