

**Attendance**
**Ex-Officio Members (voting)**

President:	Annette Trimbee, Chair		
Provost:	Craig Monk		
VPs:	Maureen Lomas	Theresa Vladicka, Acting	
Deans:	Melike Schalomon	Heather McRae	Richard Perlow
	David Danto	Christy Raymond	Karen Keiller
AVP, Planning & Analysis & Registrar	David McLaughlin		

**Statutory Members (voting)**

Students:	Steph Vasquez		
Faculty:	Katie Biittner	Andrea Wagner	Eric Legge
	Brendan Boyd	Cristina Anton	Ion Bica
	Kimberley Harcombe, GFC Vice-Chair	Chris Striemer	Josh Toth
	Tim Williams	Erin Gray	Cynthia Zutter
	Brendan Cavanagh	Gregory Springate	Dawn Sadoway
	Fernando Angulo-Ruiz	Bob Graves	Emily Khalema
	Caroline Foster-Boucher	Kelly Morris	Lucille Mazo
	Rose Ginther		

**Additional Appointed Members (voting)**

AVPs:	Tim Tang	Craig Kuziemy	
General Counsel:	Jason Fung		
GMUFA President:	Rafat Alam		
Faculty:	Tara Stieglitz	Vahid Rezania	Jim Head
	Bill Thompson	Tiffany Kriz	Mary Asirifi
	Lee Makovichuk	Martin Tucker	Eva Revitt
	Tory Pino		
Students:	Thomas Cline		
Alumni:	Laura Gilmour		

**Quorum: 29**
**Resource Members (non-voting)**

Office of University Governance:	Sumiko Yip, University Secretary	Marco Turlione, Recording Secretary	Kyla Krysko
	Ginikachi Ugwuegbu	Agata Lewandowski	
<b>Absent, with Regrets:</b>	Allan Gilliland	Lucio Gemini	Joseph La Torre
	Kathy Miller	Myles Dykes	

**PRESENTER / GUEST FOR AGENDA ITEM**

Name	Agenda Item
Melissa Merrigan	2.5.1 Recission of the Death of a Student Policy 2.52 Recission of the Awarding Posthumous Credentials Policy and Procedure

MINUTES: OPEN SESSION	
#	Item
<b>1.0</b>	<b>Call to Order and Introduction of Guest(s)</b>
	The Chair called the meeting to Order at 3:17 pm, nothing that quorum is present.
1.1	Land Acknowledgement
	K. Biittner acknowledged the traditional lands of the Indigenous peoples.
1.2	Approval of Agenda and Consent Items
	<b>MOTION #GFC-01-02-27-2022/23:</b> Moved by D. McLaughlin and seconded that the General Faculties Council approve the agenda and consent items as presented. <b>Motion Carried.</b>
	*The consent agenda consisted of the minutes from December 5, 2022, for approval and the GFC EC minutes from November 21, 2022, for information.
<b>2.0</b>	<b>Reports</b>
2.1	President's Report
	<p>The President offered the following report:</p> <ul style="list-style-type: none"> <li>• Welcomed the new Chief of Staff, Jason Cobb.</li> <li>• Acknowledged M. Leathem for her service to MacEwan.</li> <li>• Noted announcement from the Government of Alberta providing \$125 million over 4 years for the new MacEwan School of Business. <ul style="list-style-type: none"> <li>○ The new building will allow MacEwan to have 30,000 students enrolled by 2030.</li> <li>○ Will assist in attracting international students – target growth of 5 percent each year.</li> </ul> </li> <li>• Alberta Provincial budget will be announced tomorrow and hoping for no changes to operating grant.</li> <li>• Budget will be brought to the Board at their March 23 meeting for approval.</li> <li>• Inaugural Chancellor's Series first session will feature Dr. Jane Philpott on April 4.</li> </ul>
2.2	Provost's Report
	<p>The Provost offered the following report:</p> <ul style="list-style-type: none"> <li>• Winter enrollment allowed the institution to reach targets - only 28 above the requirement.</li> <li>• Negotiations for next IMA have not begun.</li> </ul>

