

October 8, 2020

Open Session

4:02 – 4:52 p.m.

Meeting Number (access code): 133 813 6671

Meeting Password: BCxa5dPmj56 (22925376 from phones)

Board Members:	Carolyn Graham, Chair	Annette Trimbee, President
<i>Public Members</i>	Adam Guiney, Vice Chair	Cameron Barr
	Janice Sarich	Jasmine Nuthall
	John Stelter	Julian Martin
	Linda Banister	Meghan DeRoo McConnan
	Samantha Kernahan	
<i>Academic Staff Members</i>	Aimee Skye	Lucio Gelmini
<i>Non-Academic Staff Member</i>	Nina Delling	
<i>Alumni Representatives</i>	Tracy Sopkow	Scott Kashuba
<i>Student Members</i>	Sean Waddingham	Myles Dykes
Vice Presidents:	Craig Monk, Provost & Vice-President, Academic Michelle Plouffe, Vice-President and General Counsel Myrna Khan, Vice-President University Relations Rick Ellis, Acting Vice-President, Resources and People; Associate Vice-President, Finance and Chief Financial Officer	
Resource Members:	Gwen Bauer, University Secretary Marg Leathem, Chief of Staff Sumiko Yip, Director, Strategic Initiatives Bronwyn Sneffjella, Governance Associate and Recording Secretary Marco Turlione, Governance Coordinator	
Absent, with regrets:	None.	

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0.0	Land Acknowledgement
1.0	Call to Order and Introduction of Guest(s)
	C. Graham, Chair, called the meeting to order at 4:02 p.m., noting quorum was present.
1.1	Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived) No conflicts were declared.
1.2	Approval of Open Agenda (MOTION) MOTION #01-10-08-2020/21: Moved by M. Dykes and seconded that the Board of Governors approves the October 8, 2020 open agenda as presented. Motion carried.

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1.3 Approval of Consent Agenda (**MOTION**)

MOTION #02-10-08-2020/21: Moved by L. Gelmini and seconded that the Board of Governors approves the October 8, 2020 consent agenda (and the contents thereof) as presented. Motion carried.

The consent agenda included the approval of minutes from the June 18, 2020, May 12, 2020 and September 10, 2020 meetings and the approval of the Strategy and Stakeholder Relations Committee Terms of Reference and Workplan, Committee Terms of Reference, Annual Transfer Agreement, Foundation to University, Revised Codes of Conduct, Updated Bank Signing Authority, Communicable Diseases and Pandemic Policy, Chancellor, Annual Board Education Plan, Mandate Statement, and changing of the fiscal year. The consent agenda also received for information the Campus Master Plan Update, SAMU Audited Financial Statements, and Board Correspondence Report.

Discussion occurred regarding consent items.

- Regarding the Campus Master Plan, Board members requested more information about campus power generation at a future FPI meeting.
- It was confirmed the Chancellor selection process will begin by the end of October 2020.

2.0 Reports

2.1 Board Chair's Report

C. Graham highlighted key institutional achievements and activities, including awards and chairs won by faculty, upcoming convocation celebration, recent joint orientation to bicameral governance for Board and GFC, retirement celebration for former A/President John McGrath, and move of School of Continuing Education to main campus.

2.2 President's Report

President Trimbee highlighted key activities since the start of her term on August 1, 2020, including ongoing pandemic response and forward planning, noting the importance of student experience to MacEwan's brand. Other highlights included a MacEwan conversation on anti-black racism led by Dr. Irfan Chaudry and Dean Wanda Costen, an award from the Edmonton Police Foundation and Alcan to MacEwan's Social Innovation Institute for a proposed project to combat liquor theft, and the launch of a new major in Chemistry. Dr. Trimbee also noted the importance of the launch of MacEwan's multi-stage 50th Anniversary fundraising initiatives, including meeting with key donors such as the Robbins family.

