

## Arts and Science Faculty Council

### Minutes of Council

**Meeting #:** 55  
**Date:** November 27, 2023  
**Time:** 1:30 p.m.  
**Location:** 9-323 (Kule Theatre)  
**Motion #s:** FC.20231127.1 - 11

**Present:**

Schalomon, M  
 (Chair)  
 Patterson, A (Vice-  
 Chair)  
 Bruins-Smith, T  
 (Secretary)  
 Cott, A (Secretary)  
 Abbas, N  
 Alati, D  
 Anton, Ca  
 Avalos, E  
 Bailey, C  
 Brisbois, M  
 Carroll, M  
 Cartledge, S  
 Cobzas, D  
 Copland, S  
 Das, M  
 Davies, K  
 Davis, M  
 Dawson, L  
 El-Hajj, M  
 Farvolden, P  
 Forth, A  
 Gelmini, L  
 Giacomini, M  
 Guest, R

Gulayets, M  
 Haines, J  
 Hamilton, T  
 Hannan, S  
 Harcombe, K  
 Hassall, C  
 Hayman, S  
 Hira-Friesen, P  
 Holland, K  
 Indratmo  
 Intungane, D  
 Irwin, B  
 Islam, S  
 Ivanescu, C  
 Jarick, M  
 Lakowski, R  
 Legge, E  
 Li, Y  
 Liu, J  
 Llano, J  
 Long, J  
 Lorimer, S  
 Martin, L  
 Malloy, N  
 McFayden, D  
 Miller, J  
 Mills, S  
 Milner, K  
 Minaker, J

Mugo, S  
 Murphy, G  
 Paparella, I  
 Pang, C  
 Panjvani, C  
 Papin, M  
 Penney, A  
 Peters, J  
 Pope, A  
 Powell, R  
 Prichard, L  
 Ramsey, C  
 Renwick, T  
 Rezanejad, H  
 Rezanian, V  
 Ross, M  
 Ruiz Serrano, C  
 Schultz, W  
 Seredycz, M  
 Shaw, R  
 Shin, J  
 Skeffington, J  
 Skye, A  
 Stepnisky, J  
 Striemer, C  
 Strungaru, N  
 Su, W  
 Swanston, T  
 Symbaluk, D

Tcaciuc, A  
 Tessier, A  
 Thiessen, D  
 Toth, J  
 Towle-Straub, K

**Other - Voting**

Berezowsky, S  
 Friesen, K  
 Fritz, T  
 Gilmour, L  
 Hesemeier, S  
 McKenzie, H  
 Milner, K  
 Minaker, J  
 Mugo, S  
 Paparella, I  
 Sander, B  
 Wiznura, R  
 Yakovenko, S

**Ex Officiis and  
Delegates**

Croxen, H  
 Khinkanina, N  
 McLaughlin, D  
 O'Shea, J  
 de Toledo, R

## Public Members

Chamot, D (ORS)  
Davis, K (OCM)  
Keiller, H (WEB)

## Regrets

Alam, R	Digweed, S	Judge, K	Prince, P
Amundson, L	Einarsson, R	Jung, S	Qorbani, S
Anderson, N	Elliott, C	Kim-Bernard, K	Rogers, S
Anton, Cr	Elmorsy, M	Krys, S	Rollings-
Barran, S	Epp, M	Lemieux, S	Magnusson, S
Beltaos-Kerr, E	Falconer, R	Lipes, R	Romney, J
Beauclair, A	Fedoruk, J	Lorkovic, E	Sander, B
Bereska, T	Fong, J	Martin, D	Schmaltz, R
Bica, I	Franczak, B	McKeown, N	Sibley, L
Biittner, K	Fritz, T	Mewhort, R	Skelhorne, A
Bott, T	Gibbs, M	Moscicki, M	Soroski, J
Boyd, B	Gonzalez-Lucena, F	Offrey, L	Speake, S
Buro, K	Hackett, E	Overend, A	Watson, A
Corrigall, K	Honey, L	Peace, K	Witherell, R
Davis, M	Johnson, B	Perschon, M	

**Move into Session:** The meeting was called to order by Melike Schalomon at 2:03 pm.

### I. Adoption of Agenda

**Motion #FC.20231127.1** To approve the agenda, as amended, and consent items.

- Faculty Council Minutes of August 31, 2023
- Executive Committee Minutes August 21, 2023
- Program and Curriculum Information Items

Legge/Cartledge

Adopted

### II. Reports:

#### a. Update from Office of Research Services (Dana Chamot)

- MythBusters presentation as shared with membership
- For the quickest response, email [research@macewan.ca](mailto:research@macewan.ca)
- External grants support research goals but are not required for Tenure and Promotion. However, having funding can strengthen a dossier.
- External grants from tri agencies are flexible and you can pursue what you want. Internal grants are highly restrictive.
- External grants need to be submitted in PeopleSoft even if you're a co-applicant. This applies anytime MacEwan resources are involved.
- Ethics applications can be submitted and reviewed during the summer.

