

## Arts and Science Faculty Council

### Minutes of Council

**Meeting #:** 38  
**Date:** October 17, 2019  
**Time:** 4:00 p.m.  
**Location:** Room 5-142  
**Motion #s:** 382-386

**Present:**

|                     |              |                |                              |                               |
|---------------------|--------------|----------------|------------------------------|-------------------------------|
| Lorkovic, E (Chair) | Davis, M     | Hu, R          | Powell, R                    | Gatto, D                      |
| Thuraiajah, K       | de Graaf, J  | Intungane, D   | Prince, P                    | Honey, L                      |
| (Vice-Chair)        | Digdon, N    | Islam, S       | Ramsey, C                    | MacDonald, C                  |
| Bruins-Smith, T     | Edwards, J   | Kim-Bernard, K | Ravagnolo, K                 | Minaker, J                    |
| (Secretary)         | Einarsson, R | Krys, L        | Rezania, V                   | Morrison, J                   |
| Alam, R             | Epp, M       | Long, J        | Shaw, R                      | Park, O                       |
| Alati, D            | Falconer, R  | Lakowski, R    | Sibley, L                    | Reekie, S                     |
| Amundson, L         | Ferede, E    | Lorimer, S     | Sinclair, K                  | Schalomon, M                  |
| Bailey, C           | Forth, A     | Macdonell, C   | Skye, A                      | Snyder, E                     |
| Becalska, A         | Franczak, B  | McKenzie, H    | Smereka, T                   | Waddingham, S                 |
| Bernstein, N        | Friesen, K   | McKeown, N     | Soroski, J                   | Wiznura, R                    |
| Blittner, K         | Gelmini, L   | Meleshko, R    | Stepnisky, J                 |                               |
| Boyd, B             | Giacomin, M  | Mills, S       | Su, W                        | <b><i>Ex Officiis and</i></b> |
| Buchanan, D         | Gulayets, M  | Milne, E       | Summers, K                   | <b><i>Delegates</i></b>       |
| Buro, K             | Hackett, E   | Moscicki, M    | Swanston, T                  | Monk, C                       |
| Carroll, M          | Haines, J    | Nelund, A      | Tcaciuc, A                   | Hanscomb, K                   |
| Christensen-        | Hannan, S    | O'Connor, J    | Tessier, A                   |                               |
| Dalsgaard, K        | Harcombe, K  | O'Reilly, J    | Witherell, R                 |                               |
| Cobzas, D           | Hayduk, L    | Overend, A     |                              | <b><i>Public Member</i></b>   |
| Corrigall, K        | Herbert, C   | Pang, C        | <b><i>Other - Voting</i></b> |                               |
| Cowling, E          | Hills, M     | Panjvani, C    | Baile, H                     |                               |
| Davies, K           | Hilts, R     | Patterson, A   | Beke, N                      |                               |
| Davis, J            | Howell, A    | Penney, A      | Dykes, M                     |                               |

**Regrets**

|                 |              |              |               |             |
|-----------------|--------------|--------------|---------------|-------------|
| Aaquist, O      | Bratt, S     | Das, M       | Grewal, S     | Judge, K    |
| Baker, J        | Byrne, C     | Farvolden, P | Hamilton, T   | Jung, S     |
| Beltaos-Kerr, E | Cartledge, S | Flaherty, L  | Hutchinson, C | Legge, E    |
| Bica, I         | Copland, S   | Ginther, R   | Indratmo      | Martin, D   |
| Blatz, C        | Coulson, J   | Grant, D     | Irwin, R      | McFadyen, D |

