

## Arts and Science Faculty Council

### Minutes of Council

**Meeting #:** 31  
**Date:** Wednesday, September 5, 2018  
**Time:** 1:30 p.m.  
**Location:** Room 9-323 (Kule Theatre)  
**Initial Motion #:** 305

**Present:**

|                             |                    |                       |                 |                        |
|-----------------------------|--------------------|-----------------------|-----------------|------------------------|
| Schalomon, M<br>(Chair)     | Colonescu, C       | Herbert, C            | Mills, S        | Swanston, T            |
| Snefjella, B<br>(Secretary) | Copland, S         | Hills, M (vice-chair) | Milne, E        | Tcaciuc, A             |
| Aaquist, O                  | Corlett, H         | Howell, A             | Murphy, G       | Thurairajah, K         |
| Anton, Ca                   | Corrigall, K       | Hutchinson, C         | Nelund, A       | Toth, J                |
| Badalova, L                 | Coulson, J         | Indratmo              | O'Reilly, J     | Valdez, L              |
| Bailey, C                   | Cowling, E         | Irangu, J             | Overend, A      | Vongpaisal, T          |
| Barran, S                   | Das, M             | Irwin, B              | Patterson, A    | Wagner, A              |
| Becalska, A                 | Davis, M           | Islam, S              | Penney, A       | Walton, E              |
| Beltaos-Kerr, E             | de Graaf, J        | Ivanescu, C           | Pollock, C      | Witherell, R           |
| Bereska, T                  | Digdon, N          | Jarick, M             | Powell, R       | Zadorozhna, N          |
| Bernstein, N                | Einarsson, R       | Judge, K              | Prichard, L     |                        |
| Bica, I                     | Elliott, C         | Jung, S               | Prince, P       | <b>Other - Voting</b>  |
| Biittner, K                 | Epp, M             | Kim-Bernard, K        | Ramsey, C       | Beke, N                |
| Blatz, C                    | Farvolden, P       | Krys, S               | Robinson, J     | Honey, L               |
| Boag, F                     | Ferede, F          | Lee, R                | Ross, M         | Minaker, J             |
| Boers, N                    | Flaherty, L        | Legge, E              | Ruiz Serrano, C | Strayer, K             |
| Bott, T                     | Fong, J            | Llano, G              | Schmaltz, R     | Wiznura, R             |
| Boucher, JC                 | Franczak, B        | Long, J               | Seredycz, M     |                        |
| Boulianne, S                | Gelmini, L         | Lorkovic, E           | Sibley, L       | <b>Ex-Officios and</b> |
| Bowles, V                   | Giacomin, M        | Macdonell, C          | Sinclair, K     | <b>Delegates</b>       |
| Boyd, B                     | Gonzalez-Lucena, F | Malloy, N             | Skeffington, J  | Hanscomb, K (For       |
| Bratt, S                    | Grant, D           | Manouchehri, S        | Skelhorne, A    | Suntjens, T)           |
| Brouwer, D                  | Grewal, S          | Mark, M               | Skye, A         | McLaughlin, D          |
| Buro, K                     | Gulayets, M        | Martin, D             | Smereka, T      | Stift, S (For          |
| Byrne, C                    | Hackett, E         | McKenzie, H           | Smith, M        | McGugan, D)            |
| Christensen-                | Haines, J          | McKeown, N            | Solomonovich, M |                        |
| Dalsgaard, K                | Hannan, S          | Meleshko, R           | Soroski, J      |                        |
| Cobzas, D                   | Harcombe, K        | Mensah, C             | Stepnisky, J    |                        |
|                             | Hayduk, L          | Mewhort, R            | Stock, M        |                        |
|                             | Hayman, S          | Moscicki, M           | Summers, K      |                        |

### Regrets

Beauclair, A  
Carroll, M  
Culling, P  
Davies, K  
Davis, J  
Drummond, R

Friesen, K  
Hamilton, T  
Hollis Berry, E  
Lakowski, R  
Lorimer, S  
McFadyen, D

McMann, D  
O'Connor, J  
Panjvani, C  
Peace, K  
Rezania, V  
Schmaltz, R

Shaw, R  
Shulist, S  
Sidhu, R

### Move into Session:

The meeting was called to order by Melike Schalomon at 1:30 pm

#### Item I

#### Adoption of Agenda

#### Motion #305

Move that the Agenda be approved as amended to place Café update item before Dean's Report.

Buro/Skeffington

Motion: **carried**

#### Item II

#### Approval of Minutes of Faculty Council #30, April 24, 2018

#### Motion #306

Move to approve the Minutes of Faculty Council #30.

