

## Arts and Science Faculty Council

### Minutes of Council

**Meeting #:** 30  
**Date:** Tuesday, April 24, 2017  
**Time:** 1:30 p.m.  
**Location:** Room 9-323 (Kule Theatre)  
**Initial Motion #:** 286

**Present:**

Monk, C (Chair)	Corrigall, K	Howell, A	Sekulic)	Skye, A
Snefjella, B (Secretary)	Coulthard, R	Hu, R	Mills, S	Smereka, T
Aaquist, O	Cowling, E	Islam, S	Milne, E	Solez, K
Alam, R	Das, M	Judge, K	Minaker, J	Soroski, J
Angus, F	Davies, K	Jyoti, R	Nelund, A	Stepnisky, J
Anton, Ca	Davis, J	Kim-Bernard,	Norman, J	Stieglitz, T
Anton, Cr	de Graaf, J	K	O'Connor, J	Stock, M
Bailey, C	Degner, M	Krys, S	Olchow-	Summers, K
Barran, S	Digdon, N	Lakowski, R	Rozeboom, G	Swanston, T
Beauchair, A	Eberhart, J	Lee, R	Panjvani, C	Symbaluk, D
Becalska, A	El-Hajj, M	Legge, E	Peace, K	Thurairajah, K
Beke, N	Elliott, C	Locky, D	Penney, A	Toth, J
Bereska, T	Falconer, R	Lorimer, S	Pienkowski, A	Valdez, L
Bernstein, N	Ferede, F	Lorkovic, E	Powell, R	Watson, D
Bica, I	Flaherty, L	(vice-Chair)	Prichard, L	Wiznura, R
Biittner, K	Franczak, B	Macdonell, C	Prince, P	Youzwysyn,
Blatz, C	Friesen, K	Malloy, N	Raine, S	G
Boag, F	Gatto, D	Mark, M	Robinson, J	Zadorozhna,
Boers, N	Gelmini, L	Martin, D	Rollings-	N
Bott, T	Gonzalez-	McFadyen, D	Magnusson, S	
Bowles, V	Lucena, F	McGugan, D	Ross, M	<b>Members of</b>
Bratt, S	Grant, D	McKenzie, H	Ruiz Serrano,	<b>the Public</b>
Buchanan, D	Grewal, S	McKeown, N	C	Bruins-Smith,
Cartledge, S	Hackett, E	McLaughlin, D	Schalomon, M	T (DO)
Cobzas, D	Hannan, S	Meleshko, R	Shaw, R	Charles, S
Copland, S	Harcombe, K	Mensah, C	Shulist, S	(DO)
	Hayduk, L	Merrigan, M	Sibley, L	Runyon, R
	Hayman, S	(for M.	Skeffington, J	(Presenter)

### Regrets

Buro, K	Hamilton, T	Katz, M	Rychliski, B
Carroll, M	Hills, M	Mewhort, R	Schmaltz, R
Coulson, J	Hilts, R	Mugo, S	Sinclair, K
Davis, M	Hollis-Berry, E	Perschon, M	Su, W
Farvolden P	Irangu, J	Pollock, C	Sullivan, P
Gulayets, M	Irwin, R	Rezania, V	Tcaciuc, A

**Move into Session:** The meeting was called to order by Craig Monk at 1:30 pm

### Item I

#### Adoption of Agenda

#### Motion #286

Gelmini/Skye

Move that the Agenda be approved.

Motion: **carried**

### Item II

#### Approval of Minutes of Faculty Council #29, February 7, 2018

#### Motion #287

Cartledge/Krys

Move to approve the Minutes of Faculty Council #29.

Motion: **carried**

### Item III

#### Items Arising from the Minutes

- None

### Item IV

#### Dean's Report

- Items covered include: recent passing of Mohammad Islam (moment of silence); 35 Sessional Extended positions offered this year; congratulations to Distinguished Research Award winner Sandy Jung and Distinguished Teaching Awards winners Lynne Honey and Diane Symbaluk; update on Space Planning Committee plans under consultation, including a new building for Business and renovations and additional wrap-around to Building 5; a record 42 USRI/A and STEP students positions offered by Arts and Science; many NSERC/SCCHRC applications have been submitted, successful applicants will be announced by Tri-Council in fall 2018; Lynne Wells named AVP Students; 2 extensions of probation, 6 tenure, 9 associate applications and, 3 full professor applications were successful at the University Promotion Committee (names at Fall Faculty Council); congratulations to candidates those elected to standing committees; only 58% voter turnout - please remember these bodies can help push back against administrative overreach; revisions to eCV ongoing, expect to populate the eCV historic data by end of September; attendance at Arts and Science Convocation on June 20, at 9:30 am; Dean's planned sabbatical until winter 2019 before second term