Mewhort, R  
Murphy, G  
Peace, K  
Perschon, M

Raine, S  
Rollings-  
Magnusson, S  
Romney, J

Ruiz Serrano, C  
Schmaltz, R  
Skeffington, J  
Wells, L

Youzwysyn, G  
Zadorozhna, N  
Zutter, C

**Move into Session:** The meeting was called to order by Edvard Lorkovic at 4:04pm.

**Item I Adoption of Agenda**

**Motion #382** Move that the Agenda be approved as presented.  
Panjvani / Buro

Motion: **carried**

**Item II Approval of Minutes of Faculty Council #37, Sep 18, 2019**

**Motion #383** Move to approve the Minutes of Faculty Council #37 as presented.  
Stepnisky / Skye

Motion: **carried**

**Item III Items Arising from the Minutes**

- None

**Item IV Dean's Report**

- The ad for the decanal search is online
- The FA Collective Agreement has been ratified. Joint Committee for the Management of the Agreement (JCMA) will begin meeting soon (FA: Holly Newell, Alissa Overend, and Jasmine French; Board: Ed Lorkovic, Lynn Wells, and Jeremy Wilhelm). Negotiations on the next agreement should start up in the new year
- 35 new faculty positions were approved across Academic Affairs. 20 now and another 15 in the Winter. FAS will have 9 Searches total
- Budget: Will know more when the provincial budget is released Oct 24, not much to report at this time. Administrative units to be reviewed, if a small cut is required, the University is positioned well. Tuition freeze will likely be lifted but the Acting President does not believe a tuition hike should or could match cuts. Temporary Out of Scope and MSA hiring freeze was implemented and the Joint Benefits Committee made a request for additional funding which was declined
- We have a total of 6 Extension of Probation, 2 Tenure, 16 Promotion to Associate Professor, and 4 Promotion to Professor files for the Tenure and Promotion Committees (TPC) this year
- ISP is still on hold, but Mission and Values are being brought to the Board in December
- Code of Conduct Guide is available soon and online training will be available which is recommended. If in doubt, email Ed. For example, missing class to attend a conference is not a conflict of commitment
- IT Security Training is mandatory on an annual basis

- Phishing scams continue, do not respond to emails from Senior administrators from non-MacEwan email accounts
- Library renovations are starting in May 2020. Items will be removed based on several factors, including condition, age, disciplinary needs, relevance to the curriculum, and past use. Librarians will consult with departments. Work between now and Feb 2020. Discarded items to be donated as much as possible. If you have questions, contact your Librarian or the Dean of Libraries.
- PD place is no longer operational, email your Chair for approval and attach that email to your expense claim. New process will be determined and communicated once completed. Email [facultydevelopment@macewan.ca](mailto:facultydevelopment@macewan.ca) if you need to know your balance
- Pre-design stage for new Business building has been approved by the Board
- Convocation, Nov 19 in the morning, please do attend

#### **Item V**

#### **Items for Action**

##### *a) Program and Curricular Items*

#### **Motion #384**

That the Faculty of Arts and Science Council approve and recommend to General Faculties Council or its designated subsidiary body the following programs of study with an effective date of Fall 2020.

