

MINUTES
September 8, 2017
8:30 A.M. to 10:30 A.M.
Robbins Health Learning Centre Room 9-102

1.0 Call to Order at 8:38 a.m.

2.0 Agenda/Consent Agenda

Quorum was not met in order to present the agenda/consent agenda for approval.

3.0 Committee Representation

3.1 Nominations for FoN Council Membership

3.1.1 Executive: Cheryl Pollard noted that Raj Narnaware and Joan Mills have recently joined the Executive Committee and opened nominations from the floor for additional members. Pat Moore-Juzwishin put her name forward to represent the Department of Psychiatric Nursing along with Kim Tupala who volunteered from the Department of Nursing Science.

3.1.2 Executive Co-Chair: A new faculty member Executive Co-Chair is required since Cheryl Pollard originally took the Co-Chair role as a faculty member and has since become Associate Dean. Cheryl will continue to sit as a regular member of the Executive Committee and will represent the Dean as Chair if he is absent. Shirley Galenza nominated Paul Kerr for the Co-Chair role.

3.1.3 Nurse Educator Representatives: Three Nurse Educators from the Department of Psychiatric Nursing indicated interest in the two available spaces on Faculty Council. The Department will determine which Nurse Educators will be representatives -by vote if necessary.

3.1.4 Sessional Faculty Representatives: Donna McLean has completed a one-year term and has elected to sit for another term. At this time, no other Sessional Faculty members have put their names forward.

3.2 Visiting Lecture Series: This committee is looking for Faculty of Nursing representation. Interested persons should contact Cheryl Pollard.

3.3 Undergraduate Student Research Initiative (USRI): The Research Office team led by Cynthia Zutter introduced themselves and provided a brief overview of their roles and the services they offer. The focus of the USRI is to help support student research at MacEwan, to adjudicate research funds and to organize a student research day in April. Margaret Milner mentioned that Keri-Ann Berga has agreed to be the Faculty of Nursing representative on USRI.

3.4 MacEwan Biosafety Committee: This committee is responsible for maintaining biosafety standards is still looking for Faculty of Nursing representation.

3.5 MacEwan MUSE Committee: This committee manages an online peer review journal is looking to find an editorial person from the Faculty of Nursing to review nursing submissions.

4.0 New President's Introduction – Deborah Saucier

Deborah shared that in her role as President she is seeking to gain an understanding of the culture of faculty, staff and students as she works to set the goals and vision of what is to be achieved over the next five years. She asked Faculty Council to share their experiences and opened discussion to the floor. Feedback from Council included the importance of:

- Keeping the focus on students, student centeredness and excellence

- Continuing to have the available support and resources from CAFÉ
- Faculty development
- Community engagement in learning with a focus on national and international areas as well
- Fostering relationships with external stakeholders i.e. external health agencies
- Innovation opportunities and resources
- Academic governance and empowered decision making
- Connecting and timely communication
- Ensuring there are adequate resources (faculty & staff) in place
- eLearning, technology and library resources
- Small class sizes
- Sustainability
- Ensuring that education remains affordable and is flexible where possible
- Recognizing the TRC calls to action and indigenizing the curriculum
- Attracting indigenous faculty and students
- Developing a stronger, more formal mentorship program

5.0 Communications, Marketing & Web Services Overview – OCM/Web Services Team

Aimee Hill and Kevin Spila from the Office of Communications & Marketing provided a presentation on OCM responsibilities which include: maintaining the overall university brand and identity, promoting MacEwan, supporting the programs to recruit new students, and communicating with current students, faculty, staff and the external community on issues and initiatives that affect the university. Any questions for OCM can be sent to Communications@macewan.ca.

Shelagh Kubish from Web Services maintains the web presences for the entire university. For efficiencies, her team works toward processes that allow them to leverage a piece of information in different locations as appropriate – for example, news stories, events listings, admission requirements effective year for all programs, and the faculty/staff listings and profiles. Much of this content is metadata driven so easier to sustain. Web Services is working to refine their governance structure and guiding principles. Any questions specific or general about the web or myPortal can be sent to Webservices@macewan.ca.

6.0 Social Innovation Opportunities – Leo Wong and Heather Braid

Leo Wong from the School of Business and Director of the Social Innovation Institute introduced his team and described the institute as a vehicle to foster a culture of social innovation and change making. One of their key priorities is to encourage students to be change agents in the community through teaching and research that is both cross-disciplinary and community-engaged.

Work is underway to develop a new space, Round House, which will be located in the Allard Hall building. The intent is for Round House to be an area where people can collaborate, connect, and to foster a community of thinkers, changemakers, and socially minded doers.

There are several ways to get involved with the Social Innovation Institute:

- Join one of their committees
- Support community service learning projects
- Develop community-engaged research
- Become a mentor/consultant
- Support students
- Host meetings and events with community at Roundhouse.

Any questions can be directed to Heather.Braid@macewan.ca.

7.0 Performance Evaluation Criteria (Continuing & PR Faculty) – Vince Salyers

The proposed Performance Evaluation Criteria & Guidelines were discussed and it was decided that since quorum was not present, an eVote would be conducted the following week.

8.0 Information Items

8.1 Library Updates – Jody Nelson

- Jody reminded everyone that L-Passes expire annually on August 31 and will need to be renewed.
- Research help will be offered on Mondays from 11am-1pm in a new location at the Robbins/Allard Hall second floor foyer which has increased student traffic.
- In connection with the campus move of the Faculty of Fine Arts and Communications to City Centre, the library staff have integrated the Faculty's library collection. Some of the new additions to the John L. Haar Library include CDs, fine art, graphic novels, pop up books, and comic books.
- As of November 2017 there will be a new emerging technology collection in the library. Gopro cameras and a drone will be a part of that collection.
- As a reminder, there is a student textbook collection of required text books (for on campus courses) on reserve in the library and available for two hour loans.

9.0 Questions/Discussion

Meeting Adjourned at 10:37 a.m.