

FFAC Council Minutes

October 23, 2018
Room 9-102, 5:30 – 7 p.m.

Chair

Raymond Baril

Attendees

Robert Andruchow	Paul Johnston	Sony Raj	Jennifer Spencer
Robyn Ayles	Annetta Latham	Bill Richards	Isabelle Sperano
Elisabeth Belliveau	Emilie LeBel	Leigh Rivenbark	Scott Spidell
Craig Brennan	Michael MacDonald	Peter Roccia	Tom Van Seters
Rose Ginther	Jason Malenko	Denise Roy	Leslie Vermeer
Emily Gryba	Lucille Mazo	Dawn Sadoway	
Travis Hatt	Jamie Philp	Aubrianna Snow	

Ex-Officio Members

Tina Bott	Theresa Chika-James	Rosie Gakhal
Frances Billingsley	Birgitta Fishwick	Debbie McGugan

Guests

Kathleen Byrne	Mario Ivan Bretón Real	Shelley Josey
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Regrets

David Anderson	Allan Gilliland	Kate Kosinski	Dianne Nicholls
Rose Clancy	Brian Gorman	Iain Macpherson	Constanza Pacher
Rubim de Toledo	Jim Guedo	Nichole Magneson	Chandelle Rimmer
Neill Fitzpatrick	Marcel Hamel	Darci Mallon	Kent Sangster
Heather Fitzsimmons-Frey	Milo Knauer	Kathy Neiman	Wayne Williams

Minutes

Christine Valentine

1. Call to order

The Faculty of Fine Arts and Communications (FFAC) Council was called to order at 5:30 p.m.

2. Approval of agenda and consent agenda

Raymond Baril, Vice-Chair, FFAC Council, presented the agenda for the October 23, 2018 meeting for approval. The following items were approved/ reviewed on the consent agenda:

- September 24, 2018 FFAC Council minutes
- October 10, 2018 Executive Committee minutes
- Results of FFAC Council call for staff/ sessional members
- Vice-Chairs on FFAC committees notice
- Faculty/ Student Research Lab (11-434)

Motion to approve the October 23, 2018 FFAC Council agenda and consent agenda, as presented.

FFACFC-01-10-23-2018

Moved by D. Sadoway and seconded by R. Ayles

CARRIED

3. Chair's update

Reported by R. Baril, Vice-Chair

The following items were reported:

- The Chair recognized Mario Ivan Bretón Real, from Universidad Autónoma de Guadalajara, Guadalajara, Mexico, who is visiting MacEwan University as part of the CONAHEC faculty exchange program.
- The Chair welcomed new staff member, Jason Malenko to FFAC Council.
- Faculty were asked not to respond to comments on social media directly. Comments that require follow-up should be brought to the attention of the Department Chair who will then consult with the Dean, OCM, and/or Office of General Council for response.
- Faculty were encouraged to participate in university-wide committees that currently need FFAC representation and to encourage sessional faculty to nominate themselves for the current vacancy on FFAC Council.
- Faculty were encouraged to check the [FFAC events website](#) to find out what's going on across disciplines.

4. AGC update

Reported by E. Gryba, AGC Student Representative

Emily Gryba provided the following report from the September 25, 2018 Academic Governance Council meeting:

- AGC received faculty/school council reports, committee reports, and the Provost and President reports, in which it was announced that a Post-Secondary Learning Act (PSLA) Governance Task Force would be struck to respond to MacEwan University moving to Part 1 of the PSLA as early as January 2019.
- AGC reviewed and approved the annual summary, Executive Committee minutes, and dissolved the Committee on Academic Policy and Process review.
- AGC reviewed and approved Faculty of Arts and Science curriculum changes.

5. New business

5.1 Ratification of University Promotion Committee member

The University Promotion Committee is established each academic year and consists of members from each Faculty and School, among other members. The faculty member who sits on the University Promotion Committee must be a Tenured member, must not already sit on any Department Tenure and Promotion Committee, and may not apply for Promotion in the same year.

To select this member, eligible faculty members from within the Faculty of Fine Arts and Communications were contacted via email and from the eligible members, only Robert Andruchow, Chair, Department of Art and Design, agreed to let his name stand for ratification by FFAC Council.

Motion that Robert Andruchow will serve as the FFAC member representative on the University Promotion Committee, for the 2018-2019 academic year.

FFACFC-02-10-23-2018

Moved by B. Richards and seconded by S. Spidell

CARRIED

5.2 BFA update

Reported by R. Ginther, Associate Dean

Rose Ginther provided an update on the Bachelor of Fine Arts (BFA) proposal. Changes to the university budgeting process have created unanticipated delays in sending the BFA proposal to Academic Planning and Priorities Committee (APPC). The university has now committed to a budget and the proposal will move

forward after the BFA Development Team has reviewed the proposal in consideration of the new budget. An update on the BFA proposal will come to the next Faculty Council meeting for information.

