

EXECUTIVE EXPENSE DISCLOSURE REPORT

Reporting Period	January 1, 2026 to March 31, 2026
Executive Officer Name	Dr. Annette Trimbee
Title	President & Vice Chancellor
Office	Office of the President



As a public institution, MacEwan University provides transparent reporting of expense information to ensure accountability for all travel, hosting and working session expenses incurred by or on behalf of senior executive level offices. Expense disclosure reports are posted for public view on a quarterly basis. If no report is posted for any officer for the reporting period, it means there were no applicable expenses paid during the period.

1. Travel

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences or professional organizations, or participating in professional development.

Travel date(s)	Destination	Purpose	Airfare	Transportation[1]	Accommodation	Meals[2]	Other[3]	Total
October 26-30, 2025	Ottawa, ON	Universities Canada Board Meeting	\$ -	\$ 119	\$ 1,609	\$ -	\$ -	\$ 1,728
November 21, 2025	Edmonton, AB	Edmonton Chamber of Commerce Dinner	\$ -	\$ 16	\$ -	\$ -	\$ -	\$ 16
December 4, 2025	Edmonton, AB	Edmonton Global Board Meeting	\$ -	\$ 15	\$ -	\$ -	\$ -	\$ 15
December 5, 2025	Edmonton, AB	YWCA Rose Breakfast	\$ -	\$ 17	\$ -	\$ -	\$ -	\$ 17
January 22-23, 2026	Calgary, AB	MacEwan Alumni Reception	\$ 410	\$ 88	\$ 248	\$ -	\$ 47	\$ 794
January 23, 2026	Calgary, AB	Mount Royal University Campus Visit	\$ -	\$ 36	\$ -	\$ -	\$ -	\$ 36
January 29-30, 2026	Vancouver, BC	Universities Canada Board Meeting	\$ 350	\$ -	\$ -	\$ -	\$ 47	\$ 398
February 23, 2026	Edmonton, AB	Donor Meeting	\$ -	\$ 17	\$ -	\$ -	\$ -	\$ 17
February 23, 2026	Edmonton, AB	Prairies Canada Meeting	\$ -	\$ 16	\$ -	\$ -	\$ -	\$ 16
February 25, 2026	Edmonton, AB	President's Circle Event	\$ -	\$ 11	\$ -	\$ -	\$ -	\$ 11

All amounts are inclusive of taxes (GST, etc.)

[1] Transportation includes public transportation, rental cars, taxi/car service, parking and mileage (on a per km basis, as per MacEwan University policy)

[2] Includes either receipted or per diem expense as submitted

[3] Includes conference and professional development registration fees and other miscellaneous travel expenses

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2. Hosting

This section includes all reimbursable event expenses for which the **primary purpose is to host (entertain) external individuals** such as donors, government officials, visiting speakers, etc. May include university staff as deemed appropriate by their positions.

(No Report)

3. Working Sessions

This section includes all reimbursable expenses for events and meetings **attended primarily by university staff**. May also include external individuals such as consultants or facilitators.

(No Report)

The submitting officer certifies that the above information is accurate and fully discloses all relevant expenses reimbursed for the period indicated. (Officer signature on file).