- While research can commence as soon as the notice of award is received if there is a pending ethics approval, no funding is released until the ethics approvals have been received. An exemption can be granted for 90 days if funds are needed to hire an assistant who is helping with approval applications.
- Research program development is not supported by ORS.
- Sessional faculty members may apply, but need a tenured/tenure-track co-supervisor, as they cannot be the primary applicant.

#### **b. Dean's Report**

- Executive Committee is gathering more information regarding running large meetings online. The platform that was previously used, WebEx, is no longer available.
- Work is ongoing regarding Tenure and Extension of Probation files. Promotion files will be heard in the new year.
- Long listing has started. It has been a struggle to get applications. If you have networks you could advertise our job postings to, please do that now.
- Ad templates cannot be changed. The focus is on inclusionary language versus exclusionary.
- Changes to exams for fully online courses: Exam services does not have the capacity and can only handle deferred exams. Where feasible, exams should be given online.
  - In person exams can be scheduled via the final exam scheduling process. Request it alongside other exams. To avoid conflicts, these must be scheduled in the evenings from 6-9pm.
  - Remote invigilation for students living far away is still available.
- Congratulations to Dr. Craig Monk on his reappointment as Provost.
- Questions
  - Deferred exams due to double bookings are exempt from the fee.
  - Scheduling final exams in person for the Winter term, due to the timing, should not be an issue for space. These will be formally scheduled so they appear in students' exam schedules in PeopleSoft.
  - Can midterms be scheduled in person? Yes, would have to be done on an ad hoc basis, if space is available. Reach out to the Dean's Office if you would like to request this.
  - What if different online sections have different rules about in-class exams? Would this be a different experience for students? Currently, no clear processes are in place for this, and it is left up to academic freedom. CHEM 101 is an example of all sections having in-person exams. Other caveats can be discussed at the Department level. (E.g.: Requiring a certain % in the final to pass the class.)
  - Speak to the Chair if specific times are a challenge for in-person invigilation exams of online classes.
  - Specifics should be communicated in the course outlines, or the latest before the add/drop deadline.

### III. Items for Action:

#### a. Changes to BA Program of Study and Degree Regulations

**Motion #FC.20231127.2** That Arts and Science Faculty Council approve changes to the Bachelor of Arts Program of Study and Degree Regulations.

Intungane/Gelmini

Adopted

- There was a question regarding the wording for the section on PACT, etc, courses. Both PoS have the same wording in the changes document and it is understood that students can use a maximum of 3 credits towards their degree from these courses.
- Request to re-visit in-depth discussions about the scope and purpose of the degrees as these ad hoc changes are approved. Initially, students were encouraged not to declare until after completing 45 credits, but that is no longer possible with some of the new programs. This is an item that can be discussed during the next Program Review.
- Request to discuss the intent of our degrees at PCC. Many successive changes have been made, and we should ensure we are still aligned.
- 36 Credits are required for the breadth requirements.  $120 - 36 = 84$ . The 84 credits also align with Honours programs.

#### • Changes to BSc PoS and Degree Regulations

**Motion #FC.20231127.3** That Arts and Science Faculty Council approve changes to the Bachelor of Science Program of Study and Degree Regulations.

Intungane/Skye

Adopted

- N/A

#### • Mathematics Honours PoS

**Motion #FC.20231127.4** That Arts and Science Faculty Council approve changes to Mathematics Honours.

Intungane/Ramsey

Adopted

- N/A

#### b. Curricular Items – Letters of Intent

**Motion #FC.20231127.5** That Arts and Science Council recommend the letter of intent for the Cybersecurity Studies Minor to Deans' Council.

Indratmo/McLaughlin

Adopted

- Program originates from a Government request and was chosen to be housed in Business due to specific business related skills in the learning outcomes.
- FAS students will have full access to the program.

**Motion #FC.20231127.6** That Arts and Science Council recommend the letter of intent for the Data Sciences Major to Deans' Council.

Mugo/Skye

Adopted

- N/A

**Motion #FC.20231127.7** That Arts and Science Council recommend the letter of intent for the Environmental and Urban Wellness Major to Deans' Council.

Rezania/Mugo

Adopted

- N/A

**Motion #FC.20231127.8** That Arts and Science Council recommend the letter of intent for the Environmental Sciences Major to Deans' Council.

Rezania/Ross

Adopted

- N/A

**Motion #FC.20231127.9** That Arts and Science Council recommend the letter of intent for the Childhood, Youth, and Family Studies Minor to Deans' Council.

Rezania/Panjvani

Adopted

- Complementary for psychology and sociology

- c. Curricular Items – MCS (see CIM)
  - Changes to BIOL 205

**Motion #FC.20231127.10** That Arts and Science Faculty Council approve changes to BIOL 205.

Intungane/Towle

Adopted

- N/A

- New: PHYS 206

**Motion #FC.20231127.11** That Arts and Science Faculty Council approve PHYS 206.

Intungane/Rezania

Adopted

- N/A

#### **IV. Other Business**

- N/A

#### **V. Adjournment** The meeting was adjourned at 3:14 p.m.