2.3 General Faculties Council Report

President Trimbee provided an update on GFC decisions over summer 2020. She noted that GFC Executive made decisions on behalf of the full body on an emergency basis over summer due to Covid-19, and that GFC has now resumed normal activities for fall 2020. Amongst the most important decisions during the summer were those to help accommodate students with non-standard grades due to other institutions' pandemic measures and the modification of some specific admission requirements to align with

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those adopted at those institutions, as well as the addition of standard messages for online and hybrid courses, as part of rapid response to Covid-19. In addition, GFC Executive approved elements of new academic governance system developing during Winter 2020.

2.4 Audit and Risk Committee Chair's Report

Chair Jasmine Nuthall provided an update on Committee activities. These included:

- Recommendations seeking Board approval as follows:
 - June 30, 2020 consolidated financial statements
 - June 30, 2020 financial statements of Grant MacEwan University Foundation
 - Request to the Minister of Advanced Education that MacEwan University's fiscal year-end be changed to March 31 effective March 31, 2022
 - Communicable Diseases and Pandemic Policy
 - Updates to the Committee's terms of reference

The Chair provided an update that the Auditor General has closed its recommendations for MacEwan and pleased with MacEwan's management of internal controls. The Chair thanked Rick Ellis and Michelle Plouffe for their work on the file.

2.5 Governance and Human Resources Committee Chair's Report

Chair Linda Bannister provided an update on Committee activities. These included:

- Recommendations seeking Board approval as follows:
 - Annual Board Education and Development Plan to June 30, 2021
 - Chancellor Joint Committee Membership and Nomination Process
 - Updates to the Committee's terms of reference

In follow-up to the Education and Development Plan, the Chair invited Board members to forward any outstanding educational opportunities for possible inclusion.

2.6 Finance, Property and Investment Committee Chair's Report

Chair Meghan DeRoo McConnan provided an update on Committee activities. These included:

- Recommendations seeking Board approval as follows:
 - Bank agreements and other documentation
 - Updated bank signing authorities ahead of new VP, Finance & Administration, and CFO
 - Updates to the Committee's terms of reference

2.6.1 Foundation Board of Directors' Report

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Chair Meghan DeRoo McConnan provided an update on Committee activities. These included:

- Approval of change of end of fiscal year from July 1 to March 31, starting March 31, 2022, with transition period
- Approval of revised signing authority delegation
- Appointment of Auditor General of Alberta as auditors for 2020/21 fiscal year
- Approval of the financial statements for Grant MacEwan University Foundation for the year ended June 30, 2020

In addition, the Committee received the Quarterly Alumni Development Report, presented by M. Khan.

2.7 Strategy and Stakeholder Relations Committee Chair's Report

Chair Janice Sarich provided an update on Committee activities. These included:

- Recommendations seeking Board approval as follows:
 - Revised institutional mandate statement
 - Updates to the Committee's terms of reference

Discussion occurred. In response to questions, the following was noted:

- Investment Mgmt. Agreements deferred until 2021 due to PSE system review.
- 50th anniversary campaign will be rolled out in staged approach. The first "module" is the country music chair campaign.
- External and stakeholder relations planning will be rolled into integrated strategic planning and Board will be advised.
- Review of MacEwan academic programs by industry is one external connection though it varies depending on credential. Opportunity.
- Various groups including Faculty Association are encouraged to provide submissions to government for Alberta 2030 PSE system review,

4:42 Vice Chair A. Guiney stepped into Chair role due to C Graham's connection problems.

3.0 New Business

3.1 University June 30, 2020 Consolidated Financial Statements (**MOTION**)

MOTION #03-10-08-2020/21: Moved by J. Sarich and seconded the Board of Governors approve the June 30, 2020 consolidated financial statements for MacEwan University. Motion carried.

4:47 C. Graham rejoined the call and re-assumed the Chair.

R. Ellis provided an overview and highlights. The motion was discussed.

4.0 Adjournment of Open Session

The open session was adjourned at 4:52