

Work Integrated Learning Multiple Placement Agreement

▶ Please fill out the highlighted sections below, sign the agreement and email to wilagreement@macewan.ca

▶ Date:

▶ Host Organization:

▶ Address:

▶ Primary Contact:

RE: Work Integrated Learning Agreement between the Board of Governors of Grant MacEwan University ("MacEwan University") and ("Host Organization")

We confirm that the Host Organization has agreed to provide Work Integrated Learning placements in accordance with the following terms and conditions.

▶ **The term of this Agreement shall be for a period of _____ years from the date noted above (the "Term").** During the Term, MacEwan University shall place Students with the Host Organization pursuant to this WIL Agreement and to Notices of Placement (a sample of which is attached to this WIL Agreement as "Schedule A") setting out the Student placement-specific details. The terms of this Agreement shall apply to all placements made between the parties during the Term.

If the Host Organization has any specific policies or procedures which apply to Students as part of placements pursuant to this WIL Agreement, it must provide such policies and procedures to MacEwan University in advance so that MacEwan University can properly advise participating Students. At all times, Students are required to abide by all MacEwan University policies with respect to the Work Integrated Learning placements. During the placement, Students remain students of MacEwan University, regardless of whether such Student is an employee of the Host Organization.

Either party may cancel this Agreement by giving 90 days' notice; however, any Student in the course of his or her placement with the Host Organization shall be permitted to complete his or her placement. If the Host Organization determines that a Student has acted in a way that compromises the safety or security of its staff, patients or members of the public, the individual placement may be cancelled immediately upon notice (including the reasons for termination). MacEwan University reserves the right to remove any student from placement at any given time.

MacEwan University is responsible for any negligent acts or omissions by its students or instructors; the Host Organization is responsible for any negligent acts or omissions by its employees, contractors, or representatives. MacEwan University students attending placements within Alberta are covered by the Workers Compensation Act; coverage for Distance Learning Program placements and placements located outside of Alberta should be confirmed with MacEwan University prior to the commencement of a placement. All information provided by one party to the other pursuant to this Agreement is subject to the Freedom of Information and Protection of Privacy Act (Alberta).

Please indicate your agreement to the terms set out above. We thank you for providing a Work Integrated Learning opportunity for a MacEwan University Student.

Sincerely,

THE BOARD OF GOVERNORS OF GRANT MACEWAN UNIVERSITY

Signature of Authorized Officer (MacEwan University)

Signature of Authorized Officer (Host Organization)

Please print name and title (MacEwan University)

Please print name and title (Host Organization)

to Work Integrated Learning Agreement with:

NOTICE OF PLACEMENT

Program:	Course Name and Number:
Student's Name:	Program Supervisor:

Placement Location:	
Division Name:	Placement Start Date:
Address:	Placement End Date:
Postal Code:	Term of Placement:

Agency Supervisor:
Name:
Title:
Phone Number:
Email:
Applicable Course Learning Outcomes:
Supervision and Evaluation Requirements: