

Attendance:
Ex-Officio Members (voting)

President:	Annette Trimbee, Chair		
Provost:	Craig Monk		
VPs:	Maureen Lomas	Lara McClelland	
Deans:	David Danto	Richard Perlow	Lisa Rochman
	Christy Raymond	Melike Schalommon	
AVP, Planning & Analysis & Registrar	David McLaughlin		

Statutory Members (voting)

Students:	Gabriel Ambutong		
Faculty:	Dawn Sadoway GFC Vice-Chair	Katie Biittner	
	Cristina Anton	Alain Beauclair	Eric Legge
	Josh Toth	Melissa Hills	Chris Striemer
	Tina Bott	Kelsey Reed	Gregory Springate
	Paul Chahal	Khalaf Al-jarrah	Francoise Cadigan
	Etayankara Muralidharan	Upinder Sarker	Paul Kerr
	Caroline Foster-Boucher	Kelly Morris	Rose Ginther

Additional Appointed Members (voting)

AVPs:	Craig Kuziemyky	Chandelle Rimmer (Interim)	
General Counsel:	Jason Fung		
GMUFA President:	Bob Graves		
Faculty:	Lucio Gemini	Cristina Ruiz-Serrano	Bill Thompson
	Tiffany Kriz	Robyn Hall	Lun Li
	Mary Asirifi	Alison Pitcher	
Students:	Nhi Phan		
Alumni:	Laura Gilmour		

Quorum: 27
Resource Members (non-voting)

Office of University Governance:	Sumiko Yip, University Secretary	Marco Turlione, Recording Secretary	Agata Lewandowski, Lead Coordinator
	Christian Zukowski		
Absent, with Regrets:	Martin Tucker	Tim Williams	Brendan Boyd
	Cristina Anton	Allan Gilliland	Karen Keiller
	Freja Cartujano	Jim Head	Steph Vasquez
	Andrea Wagner		

MINUTES: OPEN SESSION	
#	Item
1.0	Call to Order
	The Chair called the meeting to order at 3:15 pm, noting that quorum was present.
	1.1 Land Acknowledgement
	M. Muralidharan provided the land acknowledgement.
	1.2 Approval of Agenda and Consent Items (MOTION)
	<p>MOTION#GFC-01-12-18-2023/24: Moved by L. Gelmini and seconded that the General Faculties Council approve the agenda and consent items as presented.</p> <p>Motion Carried.</p> <p>*The consent agenda consistent of the approval of the minutes from the meeting on November 6, 2023, and the GFC EC minutes from October 30, 2023.</p>
2.0	Reports
	2.1 President's Report
	<p>The Chair reported on the following:</p> <ul style="list-style-type: none"> • Need to celebrate our momentum and including the visit from the Premier and governments announcement as a commitment. • Congratulated Dr. Monk on his reappointment as Provost & Vice-President, Academic. • Received Campus Alberta Quality Council (CAQC) audit status. Showcases the great work that GFC and the standing committees are doing. New status allows the institution to control the pace of programs while not jeopardizing the quality. • Currently working on the new budget and focusing on public and private partnerships. • Enrollment numbers are growing and are currently at 13,000 FLEs.
	2.2 Provost's Report
	<p>C. Monk reported on the following:</p> <ul style="list-style-type: none"> • Announcement regarding the appointment of Julie Green as MacEwan's new Registrar effective March 1, 2024. • David McLaughlin is set to retire in March 2024 and his presence on campus will be missed. • There are approximately 50 ads for faculty members, but finding the right candidates can be challenging but need to be creative and patient. • Search is underway for the Dean of the Faculty of Fine Arts and Communications. Received applications from a dozen qualified applicants. • Sabbatical leave for 15 members has been approved and accommodated by the budget, and the quality of the review process of the applications was impressive.

