

Attendance
Ex-Officio Members (voting)

President:	Annette Trimbee, Chair		
Provost:	Craig Monk		
VPs:	Maureen Lomas		
Deans:	David Danto	Allan Gilliland	Karen Keiller
	Richard Perlow	Lisa Rochman	Christy Raymond
AVP, Planning & Analysis & Registrar	David McLaughlin		

Statutory Members (voting)

Students:	Steph Vasquez		
Faculty:	Dawn Sadoway GFC Vice-Chair	Katie Biittner	Brendan Boyd
	Cristina Anton	Eric Legge	Josh Toth
	Tina Bott	Melissa Hills	Tim Williams
	Paul Chahal	Kelsey Reed	Gregory Springate
	Murli Muralidharan	Caroline Foster-Boucher	Paul Kerr
	Rose Ginther	Kelly Morris	

Additional Appointed Members (voting)

AVPs:	Craig Kuziemsky	Chandelle Rimmer (Interim)	
GMUFA President:	Bob Graves		
Faculty:	Lucio Gemini	Tiffany Kriz	Lun Li
	Martin Tucker	Alison Pitcher	Kenneth Ristau
Students:	Nhi Phan	Freja Cartujano (<i>left 3:31 pm</i>)	
Alumni:	Laura Gilmour		

Quorum: 27
Resource Members (non-voting)

Office of University Governance:	Sumiko Yip University Secretary	Marco Turlione Recording Secretary	Agata Lewandowski
	Christian Zukowski		
Absent, with Regrets:	Lara McClelland	Gabriel Ambutong	Jason Fung
	Andrea Wagner	Alain Beauclair	Chris Striemer
	Khalaf Al-jarrah	Francoise Cadigan	Upinder Sarker
	Bill Thompson	Robyn Hall	Melike Schalomon
	Jim Head	Alain Beauclair	Cristina Ruiz-Serrano
	Mary Asirifi		

PRESENTER / GUEST FOR AGENDA ITEM

Role	Name	Agenda Item
Guest	Jason Cobb	N/A
Guest	Sharif Elbarrad	N/A

AGENDA: OPEN SESSION

#	Item
1.0	Call to Order
	The Chair called the meeting to order at 3:14 pm, noting that quorum was present.
1.1	Land Acknowledgement
	E. Legge provided the land acknowledgement.
1.2	Agenda and Consent Items (MOTION)
	MOTION#GFC-01-02-12-2023/24: Moved by K. Biittner and seconded that the General Faculties Council approve the agenda and consent items as presented. Motion Carried.
	*The consent agenda consistent of the of the minutes from the GFC meeting on December 18, 2023, for approval; and the GFC EC minutes from December 11, 2023, for information.
2.0	Reports
2.1	President's Report
	The Chair reported on the following: <ul style="list-style-type: none"> • The Government of Alberta will announce their budget on February 29. • The Board will be approving the institution's budget in March and noted that the MacEwan budget is dependent on the provincial budget as 43% of MacEwan's revenue comes from the government. • The Alberta Post-Secondary Network released a letter to the Minister addressing concerns about attestation letters and what this communicates in attracting students globally. • The use of MyCreds positions MacEwan well to create a solution to this challenge. • MacEwan Residence is full, and administration is supporting discussions with external partners on affordable housings and looking at ways to meet the housing demand, including different types of housing.
2.2	Provost's Report
	C. Monk reported on the following: <ul style="list-style-type: none"> • 35 sessional extended commitments were recently approved for 5 faculties and 14 departments. Only sessional extended instructors are eligible for certain positions, creating a pathway for these new positions.

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	<ul style="list-style-type: none"> Positions help maintain stability in MacEwan's commitments and create a balance in how the positions are used. Tenured faculty sitting on selection committees allow for a form of peer review. With enrolment increasing and the School of Business Building expected to be complete in 2027, classroom bookings will become tight. There will be a need to use the full academic day and offer more hybrid and online courses. Post-secondary institutions in Alberta have not relied on international student tuition to feed growth and financial pressures but expect that the number of student visas in the short to medium term will grow and greater clarity on this topic is expected in the next 6 to 8 weeks. Reminder that issues around assigned space not meeting needs can be discussed with department chairs. Deans are in continuous communication with scheduling and facilities.
2.3	GFC Executive Committee Report D. Sadoway reported on the following: <ul style="list-style-type: none"> The Committee reviewed proposed changes to the Required English Course Policy and noted that consultation occurred at Provost's Group, the Faculty of Arts and Science, Faculty of Nursing, and School of Continuing Education. The Committee reviewed the establishment of a Research Institution on Urban Wellness. Identified that the Committee agreed that the proposal aligns with Teaching Greatness and the Tactical Plan for Scholarship. The Committee reviewed the Center for Teaching and Learning Action Plan and noted agreement that the Plan creates structure and responsibility for the Center moving forward. The Committee also had discussions regarding addressing artificial intelligence and academic integrity in the academy and where such an advisory committee might reside. This item will continue to be discussed at the Teaching and Learning Committee.
2.3.1	Delegation of Authority for Academic Policies D. Sadoway presented the item for information. Highlights included: <ul style="list-style-type: none"> The Committee received preliminary recommendations on academic policy delegation, which is being brought forward to GFC for feedback. Policy delegation is intended to minimize the number of policies requiring the GFC's approval and were considered based on their alignment to a committee's mandate. Committees would be able to refer items to the GFC where it is believed they are contentious or broader consideration is beneficial.
2.4	Academic Planning & Quality Assurance Report P. Chahal reported on the following: <ul style="list-style-type: none"> The Committee received the Scholarly Activity Reports for discussion. These annual reports provide evidence of scholarship for ministry-regulated programs to

