

FFAC Council Meeting Minutes

FACULTY OF FINE ARTS AND COMMUNICATIONS

FACULTY COUNCIL

September 21, 2017

11-416, Allard Hall

5:30 – 7:30 p.m.

Chair: Allan Gilliland

Attendees: Timothy Anderson Brian Gorman Bill Richards
Robert Andruchow Emily Gryba Chandelle Rimmer
Robyn Ayles Jim Guedo Leigh Rivenbark
Ray Baril Jim Head Peter Roccia
Darren Barnett Paul Johnston Rey Rosales
Elisabeth Belliveau Annetta Latham Dawn Sadoway
Courtney Bettin Iain Macpherson Amy Sampson
Carole Charette Nichole Magneson Leslie Sharpe
Rose Clancy Darci Mallon Isabelle Sperano
Curtis Collins Lucille Mazo Scott Spidell
Melissa Cuerrier Bruce Montcombroux Tom Van Seters
Neill Fitzpatrick Janae Olsen Leslie Vermeer
Rose Ginther Doreen Piehl

Ex-officio members: Michelle Fraser Sandy Stiff
(for Mike Sekulic) (for Debbie McGugan)

Guests Kathleen Byrne Ken Ristau

Regrets: Craig Brenan Kathy Neiman Jennifer Spencer
Marcel Hamel Dianne Nicholls Wayne Williams
Michael MacDonald Constanza Pacher
Kathy Neiman Sony Raj

Minutes: Christine Valentine

1. Call to order

The Faculty of Fine Arts and Communications (FFAC) Council was called to order at 5:40 p.m. Allan Gilliland, Chair of the FFAC Council, thanked everyone who contributed to the move to Allard Hall. Allan also welcomed the following new faculty and student members to the FFAC Council:

New faculty members

- Robyn Ayles (Department of Theatre)
- Elisabeth Belliveau (Department of Art and Design)
- Curtis Collins (Department of Arts and Cultural Management)
- Leigh Rivenbark (Department of Theatre)
- Isabelle Sperano (Department of Art and Design)

New student members

- Darren Barnett (Department of Theatre)
- Courtney Bettin (Department of Communication)
- Emily Gryba (Department of Music)
- Janae Olsen (Department of Art and Design)

- Amy Sampson (Department of Arts and Cultural Management)

2. Approval of agenda

The Chair presented the agenda for the September 21, 2017 meeting for approval. The following items were approved/ reviewed on the consent agenda:

- May 11, 2017 FFAC Council minutes
- September 11, 2017 FFAC Executive Committee minutes
- 2016-17 FFAC Council Annual Report
- Notice of FFAC Council linked schedule

MOTION to approve the September 21, 2017 FFAC Council agenda and consent agenda, as presented.

FFACFC-01-09-21-2017

Moved by Scott Spidell, seconded by Ray Baril.

1 abstained

MOTION CARRIED

3. Chair's update (Allan Gilliland)

Allan Gilliland, Chair of the FFAC Council, reported the following:

- Annual reports – faculty were asked to keep track of any missing categories that should be added in the annual report template next year, and to start filling out the eCV
- September 27 Grand Opening – Scheduled from 1 – 4 p.m. and will include official speeches, musical pieces, and tours. More information can be found on the [Year of Celebration website](#)
- Bachelor of Design Site Visit – site reviewers are scheduled to be at MacEwan from September 28 – 29. This is the last stage of approval before the degree can be offered
- FFAC Upcoming Events e-mail – this is an e-mail that is distributed by Mabel Garcia every Monday morning. Faculty were encouraged to submit any events that may be happening on or off campus to Mabel using [this Google Form](#)
- Department of Communication moving to Allard Hall – the Provost has approved a general needs assessment plan to develop the shelled space over the next year
- Phishing scandal – it was clarified that although the phishing incident had to do with a payment for Allard Hall, FFAC administration were in no way involved with transactions between the University and Clark Builders

4. AGC Update (Bill Richards)

Bill Richards, FFAC representative on AGC, reported the following key highlights from the September 19, 2017 meeting:

- AGC received various reports for information, including the faculty and school annual reports, reports from AGC's mandated standing committees, and ad hoc committees
- Approved the proposed final 2018-19 Academic Schedule
- AGC and the Office of the University Registrar are looking at an initiative from SAMU to have a full fall reading break. The President made a commitment that the Executive Committee would strike a task force to review the academic calendar and begin a full consultation with SAMU and university stakeholders

5. New business

5.1 FFAC Council priorities (Allan Gilliland)

Key priorities

- Attendance – we are prioritizing faculty attendance this year by keeping a record of attendance as it is crucial for faculty governance
- Relevant content at meetings – to mitigate the number of presentations coming to Faculty Council for information only, we will be reserving our time for business that helps to further the aims of the FFAC Council

5.2 FFAC Council Vice Chair election

MOTION to elect Ray Baril as the Vice-Chair of FFAC Council for a two-year term.