| Faculty | New/Revised/<br>Deactivated | Program  | Description of changes/rationale | Effective<br>Date |
|---------|-----------------------------|--|----------------------------------|-------------------|
| FAS     | Revised                     | Anthropology Major   | No change                        | Fall 2020         |
| FAS     | Revised                     | Anthropology Minor   | No change                        | Fall 2020         |
| FAS     | Revised                     | Anthropology Honours                                       | No change                        | Fall 2020         |
| FAS     | Revised                     | Applied Statistics Major                                   | Added Program Learning Outcomes  | Fall 2020         |
| FAS     | Revised                     | Biological Sciences Major                                  | Added Program Learning Outcomes  | Fall 2020         |
| FAS     | Revised                     | Biological Sciences Minor                                  | No change                        | Fall 2020         |
| FAS     | Revised                     | Biological Sciences Honours                                | Added Program Learning Outcomes  | Fall 2020         |
| FAS     | Revised                     | Classics Minor   | No change                        | Fall 2020         |
| FAS     | Revised                     | Chemistry Minor  | No change                        | Fall 2020         |
| FAS     | Revised                     | Computer Science Minor                                     | No change                        | Fall 2020         |
| FAS     | Revised                     | Earth and Planetary Science Minor                          | No change                        | Fall 2020         |
| FAS     | Revised                     | Economics Major  | No change                        | Fall 2020         |
| FAS     | Revised                     | Economics Minor  | No change                        | Fall 2020         |
| FAS     | Revised                     | Economics Honours  | No change                        | Fall 2020         |
| FAS     | Revised                     | English Minor  | No change                        | Fall 2020         |
| FAS     | Revised                     | French Minor   | No change                        | Fall 2020         |
| FAS     | Revised                     | Gender Studies Minor                                       | No change                        | Fall 2020         |
| FAS     | Revised                     | History Major  | Removed deactivated courses      | Fall 2020         |
| FAS     | Revised                     | History Minor  | No change                        | Fall 2020         |
| FAS     | Revised                     | Philosophy Major   | No change                        | Fall 2020         |
| FAS     | Revised                     | Philosophy Minor   | No change                        | Fall 2020         |
| FAS     | Revised                     | Physical Sciences Major                                    | No change                        | Fall 2020         |
| FAS     | Revised                     | Physics Minor  | No change                        | Fall 2020         |
| FAS     | Revised                     | Planetary Physics Minor                                    | No change                        | Fall 2020         |
| FAS     | Revised                     | Political Science Major                                    | No change                        | Fall 2020         |
| FAS     | Revised                     | Political Science Minor                                    | No change                        | Fall 2020         |
| FAS     | Revised                     | Political Science Honours                                  | No change                        | Fall 2020         |
| FAS     | Revised                     | Psychology Arts Major                                      | No change                        | Fall 2020         |
| FAS     | Revised                     | Psychology Arts Honours                                    | No change                        | Fall 2020         |
| FAS     | Revised                     | Psychology Science Major                                   | No change                        | Fall 2020         |
| FAS     | Revised                     | Psychology Science Honours                                 | No change                        | Fall 2020         |
| FAS     | Revised                     | Psychology Minor   | No change                        | Fall 2020         |
| FAS     | Revised                     | Spanish Minor  | No change                        | Fall 2020         |
| FAS     | Revised                     | Sociology Minor  | No change                        | Fall 2020         |
| FAS     | Revised                     | Statistics Minor   | No change                        | Fall 2020         |
| FAS     | Revised                     | Bachelor of Science in Engineering Transfer                | No change                        | Fall 2020         |
| FAS     | Revised                     | Accountin for Arts and Science Minor                       | No change                        | Fall 2020         |
| FAS     | Revised                     | Business Law Minor   | No change                        | Fall 2020         |
| FAS     | Revised                     | Business Studies Minor                                     | No change                        | Fall 2020         |
| FAS     | Revised                     | Finance for Arts and Science Minor                         | No change                        | Fall 2020         |
| FAS     | Revised                     | Human Resources for Arts and Science Minor                 | No change                        | Fall 2020         |
| FAS     | Revised                     | Marketing for Arts and Science Minor                       | No change                        | Fall 2020         |
| FAS     | Revised                     | Arts and Cultural Management for Arts and<br>Science Minor | No change                        | Fall 2020         |

Beke / Wiznura

Motion: **carried**

- Brought to Council because of the new Curriculum management system (CIM)

*b) Recommendation of BA Action Plan*

Chair passed to Vice-Chair, Dr. Thurairajah.

**Motion #385**

That Arts and Science Council approve and recommend to General Faculties Council or its designated subsidiary body the BA Self-Study Action Plan.

Skye / Powell

Motion: **carried**

- Based on BA Self-study review and the various level of reviews. Solicited feedback from Council in September which was included in this document

Chair passed back to Dr. Lorkovic.

*c) Work Plan from Ad Hoc Committee on Teaching and Learning*

**Motion #386**

That Faculty of Arts and Science Council approve the workplan for the Ad hoc Committee on Teaching and Learning as presented.

Minaker/ Honey

Motion: **carried**

- Concern was raised that the timeline might be a bit too tight about when draft outcomes will come to faculty. Agreement on general ideas to identify the most important things is expected to be reached faster at the Program level than at the University level
- Departments will come up with their own learning outcomes, which is separate from this matter

**Item VI**

**Items for Information**

*a) Executive Minutes from October*

- Question raised at last meeting was addressed, only if an item were to go *in camera* would it remain confidential

*b) GFC Update*

- Approved its Bylaws, elected a vice chair Dave Kato
- Academic schedule 20/21 approved, next 2 posted, to be based around 36 contact hours as norm
- Zutter appointed to sit on Executive
- GFC member to be elected to Board of Governors soon
- Membership posted online

**Item VII**

**Other Business**

- A concern was raised about moving the BA to competitive admission which was addressed by the Director of Programs and Curricular Planning

**Item VIII**

**Adjournment**

Meeting was adjourned at 4:45p.m.