

**December 9, 2021**  
**Immediately following the Closed session**  
**Open Session**  
7:05 – 7:34 p.m.

Kule Lecture Theatre, 9-323

<b>Board Members:</b>	Carolyn Graham, Chair	Annette Trimbee, President
<i>Public Members</i>	Adam Guiney, Vice Chair	Cameron Barr
	Jasmine Nuthall	John Stelter
	Linda Banister	Julian Martin
	Meghan DeRoo McConnan	Samantha Kernahan
	Reg Joseph	
<i>Chancellor</i>	Anthony Fields	
<i>Academic Staff Members</i>	Aimee Skye	Lucio Gelmini
<i>Non-Academic Staff Member</i>	Nina Delling	
<i>Alumni Representatives</i>	Tracy Sopkow	Scott Kashuba
<i>Student Members</i>	Myles Dykes	Larissa Williams
<b>Vice Presidents:</b>	Craig Monk, Provost & Vice-President, Academic	
	Myrna Khan, Vice-President University Relations	
	Barry Horan, Acting Vice-President	
	Helen Ngan-Pare, Acting Vice-President, Finance and Administration	
	Cheryl Earle, Acting Chief Financial Officer	
	Ian Hanson, Acting General Counsel	
<b>Resource Members:</b>	Marg Leathem, Chief of Staff	
	Sumiko Yip, Acting University Secretary	
	Bronwyn Sneffjella, Governance Officer	
	Marco Turlione, Governance Officer and Recording Secretary	
<b>Guests:</b>	Craig Kuziemsky	Karen Keiller
	Kevin Fitzgerald	Tim Tang
<b>Absent, with regrets:</b>		

## MINUTES: OPEN SESSION

#	Item
<b>1.0</b>	<b>Call to Order and Introduction of Guest(s)</b>
	The Chair called the meeting to order at 7:05pm, noting quorum present.
1.1	Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)
	No conflicts were declared.
1.2	Approval of Open and Consent Agenda ( <b>MOTION</b> )

## MINUTES: OPEN SESSION

#	Item
	<p><b>MOTION #08-12-09-2021/2022:</b> Moved by J. Martin and seconded that the Board of Governors approve the open and consent agenda and the contents thereof as presented.</p> <p>Motion carried.</p> <p>*The consent agenda consisted of the approval of the minutes from the meeting on October 7, 2021, the minutes from the E-Vote on November 12, 2021, the 2021/22 Committee Work Plans, and the Committee Terms of Reference. The Board Correspondence report was also included for information.</p>

## 2.0 Reports

### 2.1 Board Chair's Report

C. Graham reported on the following:

- The Board was thrilled to hear about the MacEwan Griffin's Women's soccer team capturing MacEwan University's first ever U-Sports championship. Special shout-out to the team and all those who supported them.
- Attending convocation and gathering with faculty and staff was a highlight.
- University Board Chair Meeting scheduling in January 2022.
- More significant updates will be included in the Board Terms of Reference and Board Bylaws as well as ensuring a 2022/23 Governance Calendar that aligns with the General Faculties Council to make sure items move through the appropriately.
- At our March board meeting we will consider the new spring Investment Management Agreement.
- Reminder to board members to consider nominating individuals for Honorary Doctorates.

### 2.2 President's Report

A. Trimbee reported on the following:

- The institution is responding to and learning from COVID-19.
- Students registering in the winter term must be fully vaccinated unless they have medical exemption.
- Alex Usher, (CEO Higher Education Strategy and Associates) expressed an interest in our vision and directions as being one of the most unique coming from a Canadian university.
- Faculty and Staff on campus are fully vaccinated and status uploaded on the Safe at MacEwan app.
- Faculty are looking for more support from the Exam Service Centre and deferred student exams.
- MacEwan Experts guides where we asked faculty to declare expertise so media can find faculty with associated expertise.

