

# FFAC Council Meeting Minutes

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## FACULTY OF FINE ARTS AND COMMUNICATIONS

### FACULTY COUNCIL

February 15, 2018

11-452, Allard Hall

5:30 – 7:30 p.m.

Chair: Allan Gilliland

Attendees:

Timothy Anderson	Jim Guedo	Bill Richards
Robert Andruchow	Jim Head	Chandelle Rimmer
Robyn Ayles	Paul Johnston	Denise Roy
Ray Baril	Annetta Latham	Dawn Sadoway
Darren Barnett	Michael MacDonald	Kent Sangster
Elisabeth Belliveau	Iain Macpherson	Leslie Sharpe
Craig Brenan	Nichole Magneson	Isabelle Sperano
Rose Clancy	Darci Mallon	Scott Spidell
Curtis Collins	Lucille Mazo	Tom Van Seters
Rubim de Toledo	Bruce Montcombroux	Wayne Williams
Rose Ginther	Janae Olsen	
Emily Gryba	Sony Raj	

Ex-officio members: Mike Sekulic Debbie McGugan

Guests Mark Arnison Ian Hanson  
David Garfinkle David McLaughlin

Regrets:

Courtney Bettin	Kathy Neiman	Amy Sampson
Carole Charette	Dianne Nicholls	Jennifer Spencer
Neill Fitzpatrick	Constanza Pacher	Leslie Vermeer
Brian Gorman	Leigh Rivenbark	
Marcel Hamel	Peter Roccia	

Minutes: Christine Valentine

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1. Call to order

The Faculty of Fine Arts and Communications (FFAC) Council was called to order at 5:30 p.m.

2. Approval of agenda

The Chair presented the agenda for the February 15, 2018 meeting for approval. The following items were approved/ reviewed on the consent agenda:

- January 17, 2018 FFAC Council minutes
- February 5, 2018 FFAC Executive Committee minutes

**MOTION** to approve the February 15, 2018 FFAC Council agenda and consent agenda, as presented.

**FFACFC-01-02-15-2018**

Moved by Darci Mallon, seconded by Craig Brenan.

**MOTION CARRIED**

3. Chair's update (Allan Gilliland)

Allan Gilliland, Chair of the FFAC Council, reported the following:

- Bachelor of Design – the new degree received Ministry approval for Fall 2019, which also comes with a new faculty hire. A press release event will be held in the faculty/ staff kitchen on March 2 at 4 p.m.
- Budget update – the budget is status quo for this year, but next year the President will try out a zero-based budget next year so the university does not have a large surplus
- Organizational chart – this chart is being developed to clarify Rose, Allan, and Dianne's roles and will be distributed to faculty when it's complete
- Performance evaluations – the performance evaluations were done well this year. Allan and Rose will make a survey available to faculty to provide feedback on their performances
- FFAC Department Review Task Force – the first meeting of this group is February 28, after which point there will be regular updates at Faculty Council
- Faculty Council linked schedule – a draft schedule will come forward at the next Faculty Council meeting to help Department Councils align their meetings for the next academic year
- Department Council reports – Department Councils will be asked to submit reports of their major decision items next year, and councils should ensure they are keeping detailed minutes

4. AGC Update (Bill Richards)

Bill Richards, FFAC representative on AGC, reported the following:

- AGC received for information the Fall 2017 enrolment report, which states that enrolments are up and applications are down. The current estimates indicate that there will be an increase in enrolment above the target value of 12,700. The total headcount enrolments are up 2% compared to last year, and FFAC applications are down 4% compared to last year
- AGC approved admission criteria for four programs
- AGC approved the revised Academic Integrity Policy
- AGC discussed the proposed Bylaws and Bylaws Review Working Group's final draft report, which will be presented for discussion at the next Executive Committee meeting
- AGC approved Faculty/ School Bylaws for the Faculty of Health and Community Studies and passed a motion that requires Deans to chair faculty/ school councils, thereby requiring any applicable amendments to the Bylaws
- AGC approved curriculum changes to the Faculty of Nursing

5. New business

5.1 Demonstration on Campus Policy  
(Ian Hanson)

Ian Hanson, Legal Counsel for the Office of General Counsel, presented the draft framework for the Demonstration on Campus Policy. He explained that since MacEwan does not currently have any policies that address demonstration on campus, MacEwan is in need of a policy to support the free and peaceful exchange of ideas, while maintaining a safe and low-disruption learning environment. This may impact FFAC as demonstration spaces are designated throughout

campus, and that could include Allard Hall and other spaces that FFAC students, faculty, and staff regularly use.

The Policy Advisory Group (PAG) recommended this policy to proceed to development on October 12, 2017 and feedback has so far been received from Deans' Council and is currently being sought from each Faculty/ School Council and SAMU. Once principles and relevant factors have been defined, appropriate Demonstration Spaces will be determined.

