

OPEN SESSION

Tuesday, March 19, 2019

5:00 – 8:00 p.m.

Room 9-201, CCC

Minutes**Chair:** Deborah Saucier**Vice-Chair:** Raymond Baril

Present:	Nina Bernstein	Robert Irwin	Kathleen Miller
	Karen Buro	Shahidul Islam	Susan Mills
	Sarah Copland	David Johnson	Craig Monk
	Debbie Couves	Dave Kato	Peter Myhre
	Nancy Digdon	Jackie Kent	Albena Pergelova
	Pam Farvolden	Kari Krell	Raina Rudko
	Lucio Gelmini	Tamara Lane	Melike Schalomom
	Bob Graves	Annetta Latham	Masoud Shadnam
	Emily Gryba	Fred McGinn	Josh Toth
	Krista Hanscomb	John McGrath	Andrea Wagner
	Kimberley Harcombe	Debbie McGugan	Lindsey Whitson
	Catherine Hedlin	David McLaughlin	Randi Ziorio Dunlop
	Kevin Hood	Heather McRae	

Regrets: Allan Gilliland
Tamara LaneWanda Costen
Lindsey Whitson

Travis Hatt

Guests/Speakers: Roxanne Tootoosis, Indigenous Knowledge Keeper, kihêw waciston
Rose Ginther Associate Dean, Faculty of Fine Arts and Communications
Robert Andruchow, Chair, Department of Art and Design
Calin Anton, Chair, Committee on Admission and Transfer
Dawn Sadoway, Chair, Academic Planning and Priorities Committee
Craig Gnauck, Chair, Student Services Committee
Myrna Khan, Vice President, University Relations

Resources: Gina DeVeaux, Director, University Governance
Elizabeth Hay, Governance Assistant

Deborah Saucier, Chair, General Faculties Council, presented ceremony protocol to Roxanne Tootoosis, Indigenous Knowledge Keeper, kihêw waciston, and requested a blessing for the meeting. R. Tootoosis led a ceremony and prayer in Plains Cree and in English.

1.0 Call to Order

The meeting of General Faculties Council was called to order at 5:08 p.m.

2.0 Declarations of Conflict

No conflicts were declared.

3.0 Approval of Agenda

GFC-01-03-19-2019

Moved by D. McLaughlin and seconded by K. Buro that the General Faculties Council approve the March 19, 2019 open meeting agenda as presented. Carried

4.0 Approval of Consent Agenda

GFC-02-03-19-2019

Moved by D. Kato and seconded by H. McRae that the General Faculties Council approve the items on the consent agenda (noted below) as presented. Carried.

4.1 GFC Executive Committee Minutes, March 5, 2019

4.2 PSLA Update

4.3 Faculty of Nursing Curriculum Changes

5.0 Approval of AGC Open Minutes

5.1 January 22, 2019 AGC Minutes

GFC-03-03-19-2019

Moved by A. Latham and seconded by K. Hood that the General Faculties Council approve the open session minutes for the January 22, 2019 meeting as presented. Carried.

6.0 President's Report

Deborah Saucier, President of MacEwan University, reported on the following:

Provincial Election Call

- The provincial election will be held on April 16; the next GFC meeting will take place the following week so as not to interfere
- Rules are very strict regarding using any university resources for supporting any political party during the election period (no social media, University space cannot be used for political events, University email cannot be used to send campaign information, etc.)
- Any issues can be brought to Myrna Khan's attention

General Faculties Council and the Marshall Report

- The Marshall Report includes 30 recommendations on how to transition from the previous Academic Governance Council to the newly legislated General Faculties Council
- D. Saucier guided the Council through a presentation on the changes to possibly be adopted
- Faculty and School Councils will be recognized as standing committees of the GFC, each with similar Terms of Reference, noting that legislation does not provide for local variance. She added that a next step would be to dissolve the current GFC and reconstitute it with new membership on September 1, 2019 to adhere to the PSLA
- in the new GFC there is no allocation for alumni, nor professional resource faculty; however, in Article 25 there is some flexibility to add additional members to the GFC; the addition of extra members would also mean the faculty representation on the GFC would expand as well
- there would be core committees going forward in the 19/20 year with next year being an opportunity to examine the needs of the GFC and to build and populate new committees in a deliberate way
- the Office of University Governance would be the returning officer for upcoming elections and IAP would manage the process as in previous years

Discussion:

