

Arts and Science Faculty Council

Minutes of Council

Meeting #: 37
Date: September 18, 2019
Time: 4:00 p.m.
Location: Room 9-323
Motion #s: 371-381

Present:

Lorkovic, E (Chair)	Einarsson, R	Krys, S	Prince, P	Other - Voting
Thuraiajah, K	Epp, M	Lee, R	Ramsey, C	Baile, H
(Vice-Chair)	Farvolden, P	Legge, E	Ravagnolo, K	Beke, N
Bruins-Smith, T	Ferede, E	Llano, J	Rezania, V	Dykes, M
(Secretary)	Fong, J	Long, J	Romney, J	Gatto, D
Alam, R	Forth, A	Macdonell, C	Ross, M	Hedayatipour, M
Alati, D	Franczak, B	Martin, D	Ruiz Serrano, C	Honey, L
Andersen, H	Friesen, K	McFadyen, D	Seredycz, M	Minaker, J
Bailey, C	Giacomin, M	McKenzie, H	Sinclair, K	Park, O
Becalska, A	Grant, D	Meleshko, R	Skye, A	Reekie, S
Biittner, K	Hackett, E	Mewhort, R	Smereka, T	Robertson, S
Blatz, C	Haines, J	Mills, S	Soroski, J	Schalomon, M
Boag, F	Hannan, S	Milne, E	Stepnisky, J	Vasquez, S
Bowles, V	Harcombe, K	Moscicki, M	Swanston, T	Waddingham, S
Brouwer, D	Hayduk, L	Nelund, A	Symbaluk, D	Wiznura, R
Buro, K	Hayman, S	O'Connor, J	Tcaciuc, A	
Byrne, C	Herbert, C	Overend, A	Tessier, A	Ex Officiis and
Carroll, M	Hilts, R	Pang, C	Wagner, A	Delegates
Cobzas, D	Howell, A	Panjvani, C	Witherell, R	Hanscomb, K
Corrigall, K	Indratmo	Patterson, A	Woywitka, R	McLean, V
Cowling, E	Intungane, D	Peace, K	Youzwysyn, G	
Davies, K	Irwin, B	Penney, A	Zadorozhna, N	Public Member
Davis, J	Islam, S	Pollock, C	Zutter, C	
Davis, M	Ivanescu, C	Powell, R		
Edwards, J	Kim-Bernard, K	Prichard, L		

Regrets

Anton, Ca	Bereska, T	Boers, N	Buchanan, D	Coulson, J
Beauclair, A	Bernstein, N	Boyd, B	Cartledge, S	Das, M
Beltaos-Kerr, E	Bica, I	Bratt, S	Copland, S	De Graaf, J

Digdon, N	Grewal, S	Lakowski, R	Rollings-	Skelhorne, A
Digweed, S	Gulayets, M	Lorimer, S	Magnusson, S	Snyder, E
Elmorsy, M	Hamilton, T	MacDonald, C	Schmaltz, R	Summers, K
Falconer, R	Hills, M	McKeown, N	Seredycz, M	Vongpaisal, T
Gelmini, L	Hu, R	Mensah, C	Shaw, R	Watson, D
Ginther, R	Judge, K	Morrison, J	Sibley, L	
Gonzalez-Lucena, F	Jung, S		Skeffington, J	

Move into Session: The meeting was called to order by Edvard Lorkovic at 4:07pm

Item I Adoption of Agenda

Motion #371 Move that the Agenda be approved as presented.

Tcaciuc / Irwin

Motion: **carried**

Item II Approval of Minutes of Faculty Council #36, June 13, 2019

Motion #372 Move to approve the Minutes of Faculty Council #36 as presented.