## MINUTES: OPEN SESSION

#	Item
2.3	<p>General Faculties Council Report</p> <p>A. Trimbee reported on the following:</p> <ul style="list-style-type: none"> <li>GFC has met twice since the last Board meeting.</li> <li>In October, the Bachelor of Science in nursing action plan was approved to continue ongoing work in upgrading curriculum.</li> <li>Approved the 2022/23 Academic Schedule.</li> <li>GFC also received a budget primer presentation.</li> <li>Voted to approve the termination of the BABBA program.</li> </ul> <p>2.3.1 New Program Proposal – Digital Experience Design Post Diploma Certificate Letter of Intent (<b>MOTION</b>)</p> <p><b>MOTION #09-12-09-2021/2022:</b> Moved by L. Gelmini and seconded that the Board of Governors approve initial work towards the creation of a Digital Experience Design (DXD) Post Diploma Certificate within the Faculty of Fine Arts and Communications.</p> <p>Motion carried.</p> <p>C. Monk presented the item. Highlights included:</p> <ul style="list-style-type: none"> <li>Details are being finalized for requirement into the program.</li> <li>This is a flexible option for those who do not want to go into the Design Major.</li> </ul>
2.4	<p>Audit and Risk Committee Chair's Report</p> <p>J. Nuthall, Committee Chair, indicated that the committee recommended Board approval of the Committee Workplan and Terms of Reference.</p>
2.5	<p>Governance and Human Resources Committee Chair's Report</p> <p>L. Banister, Committee Chair, indicated that the committee recommended Board approval of the Committee Workplan and Terms of Reference.</p>
2.6	<p>Foundation Board of Directors' Report</p> <p>M. DeRoo McConnan, Foundation Chair, provided a report on the following:</p> <ul style="list-style-type: none"> <li>The Foundation Board of Directors recommended to discontinue annual audit, discussed the Foundation Q1 Financial Report, and the Endowment Expendable Amount was pulled from the agenda to discussed which committee it is best suited for.</li> </ul>
2.7	<p>Finance, Property and Investment Committee Chair's Report</p> <p>M. DeRoo McConnan, Committee Chair, indicated that the Committee reviewed the University Financial report and were provided an update on investment.</p>

**MINUTES: OPEN SESSION**

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**2.7.1 Tuition and Fees for 2022/23 (MOTION)**

**MOTION #10-12-09-2021/2022:** Moved A. Guiney and seconded that the Board of Governors of Grant MacEwan University approve the following:

1. Approve the 2022/23 tuition tables:

- Table 1 – increase 6.8% to \$156 per credit
- Table 2 – increase 6.3% to \$170 per credit
- Table 3 – increase 6.7% to \$192 per credit
- Table 4 – increase 6.7% to \$224 per credit
- Table 5 – increase 6.9% to \$262 per credit

2. Approve the 2022/23 mandatory non-instructional fees:

- a. Sport and Wellness fee – no change from 2021/22 of \$102 per student per term.
- b. Registrarial fee – no change from 2021/22 of \$18 per student per term.
- c. Medical Clinic fee – no change from 2021/22 of \$12 per student per term.
- d. Information Technology fee – no change from 2021/22 of \$34.50 per student per term.

3. Approve the introduction of a new mental health mandatory non-instructional fees for 2022/23 of \$7 per student per term.

4. Approve the International student tuition increase of 5.1% to \$759 per credit, with minimum of 9 credits required for fall and winter terms.

5. Approve the International student tuition for English as an Additional Language increase 6.1% to \$340 per credit (\$1,700 per course)

Motion carried.

M. DeRoo McConnan introduced the item. Discussion occurred:

- MacEwan's programs will remain competitive with other post-secondary institutions in Alberta.
- Ongoing commitment to growing Faculty compliment and upgrading IT, along with the upcoming Fine Arts degree.
- Want to further invest in student life and student quality and see tangible changes to the student experience.
- Not opposed but cannot be endorsed by SAMU.
- Support the new mental health Mandatory Non-Instructional Fee as SAMU is confident that they can work with administration to meet students prior to them being in crisis.

**2.8 Strategy and Stakeholder Relations Committee Chair's Report**
**2.8.1 2020/21 Annual Report (MOTION)**

**MOTION #11-12-09-2021/2022:** Moved by J. Martin and seconded that the Board of Governors approve the 2020/21 Annual Report for submission to the Minister of Advanced Education in accordance with the Post-secondary Learning Act.

**MINUTES: OPEN SESSION**

#	Item
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Motion carried.

A. Trimbee presented the item. Discussion occurred:

- The document will receive a final proofing and will ultimately be sent and approved by the Auditor General of Alberta.

**3.0 Adjournment of Open Session**

The Chair concluded the meeting at 7:34 pm.