- A Council member inquired about impact on the Research Ethics Board, and noted it was a somewhat independent body, so may require a membership separate from the GFC
- A Council member noted that there was a recommendation for MacEwan to have a council on student affairs, if constituted, would be the first University in the act to do so
- C. Monk noted that promotion & tenure would continue to be a negotiated item in the Faculty Collective Agreement
- C. Monk noted that student discipline would involve a tribunal of the Board that also includes academic voices and would be the final say on disciplinary matters

7.0 Provost's Report

Craig Monk, Provost and Vice-President Academic, reported on the following:

Presidential Search:

- The Board will approve the composition of the search committee, and membership will include a member from the GFC
- The Board Chair will announce full terms of reference, timelines, and a decision on who will be the acting president during the transition

Administrative Search Updates:

- Dean of Library search is bringing two of the three candidates to campus this week
- Associate Vice-President Research - Applicant list will be reviewed by the hiring committee before the end of March, with interviews to occur in April or May (goal to hire by September)
- The Faculty of Arts and Science will search for their Dean, right now the search committee is being assembled
- Sharon Hobden is the Interim Dean of Nursing, and the search for a new Dean will start shortly
- Discussion: A council member asked if the budget for such searches could support the meeting of candidates at airports; C. Monk replied that the University has tried different methods to interview candidates and having that meeting of all shortlisted candidates ensures that any candidate brought to campus is viable.

Tenure-Track to Sessional Ratio

- On-going project to ensure there is a better ratio between Tenure-Track and Sessional instructors; currently the ratio is at 52% overall, filling new positions that are posted would mean attaining or surpassing 60%

Sessional Extended update

- Currently at MacEwan, there are a total of 70 sessional extended appointments

Governance Slot

- One of the least used instructional time slots is between 3 to 6pm on Mondays; it is the idea to not formally schedule teaching across the University to give a consistent time for governance issues and faculty meetings
- If a faculty member is on GFC in the next year and they have already set their teaching schedule, they are asked to speak to their Dean to resolve any conflicts

GFC-04-03-19-2019

Moved by K. Hood and seconded by R. Ziorio Dunlop that the General Faculties Council approve of using a standard time slot for governance activities, from 3pm to 6pm on Mondays in the 2019/2020 academic year. Carried.

8.0 Committee Reports

8.1 Academic Planning and Priorities

D. Sadoway, Chair of the Academic Planning and Priorities Committee presented items 8.1.1 (Bachelor of Fine Arts Proposal) and 8.1.2 (Terms of Reference Amendment) for approval.

8.1.1 Bachelor of Fine Arts Proposal

GFC-05-03-19-2019

Moved by D. Kato and seconded by H. McRae that the General Faculties Council approve the Bachelor of Fine Arts proposal, effective Fall 2021, as presented. Carried.

Discussion:

- Council members noticed that there were courses that seemed to overlap with courses already offered in other areas, and questioned whether courses in other disciplines could be used for the fulfilment of the BFA degree curriculum needs
- R. Ginther responded that FFAC would be examining the most efficient ways to offer classes moving forward. She added that while the classes have already been developed and are running for first and second year (diplomas), the third- and fourth-year classes will be developed and FFAC will consider collaboration.

8.1.2 Terms of Reference Amendment

GFC-06-03-19-2019

Moved by B. Irwin and seconded by K. Buro that the General Faculties Council approve the revisions to the Academic Planning and Priorities Committee Terms of Reference, as presented. Carried.

8.2 Committee on Admissions and Transfer

C. Anton, Chair, Committee on Admissions and Transfer, presented items 8.2.1 (Bachelor of Fine Arts Admission Requirements), 8.2.2 (Bachelor of Psychiatric Nursing Admission Requirements), 8.2.3 (Diploma of Psychiatric Nursing Admission Requirements), 8.2.4 (English Language Proficiency Requirements) and 8.2.5 (Terms of Reference Amendment) for approval.

8.2.1 Bachelor of Fine Arts Admission Requirements

GFC-07-03-19-2019

Moved by D. McLaughlin and seconded by B. Irwin that the General Faculties Council approve the proposed Bachelor of Fine Arts admission requirements, as amended. Carried.

8.2.2 Bachelor of Psychiatric Nursing Admission Requirements

GFC-08-03-19-2019

Moved by F. McGinn and seconded by P. Myhre that the General Faculties Council approve the unchanged admission requirements for the Bachelor of Psychiatric Nursing program for 2020. Carried.

