

## FFAC Council Minutes

March 18, 2019  
Room 9-102, 5:30 – 7 p.m.

### Chair

Raymond Baril

### Attendees

Robert Andruchow	Paul Johnston	Sony Raj	Isabelle Sperano
Robyn Ayles	Annetta Latham	Bill Richards	Scott Spidell
Elisabeth Belliveau	Emilie LeBel	Chandelle Rimmer	Tom Van Seters
Craig Brenan	Michael MacDonald	Rey Rosales	Leslie Vermeer
Rose Clancy	Nichole Magnuson	Denise Roy	Wayne Williams
Rubim de Toledo	Darci Mallon	Dawn Sadoway	
Heather Fitzsimmons-Frey	Gloria Olchoway	Kent Sangster	
Rose Ginther	Jamie Philp	Jennifer Spencer	

### Ex-Officio Members

Tina Bott	Tony Norrad	Sandy Stiff
Birgitta Fishwick	Tarek Salem	Dianne Westwood

### Guests

Timothy Anderson	David Garfinkle	Jim Ross
Kathleen Byrne	Lynne Honey	Pamela Young

### Regrets

Neill Fitzpatrick	Marcel Hamel	Lucille Mazo	Peter Roccia
Allan Gilliland	Travis Hatt	Kathy Neiman	Kent Sangster
Brian Gorman	Milo Knauer	Dianne Nicholls	Aubrianna Snow
Emily Gryba	Kate Kosinski	Constanza Pacher	
Jim Guedo	Iain Macpherson	Leigh Rivenbark	

### Minutes

Christine Valentine

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#### 1. Call to order

The Faculty of Fine Arts and Communications (FFAC) Council was called to order at 5:35 p.m.

#### 2. Approval of agenda and consent agenda

Raymond Baril, Vice-Chair, FFAC Council, presented the agenda for the March 18, 2019 meeting for approval. The following items were approved/ reviewed on the consent agenda:

- January 15, 2019 FFAC Council minutes
- March 6, 2019 Executive Committee minutes

**Motion to approve the March 18, 2019 FFAC Council agenda and consent agenda, as presented.**

**FFACFC-01-03-18-2019**

Moved by D. Sadoway and seconded by D. Roy

**CARRIED**

### **3. Chair's update**

*Reported by R. Baril, Vice-Chair, FFAC Council*

Raymond Baril reported the following items:

- Dr. Deborah Saucier has resigned as President of MacEwan University as of July 3. Dr. Saucier has accepted a position as president of Vancouver Island University.
- Governance consultant David Marshall provided several recommendations for consideration as MacEwan University forms a General Faculties Council.
- The FFAC strategic planning process has been paused until the MacEwan strategic plan is more fully-formed.

### **4. General Faculties Council update**

*Reported by A. Latham, GFC Representative*

Annetta Latham provided the following report from the January 22, 2019 General Faculties Council meeting:

- Under Part 1 in the PSLA, MacEwan University will form an alumni association and a General Faculties Council.
- The Provost *pro tempore* reported that he intends to create 50 new full-time academic positions over the next four years.
- The Bachelor of Music baccalaureate review action plan was approved.
- To better prepare open studies students to transition into a program, there was a recommendation to classify students into categories, which would provide those students who plan on applying to a program with services to better support their education (e.g. advising).

### **5. New business**

#### **5.1 Presentation on new travel process**

*Presented by J. Ross, Director, Risk and Assurance Services*

Jim Ross presented on the new travel process for international and domestic travel, which came into effect in February 2019. For more information, visit the [Safe at MacEwan website](#).

#### **5.2 Presentation on Teaching and Learning Services**

*Presented by L. Honey, Interim Director, and P. Young, Educational Developer, Office of Teaching and Learning Services*

Lynne Honey and Pamela Young provided an overview of the resources available at the Office of Teaching and Learning Services (previously CAFÉ), as well as more information about how they can support the Scholarship of Teaching and Learning. More information can be found on the [website](#) in the programming guide.

If faculty would like to make an appointment with the office to assist them with their own research, they can email [teaching@macewan.ca](mailto:teaching@macewan.ca).

#### **5.3 FFAC committee elections**

*Reported by R. Baril, Vice-Chair, FFAC Council*

On behalf of the Executive Committee, Raymond Baril announced that the process for electing faculty to FFAC standing committees will remain the same as last year.