### Item V

**Presentation: Roxanne Runyon, Sexual Violence Prevention & Edu. Coordinator**

- Office of Sexual Violence Prevention and Education is here to provide education and support to all members of MacEwan community, not just on campus incidents
- Currently working on peer-led MAVEN program for students
- Sexual Violence Support Guide Program – focuses on MacEwan employees as partners in response. Currently 35 members. A two-day training for program will take place May 29-30
- Faculty may be looked to by students for support. Best practice is Listen (avoid questions unless general), Believe (be supportive), Explore (recognize their agency and ask them what they want to do next). Website “Give Support” provides further campus and community resources
- Some policy grounded responsibilities to respond to disclosure > contact Carly McArthur, Sexual Violence Response Coordinator who can refer to counselling, academic accommodations, and help with reporting options
- If you learn of violence against a minor or another vulnerable person, such as someone in care, reporting is required

## **Item VI Curriculum**

**Motion #288** That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body: PSYC 351, PSYC 369, and SPAN 353

Beke/Digdon

Motion: **Carried**

**Motion #298:** That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to: CLAS 261 and CLAS 361; GERM 111, GERM 112, GERM 211, and GERM 212; GREK 101 and GREK 102; HIST 206; and, PHIL 402, PHIL 403, PHIL 404, and PHIL 405.

Beke/Lorkovic

Motion: **Carried**

## **Item VII Budget Overview**

*(Presentation slides provided at Council, not in package)*

- The budget has grown from \$29 Million to \$35 million over recent years, of which 97.5% is salaries, including 90.5% on instructional salaries
- The administrative footprint has been reduced by 12% in the last year
- Scholarship money from Faculty has been removed and centralized
- No new budget process is in place (yet) to ask for additional funds as there has been in the past

## **Item VIII Departmental Council Terms of Reference**

**Motion #299:** That the Faculty of Arts and Science Council approve the revised terms of reference for the Department Council of the Department of English

- Changes from template: no student representation

Skeffington/Copeland

Motion: **Carried**

**Motion #300:** That the Faculty of Arts and Science Council approve the revised terms of reference for the Department Council of the Department of Sociology

- Changes from template: quorum remains at  $\frac{2}{3}$ ; and, no student representation

Stepnisky/Minaker

Motion: **Carried**

**Motion #301:** That the Faculty of Arts and Science Council approve the revised terms of reference for the Department Council of the Department of Humanities

- Changes from template: quorum set at  $\frac{1}{2}$ ; 2 sessional instead of 10%; Humanities chair retains the right to vote

Lorkovic/Panjanvi

Motion: **Carried**

**Motion #302:** That the Department Council terms of reference template, and revised terms of reference for the Department Councils of the Departments of English, Sociology, and the Humanities, be amended to include 1) article numbers, and 2) clarification to the terms for electronic voting

Lorkovic/Skye

Motion: **Carried**

#### **Item IX**                      **Performance Evaluation Criteria**

**Motion #303:** That Faculty of Arts and Science Council approve the revised Performance Evaluation Criteria as presented for use in annual performance evaluation of tenure-track/tenured faculty members

- Concerns raised about language “and within an acceptable range” regarding obtaining funding as demonstrating progress on research plan; and, language “average” and “expectation” as it pertains to multidisciplinary scholarship
- Clarification that if approved, would be applied to evaluating the 2018/2019 academic year, not 2017/2018
- Due to nature of document, edits cannot be taken from the floor

Skye/Thurairajah

Motion: **Defeated**

#### **Item X**                      **Items for Information**

a) *Spring 2018 Election Results*

- Document provided

b) *Academic Governance Council*

- Other Councils have now revised their terms of reference to include Deans of all other faculties/schools - Dean will delegate this membership to newer A&S members as a service opportunity

c) *Minutes of Executive Committee April 2018*

- Document provided

#### **Item XI**                      **Other Business**

- None raised

**Item XII**

**Motion #304**

Skeffington/Skye

**Adjournment**

Move that the Faculty Council adjourn.

Motion: **carried**

**Item XIII**

**Question Period** – Not minuted

Future meeting dates: TBD