

**BOARD OF GOVERNORS  
OPEN MEETING Minutes  
February 28, 2019****ITEM TITLE**

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1. Call to Order & Welcome  
I. Challborn, Chair, called the meeting to order at 4:16 p.m.
2. Declarations of Conflict  
No conflicts were declared
3. Approval of Agenda  
**MOTION #01-02-28-2018/19:** moved and seconded that the Board of Governors approve the agenda for the February 28, 2019 open session agenda as presented. Carried.

The Chair announced that they needed to step out of the meeting and asked for a motion to hand over the Chair position to M. DeRoo McConnan during that time.

**MOTION #02-02-28-2018/19:** Moved and seconded that M. DeRoo McConnan step is Chair when I. Challborn leaves the meeting. Carried.

4. Approval of Consent Agenda  
**MOVED #03-02-28-2018/19:** moved and seconded that the Board of Governors approve the agenda for the February 28, 2019 open consent agenda as presented. Carried.

**REPORTS**

5. Board Chair's Report  
The Chair thanked the MacEwan Community for all the support relating to the death of a MacEwan student at the hockey game in Calgary. Will be attending upcoming conference in Florida and retreat in Banff.
6. President's Report  
MacEwan's University Relations working with the family of the deceased student to decide the best way to handle donations received for the Griffins Hockey Team.

Attended the white out donor appreciation event with several board members.

The President provided an update on her role as a presenter at Universities Canada for Presidents Program. Attended a session where speaker Mike Degnan, discussed his perspective about Nipissing University.

Administration Retreat: topic discussions about potential risks enrolment management, budget, tuition and fee guidelines.

Attended the Cannexus19 Conference as a keynote speaker and presented 'My "Useless" Degree and Where It Got Me'. January 28-30, 2019 Cannexus19 Keynote Speaker

The university's Men's and Women's hockey teams are now members of Canada West, the President thanked L. Wells and D. Atkinson for moving MacEwan's membership application forward.

7. **MSA Report**

N. Delling provided an update on the MacEwan Staff Association (MSA): preparing for bargaining, survey and info session to get feedback. Based on the current agreement, 35% of managers and 50% of employees have received training in Workforce Engagement Conversations. Scholarships were giving to members pursuing post-secondary (primarily attending at MacEwan) for workplace mentoring and leading people through change.

**NEW BUSINESS**

8. **Report on Student Services**

C. Monk introduced L. Wells, Associate Vice President Students and Teaching and thanked her for joining the team.

L. Wells provided information on her background and provided a presentation on Student Services: "Student well-being is about the whole student, recognizing the powerful link between physical health, emotions, thinking, behavior, social interaction and student success."

Student Services consists of the following units:

- Wellness and Psychological Services (supported by a \$600k phase one grant, phase 2 grant for \$360k requester for April 1)
  - o Wellness and Psych provides a pathway to transition to counselling after graduation and to other counselling referrals; however, we cannot offer it free outside of MacEwan. Workshops uptake through wellness and psych services are substandard, therefore we are trying to change our strategy and engage faculty.
- Career Development and Experiential Learning
- Services to Students with Disabilities (provincial funding with federal funding planned for the near future and Inclusion Alberta MacEwan was the first post-secondary in Alberta to sign an agreement with IA which has been in place for 15 years)
- Student Development and Community Engagement
- The Writing Centre (free assistance from a peer tutor)
- Exam Services (student athletes and online courses with exams)
- The Welcome Centre
- Student of Concern (student in any kind of distress, receive referrals from all over the University, typically several calls per day)
- Student Conduct (academic misconduct & student discipline)
- [MacEwanLife.MacEwan.ca](http://MacEwanLife.MacEwan.ca) (online portal as a one-stop-shop)

The big goal for next year is to integrate discrete units into a Student Wellness Centre where students can go and meet up with a case manager who can then provide them with a range of programs and services in support of personal, academic and social development. Queen's University has done this quite successfully.



Peer tutors training: the team is paid and trained by our Public Health Nurse. The training is on mental health and how to make an effective presentation. Self-care is critical.

Counselling services available for students are limited which causes difficulty, therefore we try to help them to identify resources in the community for the student to receive long term care.

9. Board Terms of Reference

M. Plouffe walked through the matrices that were developed to identify the Board of Governors key roles and responsibilities and how they feed through the committees.

The matrices highlighted ERM, Financial Sustainability, Governance, Campus Development, Stakeholder Relations, Strategy, and People. These highlights were the buckets used to identify key roles and summarize how the authorities and responsibilities flow through the board and board committees. This exercise also helped to identify gaps in the Terms of Reference for areas requiring more detail and clarity in sightline from the committee to the board.

The matrices will be helpful in orienting new board members, specifically around the role of the Foundation. There may be a need to update the Terms of Reference in December 2019.

**MOTION #04-02-28-2018/19:** moved and seconded that the Board of Governors approve the Terms of Reference for each Board Committee, and for the roles of Board Chair, Board Vice-Chair, Board Committee Chair and the Board of Governors as a whole. Carried.

**OTHER BUSINESS**

10. Next Meeting: May 23, 2019

11. Adjournment

The meeting was adjourned at 5:17 p.m.

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<b>Board Members</b>	I. Challborn, Chair	M. DeRoo McConnan, Vice-Chair
	D. Saucier, President	C. Barr, Public Member
	B. Montgomery, Public Member	N. Delling, Non-academic Staff Member
	P. Sedighi, Student Board Member	J. Nuthall, Public Member
	J. Piercey, Public Member (teleconference)	A. Skye, Academic Staff Member
	S. Tokar, Public Member	L. J. de Gara, Public Board Member
<b>Resources</b>	M. Khan, VP University Relations	J. McGrath, VP Resources and People
	C. Monk, VP Academic and Provost	M. Plouffe, General Counsel and VP Governance, Diversity and Inclusion
	G. DeVeaux, Director, Office of University Governance	C. McNaughton (recording secretary)
<b>Guests</b>	L. Wells, AVP, Student Services	M. Leathem, Chief of Staff
	S. Yip, Strategy Analyst, Policy & Projects	
<b>Absent with Regrets</b>	A. Fisher, Public Member (teleconference)	
	S. Budnarchuk, Public Member	

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