

**Attendance**

<b>Board Members</b> <i>Public Members</i>	Carolyn Graham, Chair	Annette Trimbee, President and Vice-Chancellor
	Linda Banister	Reg Joseph
	Julian Martin	Cynthia Onyegbula
	John Stelter	
<i>Chancellor</i>	Anthony Fields	
<i>Academic Staff Members</i>	Lucio Gelmini	Rafat Alam
<i>Non-Academic Staff Member</i>	Nina Delling	
<i>Alumni Representatives</i>	Scott Kashuba, Vice Chair	Tracy Sopkow
<i>Student Members</i>	Gabriel Ambutong	Abby Beka
<b>Resource Members</b>	Craig Monk, Provost & Vice-President, Academic	
	Maureen Lomas, Vice-President Finance and Administration & CFO	
	Lara McClelland, Vice-President University Relations	
	Jason Fung, General Counsel	
<b>Office of University Governance</b>	Sumiko Yip, University Secretary	
	Marco Turlione, Governance Officer, and Recording Secretary	
	Agata Biela, Governance Coordinator	
	Christian Zukowski, Governance Coordinator	
	Leah Stock, Governance Coordinator	
<b>Absent with Regrets</b>	Sandra Haskins	
	Adam Guiney	
	Victor Cui	

**PRESENTER(S) FOR AGENDA ITEM**

Name	Agenda Item

**MINUTES: OPEN SESSION**

#	Item
<b>0.0</b>	<b>Land Acknowledgement</b>
	C. Graham provided a Land Acknowledgement.
<b>1.0</b>	<b>Call to Order</b>
	The Chair called the meeting to order at 4:01 pm, noting that quorum was present.
	1.1 Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)
	No conflicts were declared.
1.2	Open and Consent Agenda <b>(MOTION)</b>

**MINUTES: OPEN SESSION**

#	Item
	<p><b>MOTION #BOG-01-03-21-2023/24:</b> Moved by J. Martin and seconded that the Board of Governors approve the open and consent agenda as presented.</p> <p><b>Motion Carried.</b></p> <p>*The consent agenda included the minutes from the December 7, 2023, meeting and the Return on Investment (ROI): Factors for Methodology and Reporting, for information.</p>
<b>2.0</b>	<b>Reports</b>
2.1	<p>Board Chair's Report</p> <p>C. Graham reported on the following:</p> <ul style="list-style-type: none"> <li>• Spring Convocation dates have been officially confirmed, along with the awarding of Honorary Doctorates.</li> <li>• Recognition was given to student athletes as the athletic programs concluded for the season.</li> <li>• The process for Presidential Reappointment has commenced, and gratitude was expressed to committee members for their efforts.</li> <li>• Congratulations were extended to G. Ambutong on being reelected as SAMU President, with emphasis on the positive impact of continuity on the board.</li> <li>• The contributions of N. Delling, completing a second term on the Board of Governors, and A. Beka, whose term concludes in April, were duly acknowledged.</li> </ul>
2.2	<p>President's Report</p> <p>A. Trimbee reported on the following:</p> <ul style="list-style-type: none"> <li>• Since the beginning of 2024, MacEwan University has hosted a series of significant events, including the welcoming of the 37th Allard Chair in Business, observance of Mental Health Week, and the commemoration of Black History Month and Pride week.</li> <li>• The appointment of Deric Olsen as the new Dean of the Faculty of Fine Arts and Communications, effective July 1, 2024, has been officially announced.</li> <li>• MacEwan University has achieved audit status and has been granted delegated authority for new program approval by the Campus Alberta Quality Council.</li> <li>• The university has launched a new campaign titled "Greatness. Powered by MacEwan," which is a crucial component of the Strategic Vision and aims to increase the overall student body.</li> <li>• The Minister of Advanced Education visited the MacEwan Health Centre, which recently received an award and serves as a model for future clinics.</li> </ul>
2.3	<p>General Faculties Council Report</p> <p>A. Trimbee reported on the following:</p> <ul style="list-style-type: none"> <li>• GFC convened twice since the previous Board meeting.</li> <li>• GFC deliberated on optimizing the delegation of authority to standing committees to streamline the approval process for policies.</li> <li>• A report on Artificial Intelligence/Academic Integrity (AI2), developed through various methodologies, was presented to GFC for review and discussion.</li> </ul>