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	<p>ensure compliance with Campus Alberta Quality Council standards and nearly all reports indicated an increase in scholarly activity, particularly from before COVID.</p> <ul style="list-style-type: none"> The Committee received updates on Baccalaureate Program Reviews. All Action Plans are in progress, with some work already completed.
2.5	<p>Academic Standards, Curriculum, & the Calendar Report</p> <p>P. Kerr reported on the following:</p> <ul style="list-style-type: none"> The Committee approved a credit load change for the Occupational Health Nursing Program, effective July 1, 2024. The change adds credits for a required English course in the credit load in line with graduation requirements and other policies. The Committee continued to hold discussions on the exam schedule for Fall 2024, specifically concerns relating to exams held on Sunday. The Office of the University Registrar was tasked to continue to look at potential solutions that will be reviewed at the next meeting. This work will be transitioned to the new Register and AVP, Strategic Enrollment Management, however much of the work is being done by staff within the Registrar's Office.
2.5.1	<p>Required English Course Policy (MOTION)</p> <p>MOTION#GFC-02-02-12-2023/24: Moved by D. McLaughlin and seconded that the General Faculties Council approve the revised Required English Policy. Motion Carried.</p> <p>P. Kerr presented the item. Highlights included:</p> <ul style="list-style-type: none"> The key revision is the exemption for post-credential programs that are less than 20 credits as students are already in the workplace and the burden of an English requirement on shorter programs is proportionately higher. The change is intended to capture two programs in the Faculty of Nursing and two programs in the School of Continuing Education. One of the programs in Continuing Education is currently suspended. The Committee recommended the approval of the revision.
2.6	<p>Scholarly Activity Report</p> <p>M. Muralidharan reported on the following:</p> <ul style="list-style-type: none"> The Committee continued its discussion on the internal grant structure, specifically the allocation of funds to align with Teaching Greatness and the Tactical Plan for Scholarship. The Committee discussed allocating a portion of funding to early career researchers who are within 5 years of first research appointment. This aligns with the Tri-Agency approach. Reminder to the GFC that deadlines for project and dissemination grants such as Chancellor and Board of Governor Research Chairs, and the Distinguished Research Award are March 1. Applications for the Community Engaged Scholarship close on April 3.

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	<ul style="list-style-type: none"> The Office of Research Services is holding workshops on grant budget planning, Conversation Canada, and grant essentials.
2.6.1	<p>Proposal to Establish the Research Institute for Urban Wellness (MOTION)</p> <p>MOTION#GFC-03-02-12-2023/24: Moved by L. Gelmini and seconded that the General Faculties Council approve the establishment of the Research Institute for Urban Wellness effective July 1, 2024, for a five-year term.</p> <p>Motion Carried.</p> <p>M. Muralidharan presented the item. Highlights included:</p> <ul style="list-style-type: none"> The institute is proposed by Dr. Marielle Papin, who is a tier two Canada Research Chair nominee. The institute would conduct multi-level research at the local and global level. Research would further investigate urban wellness pathways and practices to improve the governance of urban wellness. Emphasized that urban wellness is a MacEwan area of expertise and aligns with our location downtown, and honoring our place in O'day-min. Important to note the inclusion of Indigenous voices in considering urbanization and wellness and identified that the emphasis has been on building relationships prior to advertising representation.
2.7	<p>Teaching & Learning Report</p> <p>E. Legge reported on the following:</p> <ul style="list-style-type: none"> The Committee continued discussions on the future of the AI2 Working Group, considering the possibility of establishing an advisory committee under Teaching and Learning to sustain its efforts, recognizing that artificial intelligence impacts aspects of the entire academy. Deliberations will continue at the next Teaching and Learning Committee meeting. The Committee reviewed the Higher Education Strategy Associates' Report. The AI2 Report was forwarded to Faculty and School Councils, and the CIO has plans to create a community of practice around artificial intelligence. Reminder to GFC that the Artificial Intelligence Showcase will be held at MacEwan on May 1, 2024
2.7.1	<p>Center for Teaching and Learning Action Plan (MOTION)</p> <p>MOTION#GFC-04-02-12-2023/24: Moved by P. Kerr and seconded that the General Faculties Council approve the Center for Teaching and Learning Action Plan.</p> <p>Motion Carried.</p> <p>E. Legge presented the item. Highlights included:</p>

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	<ul style="list-style-type: none"> Action Plan aligns the Center for Teaching and Learning with the strategic vision and refines accountability mechanisms and speaks to improved supports for tenure and promotion requirements.
2.8	Council on Student Affairs Report K. Biittner reported on the following: <ul style="list-style-type: none"> The Committee received a presentation from the Office for Sexual Violence Prevention, Education, and Response on the recent Survey on Sexual and Gender-Based Violence. MacEwan's response rate was comparable to other post-secondary institutions and responses included hopeful information on student experience and consent. The Committee received a presentation from the Center for Sexual and Gender Diversity on its work to engage and provide support to students and the broader MacEwan community. Reminder to GFC that MacEwan Pride Week will be celebrated from March 11 to 15, 2024.
3.0	Other Business No additional items were brought forward.
4.0	Adjournment The Chair adjourned the meeting at 5:05 pm.