

## Lecture Recording Bulletin

Access and Disability Resources has recommended that you be granted permission to audio record your classroom lectures. These recordings will ensure you have full access to all the lecture information; they can be used to review course content and to create study notes.

The recommendation for audio recording of class lectures is made available to you provided the following:

- Audio recordings of class lectures are only for your personal use in connection with your studies and preparation related to the class for which the audio recording is recommended;
- You may not share the audio recordings of class lectures with any other person whatsoever, including other students in the class;
- At the request of a classmate and/or the instructor/professor, you will turn off the recording device when students are disclosing personal information;
- Audio recordings of lectures are information sources, the use of which in any academic work is governed by rules of academic conduct at MacEwan University;
- You will destroy all audio recordings of class lectures when they are no longer needed for your academic work related to the class for which the audio recording was taken; and
- Any failure on your part to abide by these conditions may be considered an infraction of the [Student Code of Conduct](#) and result in associated consequences.

Please contact your Learning Specialist if you have any questions or concerns.

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