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	<ul style="list-style-type: none"> <li>GFC approved the establishment of the Research Institute for Urban Wellness, effective July 1, 2024, for a five-year duration.</li> </ul>
2.4	<b>Audit and Risk Committee Chair's Report</b> J. Stelter indicated there was nothing to report on in the open session.
2.5	<b>Governance and Human Resources Committee Chair's Report</b> T. Sopkow reported on the following: <ul style="list-style-type: none"> <li>The Committee approved and recommended the 2024/25 Board of Governors meeting schedule for approval.</li> <li>The Committee received the Competency Matrix for information. Based on direction from the Ministry, the Board will be required to submit a competency matrix every six months.</li> </ul>
2.5.1	<b>2024/25 Board of Governors Meeting Schedule (MOTION)</b> <b>MOTION#BOG-02-03-21-2023/24:</b> Moved by L. Gelmini and seconded that the Board of Governors approve the 2024/25 Board of Governors Meeting Schedule as presented. <b>Motion Carried.</b> T. Sopkow presented the item. Highlights included: <ul style="list-style-type: none"> <li>New board members are required to attend mandatory board orientation sessions, while existing members are strongly encouraged to participate.</li> <li>The retreat has been rescheduled to April 2025 to better align with the board schedule, providing governors with the opportunity to collaborate before the retreat takes place.</li> </ul>
2.6	<b>Foundation Board of Directors' Report</b> C. Graham reported on the following: <ul style="list-style-type: none"> <li>The Committee received the Alumni and Development Report and Financial Update for information.</li> </ul>
2.7	<b>Finance, Property, and Investment Committee Chair's Report</b> C. Graham reported on the following: <ul style="list-style-type: none"> <li>The Committee approved and recommended the 2024-25 Annual Budget for approval by the Board.</li> <li>The Committee reviewed the Q3 report, which showed very positive results. There was a 4% surplus due to increased enrollment and positive investment income.</li> </ul>
2.7.1	<b>2024-25 Annual Budget (MOTION)</b> <b>MOTION#BOG-03-03-21-2023/24:</b> Moved by J. Stelter and seconded that the Board of Governors approve the 2024-25 Budget. <b>Motion Carried.</b> C. Graham presented the item. Highlights included:

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		<ul style="list-style-type: none"> <li>The Board received a balanced budget for the fiscal year 2024/25, which includes provisions for increasing faculty with 50 new hires and aligning expenditures with the Strategic Vision.</li> <li>MacEwan University has initiated a textbook affordability project, reflecting its commitment to student affordability and the promotion of open and free educational resources, though the project is still in its early stages.</li> <li>Bursaries have seen a notable increase of \$8.5 million for scholarships.</li> <li>Approximately 80% of expenses have already been allocated, with administration managing around \$30 million for a diverse range of projects, including roughly 150 currently under review.</li> <li>The budgeting process involved close collaboration with various faculties and program areas to prioritize initiatives. Despite this, a conservative approach was adopted, resulting in a surplus of about 4%.</li> <li>This conservative budgeting approach may yield positive variances due to growth targets, potentially leading to surplus amounts during the fiscal year.</li> <li>The construction contract for the School of Business has been awarded following the receipt of four excellent bids for the project, with the project's costs not affecting the overall budget.</li> </ul>
2.8	Strategy and Stakeholder Relations Committee Chair's Report	
	R. Joseph indicated that there was nothing to report on in the open session.	
<b>3.0</b>	<b>Adjournment of Open Session</b>	
	The Chair adjourned the meeting at 4:43 pm.	