5.3 Bachelor of Music program review action plan

Presented by B. Richards, Chair, Department of Music

Bill Richards presented the Bachelor of Music program review action plan and acknowledged Chandelle Rimmer, Baccalaureate Program Review Chair, for her substantial contributions as primary writer and researcher.

As required in the Baccalaureate Program Review guidelines for phrase three: implementation and monitoring, the action plan is developed in consultation with the Dean and Provost, and is based on the self-study report, external reviewer's report, dean's response, and feedback received from APPC. The action plan summarizes: recommendations, objectives, and goals; a timeline for implementation; and, relevant metrics and a comprehensive review/monitoring strategy covering the period up to the next scheduled baccalaureate program review. At a minimum, the action plan requires approval from Faculty Council, APPC, and AGC.

Motion to recommend approval of the Bachelor of Music program review action plan to Academic Planning and Priorities Committee.

FFACFC-03-10-23-2018

Moved by L. Rivenbark and seconded by A. Latham

1 opposed

Peter Roccia requested that it be recorded in the minutes that he opposed this motion.

CARRIED

5.4 Cannabis Policy discussion

Questions related to MacEwan's policy regarding cannabis use as well as a map of designated areas to consume cannabis products can be found in a recent [MacEwan News](#) article.

5.5 Executive Committee Terms of Reference

Presented by R. Baril, Vice-Chair

Raymond Baril presented the proposed revisions to the Executive Committee Terms of Reference. The proposed changes align the general terminology with the Collective Agreement and exclude substitutes from filling in for elected members.

Motion to approve the FFAC Executive Committee Terms of Reference.

FFACFC-04-10-23-2018

Moved by D. Roy and seconded by T. Hatt

CARRIED

6. Committee business & reports

6.1 Curriculum Committee

Reported by L. Vermeer, Member, FFAC Curriculum Committee

Leslie Vermeer, on behalf of Chandelle Rimmer, Chair, FFAC Curriculum Committee, provided the following report:

- Kathleen Byrne, Academic Services Coordinator, gave a presentation on the new online syllabus system.

- The committee reviewed and recommended revisions to the Terms of Reference.
- The committee will focus on broader curricular issues and goals, such as the inclusion of Indigenous knowledge in the curriculum.

6.1.1 Terms of Reference

Presented by L. Vermeer, Member, Curriculum Committee

Leslie Vermeer presented the proposed revisions to the Curriculum Committee Terms of Reference. The proposed changes align the general terminology with the Collective Agreement, add the discussion of institutional or curricular themes to the committee's roles, and removes the need to review block transfer agreements and program evaluation reports/ action plans.

Motion to approve the FFAC Curriculum Committee Terms of Reference.

FFACFC-05-10-23-2018

Moved by D. Sadoway and seconded by S. Spidell

CARRIED

6.2 Research Committee

Reported by L. Mazo, Chair, FFAC Research Committee

Lucille Mazo provided the following report:

- The committee reviewed a draft goal statement, which was informed by the research goals in the Research Council strategic plan and the draft FFAC strategic plan.
- The committee will develop an action plan based on specific objectives and will identify short- and long-term implementation strategies.

6.2.1 Terms of Reference

Presented by L. Mazo, Chair, FFAC Research Committee

Lucille Mazo presented the proposed revisions to the Research Committee Terms of Reference. The proposed changes align the general terminology with the Collective Agreement, adds that the committee will provide strategic oversight to the Research Adjudication Committee, including guidelines for adjudication, and, adds the Chair, Research Adjudication Committee, as an ex-officio voting member.

Motion to approve the FFAC Research Committee Terms of Reference.

FFACFC-06-10-23-2018

Moved by T. Van Seters and seconded by R. Andruchow

CARRIED

6.3 Research Adjudication Committee

Reported by D. Roy, Chair, FFAC Research Adjudication Committee

Denise Roy provided the following report:

- The committee drafted Terms of Reference based on the previous committee's mandate as the Faculty Development Committee.
- The committee will meet on November 7 to adjudicate project and dissemination fund applications.

6.3.1 Terms of Reference

Presented by D. Roy, Chair, FFAC Research Adjudication Committee

Denise Roy presented the Research Adjudication Committee Terms of Reference. The committee's primary role specifies that it will recommend to the Dean the awarding of FFAC funding, including the Student Undergraduate Research Fund (SURF).

Motion to approve the FFAC Research Adjudication Committee Terms of Reference.

FFACFC-07-10-23-2018

Moved by T. Hatt and R. Ayles

CARRIED

7. Open discussion

The FFAC Council discussed the potential impacts of MacEwan University moving to Part 1 of the PSLA and requested to add a standing item for future Faculty Council agendas for updates.

8. Adjournment

The meeting adjourned at 6:45 p.m.