FFAC Council members were asked to provide feedback on the following questions:

- What factors should be taken into consideration when designating an area as Demonstration Space?
- What items should be included to conduct guidelines for demonstrations?
- What items should be included in conditions placed on a specific Demonstration Space?
- Whether preference should be given to registration by student groups, individual students, faculty, or staff
- Whether a system is necessary to advise community of presence of demonstration in addition to posting signs at Demonstration Spaces

#### *Key feedback*

- There is the possibility of more demonstrations on our campus since MacEwan is centrally located
- There should be some limitations to charge backs in cases where security needs to get involved so that it does not apply to unions (including SAMU) because a charge back could be used to penalize or break the union
- A system is necessary to advise the MacEwan community if there are going to be demonstrations on campus. The policy should envision how we keep students safe and provide rules that there be no physical contact or destruction to property
- Demonstrations should not be allowed to block building entrances

## 5.2 Academic Policy Committee Terms of Reference (Mark Arnison & David McLaughlin)

Mark Arnison and David McLaughlin presented the Academic Policy Committee Terms of Reference on behalf of the Academic Policy Process Review Committee. This committee was created by AGC to determine where gaps and issues are in MacEwan's academic policy development process, and to make recommendations to improve it. The types of policies that will fall under APC will have a direct impact on how faculty members do their jobs, such as academic schedule, grading, course outlines, and course and program approval processes.

FFAC Council members were asked to provide feedback on the following questions:

- Will the proposed Academic Policy Committee (APC) meet your needs for providing input in the development of academic policy?
- What changes or improvements do you think should be made?

*Key feedback*

- The Terms of Reference should include how Faculty/ School Council feedback will be used, how APC will work in relationship to other governance bodies within the university, and how that might change the process for input on academic policies
- There was a recommendation to add more than one voting student position on this committee

5.3 Revised FFAC Council Bylaws  
(Executive Committee)

The wording in proposed Article 5.1.6 was changed from 'One MSA member...chosen by the MacEwan Staff Association' to 'One MSA member...selected in accordance with the MSA Collective Agreement'. It was clarified that it is not the intention of the MSA to select members for the FFAC Council, but to be informed when elections involving their members occur in accordance with Article 7.0.8 in the MSA Collective Agreement. Therefore, the MSA requests that it be made aware when an election involving its members is being held so that they may advertise the position on their website, if appropriate, and to have the opportunity to provide input. This collaborative approach is in accordance with the above noted Collective Agreement article. Elections of MSA members to the FFAC Council will be carried out by the FFAC Council membership.

*Additional recommended changes*

- Change 'up to three sessional faculty members *appointed*' to 'up to three sessional faculty members *elected*' in 5.1.5
- Remove 'or designate' in 6.1 to state that 'The Dean will chair the Faculty of Fine Arts and Communications Council'

**MOTION** to recommend that the proposed changes to the FFAC Council Bylaws be approved by Academic Governance Council, effective for the 2018-19 academic year.

**FFACFC-02-02-15-2018**

Moved by Denise Roy, seconded by Dawn Sadoway.

**MOTION CARRIED**

5.4 Ratification of FFAC member on University  
Promotion Committee

**MOTION** that Denise Roy will serve as the FFAC member representative on the University Promotion Committee, for the 2017-18 academic year.

**FFACFC-03-02-15-2018**

Moved by Ray Baril, seconded by Curtis Collins.

**MOTION CARRIED**

5.5 Marketing report (Allan Gilliland)

The quarterly marketing report from OCM was presented to the FFAC Council for information and will be brought back for further discussion at the next meeting.

5.6 Faculty Association update (Scott Spidell)

Scott Spidell, Board of Directors representative on the Faculty Association, reminded faculty members to vote on the CAUT strike fund. More information can be found on the [FA website](#).

6. Committee business & reports

6.1 Curriculum Committee (Jim Head)

Jim Head, Chair of the FFAC Curriculum Committee, provided the following report:

- The Committee provided feedback on minor proposals for Music Education, Journalism, and Professional Communication
- The Committee approved the 2019-20 Arts and Cultural Management POS
- The following MCS were approved: AGAD 226 and BCSC 307, 308, 379

6.2 Faculty Development Committee (Jim Guedo)

Jim Guedo, Chair of the FFAC Faculty Development Committee, provided the following report:

- The Committee adjudicated and funded a total of six SURF applications
- The remaining \$662.79 left over from allocating funds to Project/ Dissemination applications was used to top off SURF. A total of \$5,790.02 of the \$5,662.79 available funds was allocated to SURF applications. The total allocated funds were \$127.23 over budget, and the remainder was covered by the Dean's Office

6.3 Research Committee (Tom Van Seters)

Tom Van Seters, Chair of the FFAC Research Committee, provided the following report:

- The Committee finished reviewing the university-wide research survey. At its next meeting, the Committee will review the Research Council strategic plan and discuss how it might inform our own strategic plan

6.4 Visiting Scholar and Artist Committee (Annetta Latham)

Annetta Latham, Chair of the FFAC Visiting Scholar and Artist Committee, provided the following report:

- The deadline for visiting scholar/ artist nominations for the 2018-19 academic year is February 25. The Committee will meet shortly after to adjudicate applications

7. Future agenda items & open discussion

There was no discussion.

8. Adjournment

The meeting adjourned at 7 p.m.