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	Recognition of contributions of Dr. Ken Ristau, Dawn Sadoway's as vice-chair, and recognition of all Deans' work and contributions to the quality assurance process.
2.3	GFC Executive Committee Report
	D. Sadoway reported on the following: <ul style="list-style-type: none"> Committee met on December 11, 2023, and approved the revised version of the Scholarly Activity Committee Terms of Reference. AI2 Working Group final report was presented for information. The committee supported this work and recommended the report for GFC's approval. Received a presentation on the budget, which will later be shared with GFC.
2.3.1	Delegation of Authority for Academic Policies
	D. Sadoway presented the item for information. Highlights included: <ul style="list-style-type: none"> The Office of University Governance (OUG) will conduct a review of the delegation of approval of academic policies to GFC Standing Committees. A similar review of administrative policies was conducted with the Board approving delegation at their June 2023 meeting. OUG will provide recommendation at the March 25, 2024, meeting.
2.4	Academic Planning & Quality Assurance Report
	P. Chahal reported on the following: <ul style="list-style-type: none"> The Strength of the Quality Assurance process needs to be recognized. Bachelor of Arts and Bachelor of Commerce program reviews are 75 percent completed with significant work completed on the remaining items. The review of the Bachelor of Psychiatric Nursing noted challenges of conducting a review during the pandemic. CAQC was looking to hear that the institution was able to recognize internally that this was an outlier, and the existence of this review process showed us that GFC would catch these things in the future.
2.5	Academic Standards, Curriculum, & the Calendar Report
	P. Kerr reported on the following: <ul style="list-style-type: none"> Committee discussed revisions to the Required English Policy. Revisions looked at exemptions of English for post-credential programs where the addition of an English course would not add any value to these certificates. Committee addressed the issue of Fall exam week and a proposal was put forward to be reviewed at the next committee meeting.
2.6	Scholarly Activity Report
	M. Muralidharan reported on the following: <ul style="list-style-type: none"> Committee's Terms of Reference were approved. Revisions included amendments to the structure, criteria, and approaches and adjudication of funds to ensure equity across faculties and schools.

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	<ul style="list-style-type: none"> Committee had discussions about internal grant funding allocation as there is a need to review the internal grant structure and suggestions for structure changes were made.
2.7	<p>Teaching and Learning Report</p> <p>E. Legge reported on the following:</p> <ul style="list-style-type: none"> Committee approved the appointment of Alison Pitcher to the Teaching Awards Adjudication Committee. Received for consultation, the Centre for Teaching and Learning Action Plan. This will be brought to GFC on February 12, 2024, for approval. Committee received an update on the Exam Centre and the issues they are experiencing with the space available to them as there has been a significant increase in demand.
2.7.1	<p>Artificial Intelligence / Academic Integrity (AI2) Working Group Report (MOTION)</p> <p>MOTION#GFC-02-12-18-2023/24: Moved by P. Kerr and seconded that the General Faculties Council accept the Artificial Intelligence / Academic Integrity Working Group Final Report. Motion Carried.</p> <p>MOTION#GFC-03-12-18-2023/24: Moved by A. Pitcher and seconded that the General Faculties Council approve the distribution and discussion of the Artificial Intelligence / Academic Integrity Working Group Final Report for discussion at all Faculty and School Councils. Motion Carried.</p> <p>E. Legge presented the item. Highlights included:</p> <ul style="list-style-type: none"> The AI2 WG report was recommended for approval by the Teaching and Learning Committee. The Working Group considered all AI best practices and provided advice to the Teaching and Learning Committee on the implications of AI tools on pedagogy. The Working Group also assessed the tools for AI, and was recommended to proceed with the types of systems available at the moment due to the large number of false positives. The report can be found online through the Centre for Teaching and Learning under the resources tab. GFC discussed the need to continue this work, and asked the Committee to consider what that might look like, including broader representation from across the university, as discussions on AI have occurred within other areas.
2.8	<p>Council on Student Affairs Report</p> <p>K. Biittner reported on the following:</p>

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	<ul style="list-style-type: none"> Council met on December 4, 2023, and received an update on Scholarships, Awards, and Bursaries for the 2023-23 academic year. The Council chair noted that that GFC members are encouraged to serve as adjudicators when required, this type of commitment is not very time intensive, but it is an excellent opportunity to get familiar with diversity within the student body.
3.0	New Business
3.1	<p>Overview of 2024-25 Budget</p> <p>M. Lomas reported on the following:</p> <ul style="list-style-type: none"> An overview of the budget was provided, and key assumptions and budget timelines were presented. In March 2024, the Board of Governors will approve the 2024-25 budget. Administration is hoping for zero adjustment on the government grants. The grant accounts for 45 percent of the budget, with 43 percent coming from tuition. The remaining 12 percent comes from revenue generated by the institution. There were no increases to mandatory instructional fees as affordability for students is a big consideration. Technology projects are currently on-going and planned for the future and a review of classroom technology will need to occur. In Q1 there was an increase in the number of enrolled students identified, and with the initial conservative approach, there was a higher enrollment number which contributed to the surplus. Students will not have to pay a sports and wellness fee for winter semester.
4.0	Other Business
	The Chair congratulated Kelsey Reed on joining the Honorary Doctorate Selection Committee and encouraged nominations for Honorary Doctorates.
5.0	Adjournment
	The Chair adjourned the meeting at 4:41 pm.