

EXECUTIVE EXPENSE DISCLOSURE REPORT



Reporting Period April 1, 2025 to June 30, 2025
Executive Officer Name Maureen Powers-Lomas
Title Vice President, Finance and Administration & CFO
Office Vice President, Finance and Admin

As a public institution, MacEwan University provides transparent reporting of expense information to ensure accountability for all travel, hosting and working session expenses incurred by or on behalf of senior executive level offices. Expense disclosure reports are posted for public view on a quarterly basis. If no report is posted for any officer for the reporting period, it means there were no applicable expenses paid during the period.

1. Travel

This section includes all reimbursable expenses for travel activities while on university business or attendance at and/or presenting at conferences or professional organizations.

Travel date(s)	Destination	Purpose	Airfare	Transportation[1]	Accommodation	Meals[2]	Other[3]	Total
April 30-May 1, 2025	Calgary, AB	University of Calgary & Mount Royal University Campus Tour	\$ -	\$ 315	\$ 451	\$ 40	\$ -	\$ 806
May 7-9, 2025	Kelowna, BC	COWFLOP Annual Conference Note: Travel & conference registration fee posted in previous quarter	\$ -	\$ 82	\$ 125	\$ 95	\$ -	\$ 302
June 9, 2025	Edmonton, AB	CAUBO Annual Conference Note: Conference registration fee posted in previous quarter	\$ -	\$ 11	\$ -	\$ -	\$ -	\$ 11

All amounts are inclusive of taxes (GST, etc.)

[1] Transportation includes public transportation, rental cars, taxi/car service, parking and mileage (on a per km basis, as per MacEwan University policy)

[2] Includes either receipted or per diem expense as submitted

[3] Includes conference registration fees and other miscellaneous travel expenses

2. Hosting

This section includes all reimbursable event expenses for which the **primary purpose is to host (entertain) external individuals** such as donors, government officials, visiting speakers, etc. May include university staff as deemed appropriate by their positions.

Dates	Location	Purpose	No. of attendees	Total
May 13, 2025	Edmonton, AB	Business meeting with consultant	2	\$ 27

3. Working Sessions

This section includes all reimbursable expenses for events and meetings **attended primarily by university staff**. May also include external individuals such as consultants or facilitators.

Dates	Location	Purpose	No. of attendees	Total
April 23, 2025	Edmonton, AB	Working Session Meal	6	\$ 193
April 30, 2025	Calgary, AB	Working Session Meal	5	\$ 35
April 30, 2025	Calgary, AB	Working Session Meal	5	\$ 204
April 30, 2025	Calgary, AB	Working Session Meal	5	\$ 223
June 3, 2025	Edmonton, AB	ROMU BBQ Event	1	\$ 20

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The submitting officer certifies that the above information is accurate and fully discloses all relevant expenses reimbursed for the period indicated. (Officer signature on file).