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	<ul style="list-style-type: none"> <li>Completed 60 percent of hiring, still require 40-50 new faculty of our current searches.</li> <li>Sessionals are very competitive, and searches are being conducted for nine appointments.</li> <li>Currently eight ongoing department searches running.</li> <li>Hope to get to 60 percent offered by tenure track.</li> <li>Discussed the issue in the promotion process from recent bargaining discussions.</li> </ul>
2.3	<b>GFC Executive Committee Report</b> <p>K. Harcombe provided the following report:</p> <ul style="list-style-type: none"> <li>Last meeting three items that came for approval. <ul style="list-style-type: none"> <li>Approval of new Death of a Student Standard.</li> <li>Approval of Posthumous and Honorary Award Procedure.</li> <li>Approval of Student Advisory Committee Faculty of Nursing Procedures.</li> </ul> </li> <li>A review of policies is done every five years, or as needed, and every three years for guidelines and standards, or as needed.</li> </ul>
2.3.1	<b>GFC Bylaw Update</b> <p>K. Harcombe provided the following report:</p> <ul style="list-style-type: none"> <li>Any additional edits can be sent to the Office of University Governance.</li> <li>Will be brought to the next GFC meeting for approval.</li> </ul>
2.4	<b>Academic Planning &amp; Quality Assurance Report</b> <p>D. Sadoway provided the following report:</p> <ul style="list-style-type: none"> <li>Bachelor of Science review was well received by the committee and external reviewers.</li> <li>Excellent collaborative work and evidence of a lot of faculty and student engagement.</li> <li>The committee would like to extend an invitation to members of GFC to join a working group on Honorary Doctorate candidates. Please contact D. Sadoway.</li> </ul>
2.4.1	<b>Bachelor of Psychiatric Nursing Action Plan (MOTION)</b> <p><b>MOTION #GFC-02-02-27-2022/23:</b> Moved by D. Sadoway and seconded that the General Faculties Council approve the proposed Bachelor of Psychiatric Nursing Action Plan.</p> <p><b>Motion Carried.</b></p> <p>D. Sadoway provided some highlights:</p> <ul style="list-style-type: none"> <li>Previously underwent baccalaureate review.</li> <li>The Deans response was submitted in 2022.</li> <li>The action plan outlined nineteen recommendations with six sections that were aligning with the recommendations.</li> <li>Academic Planning unanimously approved and recommended the action plan to GFC for approval.</li> </ul>

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2.5	<p>Academic Standards, Curriculum, &amp; the Calendar Report</p> <p>F. Angulo-Ruiz provided a report on the following:</p> <ul style="list-style-type: none"> <li>Committee approvals of: <ul style="list-style-type: none"> <li>a program name change for Special Needs Educational Assistant Program to Education Assistant Program.</li> <li>Bachelor of Design requirements changes.</li> <li>Digital Design admission requirements.</li> </ul> </li> </ul>
2.5.1	<p>Recession of the Death of a Student Policy (<b>MOTION</b>)</p> <p><b>MOTION #GFC-03-02-27-2022/23:</b> Moved by F. Angulo-Ruiz and seconded that the General Faculties Council approves the recission of the Death of a Student Policy. <b>Motion Carried.</b></p> <p>F. Angulo-Ruiz provided highlights:</p> <ul style="list-style-type: none"> <li>Removed the administrative burden to families, and protected student's privacy.</li> <li>Office of Registrar will be the first to contact family and will guide offices through the process, so the institution is handling in a consistent manner.</li> </ul>
2.5.2	<p>Recession of the Awarding Posthumous Credentials Policy and Procedure (<b>MOTION</b>)</p> <p><b>MOTION #GFC-04-02-27-2022/23:</b> Moved by F. Angulo-Ruiz and seconded that the General Faculties Council approves the recission of the Awarding Posthumous Credentials policy and procedure. <b>Motion Carried.</b></p> <p>F. Angulo-Ruiz provided highlights:</p> <ul style="list-style-type: none"> <li>Revision is that now the minimum threshold is 50 percent program completion rather than 75 percent for individuals to receive a Posthumous Credential.</li> <li>A certificate of recognition be awarded to the student if they do not meet the minimum 50 percent.</li> </ul>
2.6	<p>Scholarly Activity Report</p> <p>J. Toth provided the following update:</p> <ul style="list-style-type: none"> <li>The committee is working towards a tactical plan which will be presented to GFC for approval at the next meeting.</li> <li>The committee approved and recommended a series of policy items – which are brought forward for approval.</li> </ul>
2.6.1	<p>Research Partnerships and Affiliations Policy (<b>MOTION</b>)</p> <p><b>MOTION #GFC-05-02-27-2022/23:</b> Moved by T. Williams and seconded that the General Faculties Council approves comprehensive revisions to the Research Partnerships and Affiliations policy. <b>Motion Carried.</b></p>