Gelmini/Bica

Motion: **carried**

#### Item III

#### Items Arising from the Minutes

- None

#### Item IV

#### Dean's Report

- Introduced new faculty hires and congratulated recently tenured and promoted faculty (updated staff list provided).
- Dr. Joanne Minaker is now officially serving in the new role of Associate Dean, Academic.
- Dr. Melissa Hills has been elected co-Chair of Executive Committee to Faculty Council, vice-Chair of Faculty Council.
- Chair searches will take place in AEPS, Mathematics and Statistics, and English this academic year.
- Nine colleagues returned from sabbatical, and eight started sabbaticals, on July 1. Deadline for applications for 2019-2020 is September 5, 2018. It is expected that there will be more applications and that the process will be more competitive this year.
- A&S reps will be sitting in on Faculty Councils of other schools and faculties, and reps from those areas will sit in on A&S Faculty Council to increase info sharing and integration
- High volume of tenure and promotion cases in 2018-2019. Up to 32 files possibly.

- Voting cards have been provided to voting members of Council so that it is clear who has voting rights and counting votes is easier.
- The Faculty Program and Curriculum Committee will be looking at whether Honours students should have the option of taking a minor as well, and will be seeking feedback.
- Melike will be Interim Dean until June 30, 2019. Craig is still Dean of A&S but is on secondment as Provost *pro tem*.

## Item V

### Presentation: Update on CAFÉ from Lynne Honey, Interim Dir.

- Dr. Honey provided a brief informational update. Café will be renamed the Office of Teaching and Learning Services (OTLS). It will focus on teaching and learning supports and services such as curriculum development, peer evaluation training, and teaching dossier development.
- It will no longer support tenure and promotion dossier development, and some other functions will move to Provost's Office and Research Services.
- OTLS is open to input and eager to work with faculty. Lynne can be contacted at [teaching@maceewan.ca](mailto:teaching@maceewan.ca).

## Item VI

### Action Items

#### Curriculum

**Motion #307** That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body: ENGL 382 and ENGL 388.

- Removal of ECON 498 from the motion to allow more consultation on Mathematics pre-requisites.

Skeffington/Buro

Motion: **Carried**

**Motion #308:** That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to: BICM 200, BIOL 410, COMP 102 and COMP 103, MATH 120 and MATH 125, SCIE 201, SOCI 301 and SOCI 428, ZOOL 224 and ZOOL 324.

Beke/Bica

Motion: **Carried**

**Motion #309:** That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to: Mathematics Major, Mathematics Minor, Philosophy Major, Philosophy Minor.

Beke/Buro

Motion: **Carried**

#### Tenure and Promotion Committee Common External

**Motion #310:** That Arts and Science Council approve the following common external members and alternates to serve on Tenure and Promotion Committees for the academic year 2018-19: David Grant (Humanities) with Edvard Lorkovic as alternate

Andrew Howell (Social Sciences) with Susan Raine as alternate  
Elaine Beltaos-Kerr (Natural Sciences) with Shannon Digweed as alternate

Meleshko/Toth

Motion: **Carried**

### ***Departmental Council Terms of Reference***

**Motion #311:** That the Faculty of Arts and Science Council approve the revised terms of reference for the Department Council of the Department of Biological Sciences.

- Correction of wording to clarify inclusion sessionals, and sessional extended

Hills/Harcombe

Motion: **Carried**

**Motion #312:** That the Faculty of Arts and Science Council approve the revised terms of reference for the Department Council of the Department of Anthropology, Economics, and Political Science.

McKenzie/Islam

Motion: **Carried**

### ***Performance Evaluation Criteria***

**Motion #313:** That Faculty of Arts and Science Council approve the revised Performance Evaluation Criteria as presented for use in the assessment of annual performance of tenure-track/tenured faculty members starting with the assessment of academic year 2018/2019.

- Comments from the floor indicated revised document would be helpful to Chairs and better represents faculty members.
- Items in tables do not represent a comprehensive list of what is required to “meet expectations” (for example). The items are provided as good examples, they are not a requirement, nor is the list exhaustive, given the range of activities undertaken by faculty which could contribute to their evaluation.
- General point about “Ryerson Arbitration” and use of student evaluations in assessing teaching effectiveness.

Hills/Thurairajah

Motion: **Carried (3 against)**

## **Item VII**

### **Items for Information**

#### *a) Academic Governance Council update*

- During the summer, AGC discussed the draft Demonstrations on Campus Policy which was brought to A&S Faculty Council for feedback. Similar comments and concerns were raised at AGC.
- AGC also approved the creation of an Academic Policy Committee as a standing committee of AGC

#### *b) 2018/2019 Staff List*

- Document provided

#### *c) Minutes of Executive Committee April 2018*

- Document provided

*d) Budget Update*

- Review of budget model is ongoing, but it has not yet been announced when it will go for public consultation.
- Melike will make the Faculty's hiring requests to the Provost this month

**Item VIII**

**Other Business**

- Identification of issues and fixes in eCV system is ongoing

**Item IX**

**Motion #314**

Minaker/Bica

**Adjournment**

Move that the Faculty Council adjourn.

Motion: **carried**

**Item X**

**Question Period** – Not minuted

Future meeting date: October 23, 2018