Dykes / Skye

Motion: **carried**

Item III Items Arising from the Minutes

- None

Item IV Dean's Report

- Introduction of new hires; congratulations to newly tenured and promoted colleagues; welcome new Chairs; thank to sessional faculty representatives to council and decanal representatives on other Faculty and School Councils
- Period of transition. Ongoing presidential and decanal searches, budget restraints predicted to be forthcoming due to the recent change in government, but the new budget is not expected to be available until October and therefore no concrete information is currently known. The Faculty as a whole has been good at thinking critically and smartly about budget. There is no reason to worry at this time, budget discussions are expected to be forthcoming
- Departmental budgets will be discussed at the DAG, Chair's budget reduction exercises are intended to guide discussion and are not meant for direct action
- The report of the Blue Ribbon Panel on Alberta's Finances mentions increased flexibility with respect to revenue, loosening of restrictions on tuition, changing fiscal landscape, increased collaboration across the sector, details to be determined
- The university recently discovered that full time load equivalents (FLE) targets were not met. Target of 13000 was missed by 800 which is significant. FAS surpassed it by 200 to help with targets and is doing well with enrolments, has a 95% fill rate, and the pressure lies more with the challenge

to accommodate student interest and demand, versus attracting new students, but the university is looking at recruiting more FLEs

- New Board Chair Carolyn Graham, met with certain people and has indicated certain priorities, one was a request that the President hold off on bring the new ISP to the Board for approval
- Decanal search ongoing, townhall tomorrow, 1pm, CN Theatre
- Introduction of Kalyani Thurairajah as co-chair/vice-chair
- The Faculty has 2 new chair searches this year, and 3 chairs are at the end of their first term
- Sabbatical committee is meeting next week
- Expecting a lot of Promotion and Tenure and Probation Extension cases, most departments have already ratified the internal members, thank you to the many volunteers who stepped forward
- Q: Why is John McGrath Acting President and not Interim? A Karen Boros: There is a policy that defines which to use when

Item V

Code of Conduct Presentation (Jillian Pearse / Karen Boros)

- Code of conduct is written with close assistance from the government
- 2 main parts of the code:
 - conflict of interest is the first, main part for disclosures (child who takes your class, side business, family applying for job and being on the hiring committee). Three categories of conflicts: real, potential, and perceived, all need to be disclosed
 - Conflict of commitment - outside role interferes with primary role, harder to determine with faculty. Anything that affects your main appointment
- Basic process: Discuss with OOS supervisor (Dean), disclose, OOS supervisor determines if there is a conflict, if it's manageable or not
- Disclosing and managing are the key pieces
- Do not accept gifts and event invites that could be a conflict (does not include a friend giving you a gift, on if it's seen to possibly influence a decision)
- Events over limit require senior management approval
- Concurrent appointments (incl. research grants, if money flows outside of MacEwan). Sessionals to declare if teaching more than 2 courses per term unless disclosed at time of hire
- Conflicts to be managed on individual basis
- See portal for more information
- Q: If a publishing company presents to a group and provides food, who declares? A: Ideally the lead person, or highest rank of the group (e.g. Chair)
- The most important part is to have a documented management plan for any conflicts
- Q: If permission has already been received via travel auth, does it need to be reported twice? A: If there is a gift or conflict of interest/commitment involved, yes. If it's 100% paid for by university funds (no honorarium, no in-kind payments, no gifts) and part of the workload, then no.

- Finding the best way to manage this all is still in progress. The hope is to have a finalized plan in place by December
- Textbook gifts only need to be reported if it's given as an incentive for something or above the approved value. Exam and Desk copies do not need to be declared
- Q: If one item attracts multiple issues, are separate disclosures required?
A: Yes
- Email codeofconduct@macewan.ca with questions

Item VI

Items for Action

- Reminder to speak to motion, for or against, or ask clarification questions to assist in making the decision, avoid going off track

a) Curriculum

- | | | |
|---------------------|---|------------------------|
| Motion #373 | That Faculty of Arts and Science Council approve and recommend to General Faculties Council or its designated subsidiary body changes to BIOL 361 and BOTN 405. | Motion: carried |
| Wiznura / Friesen | | |
| Motion #374 | That Arts and Science Council approve and recommend to General Faculties Council or its designated subsidiary body changes to LING 100. | |
| | That Arts and Science Council approve and recommend to General Faculties Council or its designated subsidiary body changes to ENGL 215, ENGL 218, ENGL 219, ENGL 240, ENGL 243, ENGL 282, ENGL 283, ENGL 284, ENGL 285, ENGL 286, ENGL 288. | |
| Wiznura / Farvolden | | |
| Motion #375 | That Arts and Science Council approve and recommend to General Faculties Council or its designated subsidiary body HIST 364. | |
| | That Arts and Science Council approve and recommend to General Faculties Council or its designated subsidiary body PHIL 235 and PHIL 303. | |
| Wiznura / Carroll | | |
| Motion #376 | That Arts and Science Council approve and recommend to General Faculties Council or its designated subsidiary body changes to PHIL 203. | Motion: carried |
| Wiznura / Carroll | | |
| Motion #371 | That Arts and Science Council approve and recommend to General Faculties Council or its designated subsidiary body changes to MATH 099. | Motion: carried |
| Wiznura / Tcaciuc | | |
- Q: This is not a university course, what is the commitment to this class? We have a prep division, not the same as MATH 31 but has overlaps, why is it still being offered instead of directing to high school math? Why change it