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	<p>J. Toth provided some highlights:</p> <ul style="list-style-type: none"> <li>• Office of General Counsel has reviewed the documents to ensure specific operational aspects.</li> <li>• Included removal of unnecessary names and centralizing research partnerships.</li> <li>• Policy will allow the institution to have one document to refer to.</li> <li>• International partnerships are being developed but are a significant undertaking.</li> </ul>
2.6.2	<p>Indirect Costs of Research Policy (<b>MOTION</b>)</p> <p><b>MOTION #GFC-06-02-27-2022/23:</b> Moved by L. Gilmour and seconded that the General Faculties Council approves the new policy document Indirect Costs of Research.</p> <p><b>Motion Carried.</b></p> <p>J. Toth provided some highlights:</p> <ul style="list-style-type: none"> <li>• The policy is an attempt to provide a flat rate for external grants from tri-council agencies, so faculty know to include various costs in budget.</li> <li>• Percentage places MacEwan in the middle of other institutions but still allows the opportunity to be operationally efficient.</li> <li>• Policy gives applicant some protection and assists budget creation.</li> </ul>
2.6.3	<p>Tactical Plan for Scholarship at MacEwan</p> <p>J. Toth presented the item. Discussion occurred:</p> <ul style="list-style-type: none"> <li>• Version is a drastically revised version compared to what was sent previously.</li> <li>• Objectives are derived from different areas but are aligned with the institution's strategic vision.</li> <li>• The document is not linear - goals are presented as broader while objectives are more specific and how items are assessed. Document to be considered a living document.</li> <li>• Mindful of current collective agreement and how it relates to scholarship.</li> <li>• Discussion on supporting research, there will be a need to discuss the role of research and the connection between the amount we teach vs. the amount we research.</li> </ul>
2.7	<p>Teaching &amp; Learning Report</p> <p>L. Mazo presented the following report:</p> <ul style="list-style-type: none"> <li>• Provided an overview of the Teaching &amp; Learning Report and thanked the committee members for their cooperation.</li> <li>• The committee discussed the open textbook initiative assisting students who require assistance with the current financial crisis students.</li> <li>• Academic Integrity and Artificial Intelligence working group Terms of Reference were passed.</li> </ul>

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2.8	<p>Council on Student Affairs Report</p> <p>K. Biittner presented the following report:</p> <ul style="list-style-type: none"> <li>• Faculty of Nursing procedures were approved and recommended to GFC EC for approval. <ul style="list-style-type: none"> <li>○ The discussion point for the council was how students are defined in policies.</li> <li>○ Council will be discussing this an agenda item for a future meeting.</li> </ul> </li> <li>• Council is reviewing membership. Two models were proposed and examined and further follow-up will occur at the next meeting.</li> <li>• Provided an update on the Student Mental Health working group and crisis management response.</li> </ul>
<b>3.0</b>	<p><b>New Business</b></p>
3.1	<p>Developing and Approving Tactical Plans (<b>MOTION</b>)</p> <p><b>MOTION #GFC-07-02-27-2022/23:</b> Moved by C. Monk and seconded that the General Faculties Council approve the proposed academic governance approval paths for academy-wide and unit-specific tactical plans.</p> <p><b>Motion Carried.</b></p> <p>C. Monk presented the item. Discussion occurred:</p> <ul style="list-style-type: none"> <li>• Overview of different processes for unit specific and academy wide tactical plans.</li> <li>• The institution has one strategic vision, but individual units can define how they want to implement own plans.</li> <li>• Tactical plans will be presented to Deans Council to provide the administrative touchpoint for governance.</li> <li>• Academy-wide Tactical plans, like scholarship, that affect the entire University are most appropriate to be approved at GFC.</li> <li>• Tactical plans for Faculties or Schools, unit-specific plans, require a different approach as the plan is about how that specific Faculty or School wants to address their path to achieving the strategic vision. <ul style="list-style-type: none"> <li>○ GFC EC will be the final approval for plans that are unit specific.</li> <li>○ If approved at the Faculty/School level, the standing committee on Academic Planning would provide a quality assurance check prior to submitting to GFC EC for approval.</li> </ul> </li> <li>• If there is uncertainty on a tactical plan, or if they fall under multiple GFC subcommittees, it is up to GFC EC to assign where it goes.</li> <li>• Once plans are approved there needs to be a method to check if objectives have been met and be kept in check.</li> </ul>
3.2	<p>2023-24 Budget Update</p> <p>M. Lomas presented the item. Highlights include:</p> <ul style="list-style-type: none"> <li>• Provincial Budget will be announced tomorrow and will information on operating grant then. Expect operating grant to remain the same. Government grants account for 46 percent of revenue and tuition is 43 percent.</li> </ul>

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	<ul style="list-style-type: none"> <li>The University's 2023-24 Annual Budget will be approved at the March 23, 2023, Board of Governors meeting. <ul style="list-style-type: none"> <li>The Board approved a 5.5 percent tuition increase. All post-secondary institutions also sought the full 5.5 percent.</li> <li>There were no increases to MNIFs.</li> <li>An additional \$500,000 is budgeted for MacEwan for funded scholarships, awards, and bursaries and \$750,000 budgeted for internally funded research.</li> </ul> </li> <li>The new CIO will be collecting feedback on how to bring upgraded technology to classrooms for better accessibility.</li> <li>Portion of new hire budget will be used for support positions.</li> </ul>
<b>4.0</b>	<b>Other Business</b> The following other business was raised. <ul style="list-style-type: none"> <li>Scheduling issues with Sunday exams at the start date of winter term and will be brought forward to the next Academic Standards meeting.</li> <li>Concerns about the testing centre with scheduling exams and students receiving deferrals.</li> </ul>
<b>5.0</b>	<b>Adjournment</b> The Chair concluded the meeting at 5:50.