

EXECUTIVE EXPENSE DISCLOSURE REPORT



Reporting Period April 1, 2025 to June 30, 2025
Executive Officer Name Dr. Annette Trimbee
Title President & Vice Chancellor
Office Office of the President

As a public institution, MacEwan University provides transparent reporting of expense information to ensure accountability for all travel, hosting and working session expenses incurred by or on behalf of senior executive level offices. Expense disclosure reports are posted for public view on a quarterly basis. If no report is posted for any officer for the reporting period, it means there were no applicable expenses paid during the period.

1. Travel

This section includes all reimbursable expenses for travel activities while on university business, attendance at and/or presenting at conferences or professional organizations, or participating in professional development.

Travel date(s)	Destination	Purpose	Airfare	Transportation[1]	Accommodation	Meals[2]	Other[3]	Total
February 26, 2025	Edmonton, AB	President's Circle Event	\$ -	\$ 15	\$ -	\$ -	\$ -	\$ 15
March 6-7, 2025	Calgary, AB	AI-Academy Canada Summit for Post Secondary Education	\$ -	\$ 166	\$ -	\$ -	\$ -	\$ 166
March 11, 2025	Edmonton, AB	Pride vs Prejudice: Reception, Film & Panel event Note: Registration fee posted in previous quarter	\$ -	\$ 18	\$ -	\$ -	\$ -	\$ 18
March 19, 2025	Edmonton, AB	Edmonton Leader's Event	\$ -	\$ 11	\$ -	\$ -	\$ -	\$ 11
March 20-28, 2025	Montreal, QC	McCall McBain Scholarship Interviews	\$ -	\$ 235	\$ -	\$ -	\$ -	\$ 235
April 2, 2025	Edmonton, AB	Chancellor Speaker Series	\$ -	\$ 10	\$ -	\$ -	\$ -	\$ 10
April 5, 2025	Edmonton, AB	Griffins Athletics Awards Night	\$ -	\$ 26	\$ -	\$ -	\$ -	\$ 26
May 12, 2025	Edmonton, AB	Meeting with Minister of Service Alberta & Red Tape Reduction	\$ -	\$ 39	\$ -	\$ -	\$ -	\$ 39
May 15, 2025	Edmonton, AB	IWF Event	\$ -	\$ -	\$ -	\$ -	\$ 79	\$ 79

All amounts are inclusive of taxes (GST, etc.)

[1] Transportation includes public transportation, rental cars, taxi/car service, parking and mileage (on a per km basis, as per MacEwan University policy)

[2] Includes either receipted or per diem expense as submitted

[3] Includes conference and professional development registration fees and other miscellaneous travel expenses

2. Hosting

This section includes all reimbursable event expenses for which the **primary purpose is to host (entertain) external individuals** such as donors, government officials, visiting speakers, etc. May include university staff as deemed appropriate by their positions.

Dates	Location	Purpose	No. of attendees	Total
March 11, 2025	Edmonton, AB	University Relations	2	\$ 43

3. Working Sessions

This section includes all reimbursable expenses for events and meetings **attended primarily by university staff**. May also include external individuals such as consultants or facilitators.

EXECUTIVE EXPENSE DISCLOSURE REPORT

Reporting Period April 1, 2025 to June 30, 2025
Executive Officer Name Dr. Annette Trimbee
Title President & Vice Chancellor
Office Office of the President



Dates	Location	Purpose	No. of attendees	Total
March 6, 2025	Calgary, AB	Working Session Meal	2	\$ 62

The submitting officer certifies that the above information is accurate and fully discloses all relevant expenses reimbursed for the period indicated. (Officer signature on file).