8.2.3 Diploma of Psychiatric Nursing Admission Requirements

GFC-09-03-19-2019

Moved by K. Buro and seconded by Raina that the General Faculties Council approve the unchanged admission requirements for the Psychiatric Nursing Diploma program for 2020. Carried.

8.2.4 English Language Proficiency Requirements Amendment

GFC 10-03-19-2019

Moved by P. Myhre and seconded by M. Schalomon that the General Faculties Council approve the EIKEN Test in Practical English Proficiency be accepted as an English language proficiency test for all undergraduate programs at MacEwan University, with a grade of 1, with the exception of Bachelor of Science in Nursing, Psychiatric Nursing Diploma and Therapist Assistant Diploma – Speech Language Pathologist Assistant Major, effective 2020-2021 academic year. Carried, noting 3 oppositions.

Discussion:

- Council members noted that the EIKEN test was not universally accepted by other institutions in Alberta and that the overall use of this test might not attract the students that will be successful at MacEwan; I. Bica noted that diplomas and certificates previously used this as a standard admission test, and that the test overall, according to research, meets current admission standards.
- Council members asked about the exclusion of certain programs from this specific English requirement; D. Saucier responded that there are professional standards that certain programs adhere to, and EIKEN is not a test that is accepted by those certifying bodies

8.2.5 Terms of Reference Amendment

GFC-11-03-19-2019

Moved by F. McGinn and seconded by D. Kato that the General Faculties Council approve the revised Terms of Reference for the Committee on Admissions and Transfer as presented. Carried.

8.3 Student Services Committee

8.3.1 Focus Statement

C. Gnauck, Chair of the Student Services Committee presented the 2018-19 Student Services Committee Focus Statement for information.

8.3.2 Student Success Outline of Measures

GFC-12-03-19-2019

Moved by D. McLaughlin and seconded by L. Gelmini that the General Faculties Council approve the Outline of Measures (Part One only). Carried.

C. Gnauck presented the Student Success Outline of Measures, noting that the document presented was a first attempt at developing a foundational process using reports and data that is already collected.

Discussion:

- A Council member was not convinced that the reports presented would measure success; D. Saucier responded that the Ministry of Advanced Education has asked MacEwan to define these measures and noted that MacEwan is one of the only Universities that has no minimum definition of success. She added that if MacEwan starts to report on this data, it can benchmark the data and, in subsequent years, show that MacEwan is meeting markers to be eligible for additional funding based on this definition.

9.0 Faculty/ School Councils

9.1 Faculty of Fine Art and Communications

9.1.1 Graphic Design Diploma Proposal

R. Ginther, Associate Dean of the Faculty of Fine Arts and Communications introduced R. Andruchow, Chair, Department of Art and Design to present this item.

GFC 13-03-19-2019

Moved by K. Buro and seconded by M. Schalomon that the General Faculties Council approve the Graphic Design Diploma proposal as presented, effective July 1, 2020. Carried.

R. Andruchow noted that the three-year Graphic Design Proposal was approved in 2016 and the Bachelor of Design was approved last year. He added that the Ministry informed them that MacEwan can't change a three-year diploma into a two-year diploma without a formal application. He continued that all the work for this proposal was completed, including an industry demand assessment, market and job scan and that this two-year diploma would allow for a diploma exit, or would allow students to complete their degree.

A Council member asked if there would be options for past graduates to come back to complete their degrees; R. Andruchow answered that it would depend on each student's prior learning, but that it seemed on average it would take approximately 39 credits for students who had previously graduated to finish with a Bachelor of Design.

10.0 Policy

10.1 MacEwan University Alumni Association Charter Policy

M. Khan, Vice President University Relations presented the MacEwan University Alumni Association Charter Policy by providing a verbal update to the presentation circulated with the agenda package. M. Khan noted that MacEwan is in a unique position, as there are over 77,000 alumni and that 70% of alumni stay in the Edmonton area.

A Council member asked where the financing for this initiative come from; M. Khan responded that University Relations would support the functions for the time being, but that there might be an opportunity to support this function through fundraising in the future.

11.0 Question Period

The Council went in-camera at 7:55 p.m. and returned to the regular session at 8:09 p.m.

12.0 Future Agenda Items/Next Meeting

The next meeting is April 23, 2019

13.0 Adjournment

Moved by K. Hood to adjourn the meeting at 8:10 p.m.