

MINUTES
October 25, 2017 – 3:00 to 5:00 P.M.
Robbins Health Learning Centre Room 9-311

Voting Attendees:

Ahna Berikoff	Donna Jamieson	Kass Green	Nancy Thomas
Andrea Newberry-Koroluk	Erin Gray	Kerry Heaney-Dalton	Paul Chahal
Cassie Prochnau	Fiona Gironella	Kevin Hood	Tara Winsor
Cynthia Puddu	Fred McGinn	Lindsey Whitson	Tim Enger
Dave Kato	Jenny McGrath	Margaret Mykietyshyn	
Derek Chewka	Jody Marshall	Michelle Andrews	Kathleen Murphy(recording)

Non-Voting Attendees:

Debbie McGuigan	Mike Sekulic
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Regrets:

Danielle Campbell	Jiulin Wang	Tricia Lirette
Fons Chafe	Sharon Hobden	

Call to Order – It was agreed that quorum had not been reached. Therefore, those items for Council's approval will be forwarded to the Executive Committee for decision.

1.0 Approval of Agenda/Consent Agenda

The following items will be forwarded to Executive Committee for approval:

- 1.1** Admission criteria
- 1.2** Tenure & Promotions Committee Membership

2.0 Standing Items**2.1 Budget**

Heather will present the first quarter projections at the next Faculty Council meeting. Gainsharing funds remain from last year but we have yet to hear on additional funds for this year. Similar process to access funds will be used again this year.

2.2 Dean's Report

Research Chair – A proposal was submitted in early October to the City Manager regarding funding. We are awaiting their reply.

Associate Dean – Sharon Hobden was unanimously reappointed for another term as Associate Dean. She will begin her one year administrative leave January 2018. A process has been put in place to find an interim Associate Dean for January – December 2018.

Degree Development – The Departments of Public Safety & Justice Studies and Allied Health & Human Performance will hold a workshop Wednesday, November 15th to further their discussions on degree options.

Competitive Admissions – This item was discussed at a recent MAC meeting and Dean’s Council. A statement will appear in the next academic Calendar to provide clarity and eliminate concerns of oversubscribed programs in FHCS.

3.0 Performance Evaluation

To bridge the new evaluation terms of the Annual Report with the approved evaluation criteria, a motion that was approved by FAS Faculty Council was discussed. Faculty advised to consult Collective Agreement for evaluation descriptors. Faculty were overall in agreement with the five levels of evaluation but the evaluation criteria needs to be clearly defined for next year. We will collect feedback from faculty then bring a motion to Executive Committee for approval. Faculty expressed their opinions with the eCV and annual report. It was noted that there are two committees currently working on improvements for next year.

4.0 Office of Research Services

Cynthia Zutter and members of the Research Office gave brief overview of their respective portfolios. Faculty invited to attend research/project development discussion drop-in sessions held every Wednesday, 2:00 – 3:30 at Café. Several other research opportunities exist in the CAFÉ program guide and Research newsletter.

5.0 Research Committee

We will be holding Lunch & Learn workshops starting in late January on the scholarship of teaching, and in March we will hold a session on collaboration. Discussion focused around what research means and what opportunities exist for faculty. Faculty suggestions for additional topics include: how to bring professional practice into research just as it is reflected in our teaching; how is research recognized; how do we express to the University what we do in FHCS compared to other Faculties.

Cynthia gave overview of her current research project on homeless youth. Her work will be exhibited on November 17th in Allard Hall.

6.0 Other

Mike Sekulic, OUR – Convocation is November 21st. 160 students have applied to graduate. Denied notices will be sent out November 1st. Chairs and advisors should notify OUR as soon as possible throughout the term when students have been identified as ineligible to graduate. OUR will notify student immediately of their status. It is hoped this early notification will reduce last minute changes to convocation list and encourage students to contact OUR or program of study to rectify issues.

Technology Committee is looking at replacing OLS system and streamlining the production of the Academic Calendar. New curriculum management system would automatically update course and program changes in both the Calendar and PeopleSoft.

Meeting adjourned.