

ATTENDANCE

Ex-Officio Members (voting)			
President:	Annette Trimbee, Chair		
Provost:	Craig Monk		
VPs:	Lara McClelland (left at 4:20)		
Deans:	David Danto	Karen Keiller	Richard Perlow
	Lisa Rochman	Melike Schalomon	
Statutory Members (voting)			
Students:	Gabriel Ambutong	Steph Vasquez	
Faculty:	Dawn Sadoway GFC Vice-Chair	Paul Kerr	Andrea Wagner
	Cristina Anton	Alain Beauclair	Eric Legge
	Josh Toth	Melissa Hills	Chris Striemer
	Tina Bott	Kelsey Reed	Tim Williams
	Paul Chahal	Khalaf Al-jarrah	Gregory Springate
	Etayankara (Murli) Muralidharan	Upinder Sarker	Francoise Cadigan
	Kelly Morris	Rose Ginther	
Additional Appointed Members (voting)			
AVPs:	Craig Kuziemyky	Tim Tang	
General Counsel:	Jason Fung		
GMUFA President:	Bob Graves		
Faculty:	Lucio Gemini	Cristina Ruiz-Serrano	Robyn Hall
	Tiffany Kriz	Jim Head	Martin Tucker
	Alison Pitcher	Kenneth Ristau	
Students:	Nhi Phan	Freja Cartujano	
Alumni:	Laura Gilmour		
Resource Members (non-voting)			
Office of University Governance:	Sumiko Yip, University Secretary	Marco Turlione, Recording Secretary	Kyla Krysko
	Agata Lewandowski, Lead Coordinator	Christian Zukowski	
Absent, with Regrets:	Maureen Lomas	Katie Biittner	Allan Gilliland
	Christy Raymond	Caroline-Foster Boucher	Bill Thompson
	Lun Li	Brendan Boyd	David McLaughlin
	Mary Asirifi		

PRESENTER / GUEST FOR AGENDA ITEM

Role	Name	Agenda Item
Presenter	Chris Harrison	2.4.1 2024-25 Academic Schedule
Guest	Jason Cobb	N/A
Guest	Chandelle Rimmer	N/A
Guest	Tony Norrad	N/A

MINUTES: OPEN SESSION

#	Item
1.0	Call to Order <p>The Chair called the meeting to order at 3:09 pm, noting that quorum is present.</p>
1.1	Land Acknowledgement D. Sadoway provided a land acknowledgement.
1.2	Approval of Agenda and Consent Items MOTION #GFC-01-10-02-2023/24: Moved by J. Head and seconded that the General Faculties Council approve the agenda and consent items as presented. Motion Carried. <p>*The consent items consisted of the minutes from June 5, 2023, for approval, and the GFC EC minutes from May 23, 2023, and GFC Membership 2023-24 for information.</p>
2.0	Reports
2.1	President's Report <p>The Chair reported on the following:</p> <ul style="list-style-type: none"> The School of Business Building is on track for 2027 and is currently in the tendering process with construction anticipated to begin in Spring 2025. Applauded the activity of the 'MacEwan Means Business' fundraising campaign and announced that a \$250,000 gift was received from the Bouchier Group. Upcoming State of the University Address on October 19. The Chancellor's Speakers Series will feature Dr. Turnbull as the guest speaker, focusing on health and homelessness. Series last year had lots of opportunities for student, staff, and faculty engagement.
2.1.1	Highlights from 2022-23 <p>The Chair provided highlights from 2022-23 including:</p> <ul style="list-style-type: none"> Noted that GFC is relatively young in the history of MacEwan University. GFC supported the development and approval of the Strategic Risk Dashboard, which helps track themes found in Teaching Greatness.