FFACFC-02-09-21-2017

Moved by Carole Charette, seconded by Rose Ginther.

MOTION CARRIED

5.3 Ratification of Tenure and Promotion Committee (TPC) members

MOTION that that the Faculty of Fine Arts and Communications Council approve the following common external members and alternates to serve on Tenure and Promotion Committees, for the 2017-18 academic year:

Jim Guedo (Theatre) with Melissa Cuerrier as alternate
Iain Macpherson (Communication) with Peter Roccia as alternate
Michael MacDonald (Music) with Paul Johnston as alternate

FFACFC-03-09-21-2017

Moved by Ray Baril, seconded by Lucille Mazo.

MOTION CARRIED

5.4 Revised 2017-18 FFAC Performance Evaluation Criteria (Executive Committee)

The 2017-19 Collective Agreement has five levels of performance evaluation: meritorious, exceeds expectations, meets expectations, requires improvement, and unsatisfactory. The revised FFAC Performance Evaluation Criteria reflects the additional categories.

MOTION to approve the revised 2017-18 FFAC Performance Evaluation Criteria.

FFACFC-04-09-21-2017

Moved by Annetta Latham, seconded by Melissa Cuerrier.

1 abstained

MOTION CARRIED

5.5 Department of Art and Design Council Terms of Reference (Leslie Sharpe)

MOTION to approve the Department of Art and Design Council Terms of Reference.

FFACFC-05-09-21-2017

Moved by Bill Richards, seconded by Jim Head.

1 opposed

MOTION CARRIED

5.6 Review of department model (Allan Gilliland)	<p>Three years ago, the FFAC Council passed a motion (motion FFACFC-05-11-26-2014) that the FFAC Council would “review the FFAC departmental structure no later than three (3) years after implementation”. The FFAC Council recommended striking a task force to review the departmental model.</p> <p>MOTION to form a task force to review the FFAC departmental model, with the membership of this task force, to include at least one representative from every department, to be approved at the next FFAC Council meeting.</p> <p>FFACFC-06-09-21-2017 Moved by Peter Roccia, seconded by Lucille Mazo.</p> <p>MOTION CARRIED</p>
5.7 Institutional Learning Outcomes Working Group update (Dawn Sadoway)	<p>A final report will be submitted to APPC in October. Further updates will be reported at the next FFAC Council meeting.</p>
6. Committee reports	
6.1 Curriculum Committee (Jim Head)	<p>Jim Head, Chair of the FFAC Curriculum Committee, provided the following report:</p> <ul style="list-style-type: none"> • The committee held a special meeting in August to review the BFA and suggested that the Interdisciplinary Major be removed as it is not clearly defined and there were issues with admissions and transferability • The Committee meets again on October 2, 2017
6.2 Faculty Development and Sabbatical Committee (Rey Rosales)	<p>Rey Rosales, Associate Dean, FFAC, provided the following report:</p> <ul style="list-style-type: none"> • The committee will meet for the first time on October 5
6.3 Research Committee (Tom Van Seters)	<p>Tom Van Seters, Chair of the FFAC Research Committee, provided the following report:</p> <ul style="list-style-type: none"> • The Committee discussed how they might support faculty research and tasked itself to draft a research strategic plan • Feedback will be collected from faculty for their input into the strategic plan, either through a survey or holding a town hall • IAP offered their services to assist the Committee with developing their strategic plan
6.4 Visiting Scholar and Artist Committee (Annetta Latham)	<p>Annetta Latham, Chair of the FFAC Visiting Scholar and Artist Committee, provided the following report:</p> <ul style="list-style-type: none"> • Beginning next week, some of our visiting scholars and artists will be coming to MacEwan • The Committee will be working on putting together some guidelines about what the Committees looks for in allocating funds • The first meeting of the academic year is on October 5
7. Future agenda items & open discussion	<p>There was no discussion.</p>
8. Adjournment	<p>The meeting adjourned at 7 p.m.</p>