not cancel it? A: It gives an opportunity to take other university courses while doing the upgrading, we offer 4 sections of 60, 30% of those taking calculus do not have the pre-req, we could send to AB college but it's to support

- Program students still taking it, keeping it on books is important, important because it's taught at university level

Motion #372

That Arts and Science Council approve and recommend to General Faculties Council or its designated subsidiary body changes to EASC 409.

Wiznura / Hackett

Motion: **carried**

Motion #373

That Arts and Science Council approve and recommend to General Faculties Council or its designated subsidiary body PSYC 315.

Wiznura / Powell

Motion: **carried**

- Why not in CMPT? MGMT 315 required in supply chain management, service course for School of Business, sponsored by PSYC

Motion #374

That Arts and Science Council approve and recommend to General Faculties Council or its designated subsidiary body PABA 281 and PABA 385.

Wiznura / Powell

Motion: **carried**

Motion #375

That Arts and Science Council approve and recommend to General Faculties Council or its designated subsidiary body changes to the programs of study for the English Major and Honours.

Wiznura / Farvolden

Motion: **carried**

Motion #376

That Arts and Science Council approve and recommend to General Faculties Council or its designated subsidiary body changes to the programs of study for the Sociology Honours.

Wiznura / Stepnisky

Motion: **carried**

- Incorporating lots of individualized studies, is it too individualized? A: Students were already doing the work, wanted to acknowledge the work the students and supervisors are doing at that level.
- 15 credits of individual study are permissible in Ba and BSc, which is within reason

Motion #377

That Arts and Science Council approve and recommend to General Faculties Council or its designated subsidiary body changes to the degree regulations for the BA and BSc.

Wiznura / Beke

Motion: **carried**

Motion #378

That Arts and Science Council approve and recommend to General Faculties Council or its designated subsidiary body, the termination of General Studies.

Wiznura / Beke

Motion: **carried**

b) Common External Members/Alternates for TPC

Motion #379 That Arts and Science Council approve the following common external members and alternates to serve on Tenure and Promotion Committees, for the academic year 2019-2020:

	External Member	Alternate
Humanities	David Atkinson, Professor, English	Bob Irwin Associate Professor, History
Natural Sciences	Ron Meleshko Associate Professor, Computer Science	David Locky Associate Professor, Biological Sciences
Social Sciences	Tami Bereska Associate Professor, Sociology	Kristine Peace Associate Professor, Psychology

Thuraiajah / Biittner

Motion: **carried**

c) Amended ToR for Ad Hoc Committee on Teaching and Learning

Motion #380 That Arts and Science Faculty Council approve the amended Terms of Reference for the Ad Hoc Committee on Teaching and Learning.

Thuraiajah / Biittner

Motion: **carried**

Item VII Items for Discussion

a) Draft BA Review Action Plan

- As previously discussed
- Process plan shared here, send feedback by Sept 25th. Plan will come to next Council for approval
- For items regarding curriculum and class sizes, faculty should also have input vs only IAP and the Director of Programs and Curriculum
 - First step will be to collect data and analyze existing class sizes

Item VIII Items for Information

a) Executive Minutes for June and August

- If a department approves a motion to forward something to a committee, this should be included in the minutes. AEPS item from June is missing
- To be addressed

Item IX Other Business

- None

Item X Adjournment

Motion #381 Move that the Faculty Council adjourn.
Powell / Macdonell

Motion: **carried by consensus**