Department Councils will recommend members to fill department representative vacancies and a final slate of names will be brought to FFAC Council for ratification. The Executive Committee distributed an open call for member-at-large nominations and an election will take place if more nominations are received than available positions. All nominations are due by April 1.

## 5.4 Admission criteria

### 5.4.1 Bachelor of Communication Studies admission criteria

*Presented by R. Rosales, Faculty, Department of Communication*

Rey Rosales, presenting on behalf of Lucille Mazo, Chair, Department of Communication, moved the motion, which after debate and amendment, was adopted as follows:

**Motion to recommend approval of the Bachelor of Communication Studies admission criteria to Committee on Admissions and Transfer, requiring that students present only university-level credits to be considered for admission.**

**FFACFC-02-03-18-2019**

Moved by D. Sadoway and seconded by S. Spidell

**CARRIED**

### 5.4.2 Theatre Production admission criteria

*Presented by S. Spidell, Chair, Department of Theatre*

The Theatre Production admission criteria were revised to align with the Bachelor of Fine Arts admission criteria. Conditionally accepted applicants are required to provide Level C CPR in addition to Standard First Aid at the beginning of the intake term. Additional details were also provided as to what students should include in their questionnaire.

**Motion to recommend approval of the Theatre Production admission criteria to Committee on Admissions and Transfer, as presented**

**FFACFC-03-03-18-2019**

Moved by L. Vermeer and seconded by A. Latham

**CARRIED**

## 5.5 Arts and Cultural Management Program of Study 2020-2021

*Presented by D. Roy, Chair, Department of Arts and Cultural Management*

Denise Roy presented the proposed changes to the 2020-2021 Arts and Cultural Management Program of Study. The changes reflect the updated terminology to Work Integrated Learning from Field Placement and a different credit structure for Work Integrated Learning Preparation.

**Motion to recommend the approval of the 2020-2021 Arts and Cultural Management Program of Study to General Faculties Council Executive Committee, as presented.**

**FFACFC-04-03-18-2019**

Moved by B. Richards and seconded by P. Johnston

**CARRIED**

## 6. Committee business & reports

### 6.1 Curriculum Committee

*Reported by C. Rimmer, Chair, FFAC Curriculum Committee*

Chandelle Rimmer, Chair, FFAC Curriculum Committee, provided the following report from the January 22, 2019 and February 27, 2019 meetings:

- Terri Suntjens, Director, and Krista Hanscomb, Community Engagement Coordinator and Student Advisor, kihêw waciston, presented on the educational services offered through kihêw waciston and recommended that faculty and staff educate themselves, reach out, and build relationships.
- The committee requested that all curriculum approvals first require department council approval. The department council approval dates ensure committee members that the materials presented have been reviewed by subject-matter experts and allows them to focus on higher-level review.
- The new online syllabus system is delayed and will likely not be implemented this academic year. For now, faculty should continue working in the Google Team drive.
- The committee approved the Bachelor of Communication Studies and Theatre Production admission criteria.
- The committee approved the Arts and Cultural Management 2020-2021 Program of Study.
- The committee approved the following master course syllabi: AGAD 105, 107, 112, 120, 122, 209, 225, 226, 229, 230, 232, 235, and 320; BCSC 340, 380, 431, 440, 441, 452, and 480; and MUSC 208, 233, 235, 326, 327, 335, 336, 341, 345, and 437.

## **6.2 Research Committee**

*Reported by I. Sperano, Vice-Chair, FFAC Research Committee*

Isabelle Sperano provided the following report from the January 18, 2019 and February 15, 2019 meetings:

- The committee reviewed goals 2, 3, and 4 of the strategic plan and expects to complete its review of the action items by the end of the term.
- Lynne Honey, Director, Office of Teaching and Learning Services, presented on resources available from Teaching and Learning Services and how they can support the Scholarship of Teaching and Learning.
- The committee will review the Research Lab (11-434) guidelines at an upcoming meeting.
- There are twice as many FFAC students registered to participate in Student Research Day this year, which was one of the committee's action items.

## **6.3 Research Adjudication Committee**

There was no report.

## **7. Open discussion**

The Bachelor of Fine Arts and Graphic Design diploma proposals will be presented at General Faculties Council tomorrow, March 19, 2019.

## **8. Adjournment**

The meeting adjourned at 6:45 p.m.