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#	Item
	<ul style="list-style-type: none"> • Approval of the Bridge to Canadian Nursing Certificate, an example of community needs being addressed by MacEwan University and the innovative, Digital Experience Design Major. • Ongoing work being completed in areas to bring forward tactical plans for approval to ensure institutional alignment with Teaching Greatness. • Approved a new policy for research centres, institutes, and groups. • Expressed gratitude to last year's GFC Vice-Chair and Committee Co-Chairs for their steadfast commitment to students, research, and community engagement. • Welcomed new GFC members, Dawn Sadoway as Vice-Chair, and new Committee Co-Chairs. • Announced that, on the advice of the reappointment committee, K. Keiller's appointment as Dean of the Library has been extended to 2030.
2.2	Provost's Report C. Monk reported on the following: <ul style="list-style-type: none"> • Welcomed members to the 2023/24 academic year and the first GFC meeting of the year. • Noted two areas of work in academic affairs: <ul style="list-style-type: none"> ○ Enrollment <ul style="list-style-type: none"> ▪ After lower than anticipated Fall 2022/23 enrollment numbers, an expanded effort occurred to improve retention and expand winter enrollments, resulted final 2022/23 enrollment falling between IMA requirements and targets. ▪ Anticipating a 6% increase to enrollment for the start of 2023/24, positioning MacEwan slightly ahead of targets to reach 10,000 new enrollments by 2030. ▪ Noted importance of remaining vigilant and continuing efforts. ○ Hiring within Academic Affairs <ul style="list-style-type: none"> ▪ With the support of the President, Executive team, Deans, Faculties and Schools, welcomed new faculty association members on July 1, 2023. ▪ Not possible without the support and committee of those serving on hiring committees. ▪ The 2024 Hiring Plan includes approval for 50 new faculty members across campus. ▪ Additional non-academic staff members have been added since the end of the 2023 Winter Term to support faculty and students. ▪ Emphasized MacEwan's renewed institutional mandate, strategic vision, and guardrails to protect the institution during renewal. • Applauded new out-of-scope Associated Deans that bring beneficial skillsets and resilience to academic units. • M. Schalomon beginning term as Vice-Provost. • D. McLaughlin will be stepping down after the 2023 winter break.

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#	Item
	<ul style="list-style-type: none"> A. Gilliland will be stepping down after the 2024 academic year.
2.3	<p>GFC Executive Committee Report</p> <p>D. Sadoway reported on the following:</p> <ul style="list-style-type: none"> The Executive Committee met on September 11 and reviewed the Committee's Terms of Reference. Approved revised Terms of References for Teaching & Learning and the Council on Student Affairs, with updates relating to membership and structure. Approved faculty-at-large appointments to Academic Planning, Academic Standards, Scholarly Activity, and the Council on Student Affairs. Approved the remaining appointed members to the GFC.
2.4	<p>Academic Standards, Curriculum, & the Calendar Report</p> <p>P. Kerr reported on the following:</p> <ul style="list-style-type: none"> The Standards Committee met on September 18 to discuss the 2024/25 Academic Schedule proposed by the Office of the University Registrar. Discussion occurred regarding rationale for scheduling various at specific times and the complexity and narrow timelines for Fall Term dates. Committee voted to approve and recommend the 2024/25 Academic Schedule to GFC for approval.
2.4.1	<p>2024-25 Academic Schedule (MOTION)</p> <p>MOTION #GFC-02-10-02-2023/24: Moved by M. Tucker and seconded that the General Faculties Council approve the 2024-2025 Academic Schedule. Motion Carried.</p> <p>C. Harrison introduced the item and highlights included:</p> <ul style="list-style-type: none"> Fall Term scheduling requirements are stringent and there is little opportunity to increase flexibility. Winter Term modifications included changing exam dates and scheduling around holidays. Concern was expressed that the addition of further holidays in the Fall could create issues with the Fall Term schedule. Noted that beginning the Fall Term in August is not feasible due to student concerns relating to housing and rent payment. Additional non-instructional days may require a re-evaluation of Fall Reading Break to ensure instructional hours meet requirements.
3.0	New Business
3.1	<p>Graduands List Delegation for 2023-24 (MOTION)</p> <p>MOTION #GFC-03-10-02-2023/24: Moved by L. Gelmini and seconded that the General Faculties Council delegate to the General Faculties Council Executive</p>

MINUTES: OPEN SESSION

#	Item
	<p>Committee the approval of the graduands lists for the Fall 2023 Convocation and the Spring 2024 Convocation.</p> <p>Motion Carried.</p> <p>B. Graves opposed.</p> <p>C. Monk introduced the item and highlights included:</p> <ul style="list-style-type: none"> • The GFC Bylaws allows Executive Committee to assume responsibility when the GFC cannot act in a timely manner. • Expressed appreciation for the proactivity of bringing the motion to delegate forward. • Recognized that the Graduands Lists cannot be prepared in time for GFC approval, and that GFC EC will need to approve them to allow for the normal course of business. • Other institutions tend to approve Graduands at the faculty/school level but MacEwan's process is to have approval at the GFC level to provide better coordination for the Office of University Registrar and its work with Convocation.
3.2	<p>GFC Orientation</p> <p>S. Yip provided an orientation presentation on university governance to the membership.</p> <p>The presentation deck was uploaded to the GFC SharePoint site following the meeting.</p>
4.0	<p>Other Business</p> <p>No further business was raised.</p>
5.0	<p>Adjournment</p> <p>The Chair adjourned at the meeting at 4:32 pm.</p>