

MINUTES
August 22, 2018
1:00 P.M. to 4:00 P.M.
Robbins Health Learning Centre Room 9-102

Attendees Present:

Ableson, M (v)	Hector, H	Neis, V
Berga, K (v)	Heuver, T (v)	Nelson, J (v)
Birtles, S	Ivey, C	Newell, H (v)
Borkent, B	Jack, L	Nycholat, A
Boudreau, B	Johansson, J	Onyskiw, J (v)
Bremner, S (v)	Karras, S (v)	Ozum, K (v)
Burgess-Pinto, E (v)	Kemp, H	Plaquin, R
Carlson, S (v)	Kerr, P (v)	Pollard, C (v)
Cavanaugh, L (v)	Khalema, E (v)	Ranson Ratusz, A (v)
Christensen, L (v)	Koopmans, K	Rice, J (v)
Clark, P	Krell, K (v)	Rudolph, L
Clark, T	Kustiak, K (v)	Salyers, V (v)
Cowan, T	Lankaas, D	Seiler-Mutton, C
Culling, P	Little, A (v)	Shelast, Y (v)
Dressler, M	Maharaj, P	Shepherd-Finlin, C
Eklund, T (v)	Maykut, C (v)	Shumka, C
Evans, C (v)	McDonald, M (v)	Simkins Gibbs, S (v)
Flaming, D	McGugan, D	Stein, N
Foisy-Doll, C (v)	McIntyre, S	Topola, L (v)
Franczak, B	Mella, A	Usyk, J
Gakhal, R (v)	Mills, J (v)	Vick, A
Gates, M (v)	Milner, M (v)	White-MacDonald, E (v)
Gilliland, A	Mitchell, A	Wygiera, S
Glen, A	Mosiuk, S (v)	Wyllie, J (v)
Gundermann, C (v)	Murdock, C	Zemrau, M
Hall, C	Narnaware, Y (v)	Ziorio Dunlop, R (v)
Harrington, S		

Regrets Sent:

Couch, G (v)
Parker, B (v)
Simpson, N (v)

(v) – denotes voting member of Faculty Council

Call to order at 1:04 p.m.

Faculty Council Chair and Dean, Vince Salyers, welcomed everyone back to the beginning of the academic year and announced the following recent awards and recognitions within the Faculty:

- Mary Asirifi successfully defended doctoral dissertation
- Sheena Simpkins Gibbs earned Certified Simulation in Healthcare Educator (CHSE)
- Colette Foisy-Doll inducted as Fellow in the NLN Academy of Nursing Education

- Clinical Simulation Centre received the Alberta Nursing Education Administrators (ANEA) 2018 Leadership in Registered Nurse Education – Team Award
- Department of Psychiatric Nursing (DPN) received the Alberta Nursing Education Administrators (ANEA) 2018 Leadership in Registered Psychiatric Nursing Education – Team Award

The new external attendees to Faculty Council were also identified including: Don Flaming from CARNA, Brian Franczak from Faculty of Arts and Science and Allan Gilliland from Faculty of Fine Arts & Communications. It was noted that as part of discussions at AGC, all Council Bylaws now include membership of all Deans or designates across the institution to ensure “cross-pollination” of ideas.

Colette Foisy-Doll shared a spirit of well-being moment titled “The Space Between” describing how in all interactions a space exists between external stimuli and the individual’s personal response to it.

1.0 Agenda & Consent Agenda

FN-01-08-22-2018: Motion to approve the Faculty Council Agenda and Consent Agenda as presented for August 22, 2018 with the following items on the Consent Agenda:

- 2018-04 Draft Faculty Council Minutes
- Faculty Council Annual Report to AGC
- NURS 461 & 462 MCS Changes
- 2019-20 Program Regulations
 - Moved by: Margaret Milner
 - Seconded by: Liz White-MacDonald

Carried

2.0 Human Rights & Accessibility Policy – Irfan Chaudhry

Irfan Chaudhry, Director of MacEwan’s new Office of Human Rights, Diversity and Equity, provided an overview of his mandate which is to raise awareness and provide education and training opportunities around human rights, diversity, and equity. One of the initiatives currently underway is developing terms of reference and a recruitment strategy for a university-wide human rights steering committee. In the Fall, there will also be drop-in feedback sessions on developing an updated human rights and accessibility related policy and procedures. The session dates and times will be distributed to the Faculty and any additional feedback can be sent to irfan.chaudhry@macewan.ca.

<https://www.macewan.ca/wcm/HumanRights/index.htm>

3.0 Curriculum Committee Terms of Reference – Cheryl Pollard

FN-02-08-22-2018: Motion to approve the Faculty Curriculum Committee Terms of Reference as circulated with the addition of minimum meeting frequency.

- Moved by: Cheryl Pollard
- Seconded by: Colleen Maykut

Carried

Following the motion, there was a discussion on the committee membership composition and it was recommended to specify that the majority of members be faculty and one voting student member be invited. The student member will not be counted in quorum. The previous motion was rescinded, and a new amended motion was presented.

FN-03-08-22-2018: Motion to rescind FN-02-08-22-2018.

- Moved by: Cheryl Pollard
- Seconded by: Colleen Maykut

Carried

FN-04-08-22-2018: Motion to approve the Faculty Curriculum Committee Terms of Reference as amended with:

- Changing the minimum meeting frequency to two meetings twice per academic year.
- Changing the composition to up to eight individuals from the Faculty of Nursing, of which, the majority will be faculty members. Representation will include all departments.
- Adding a voting student to the membership. The student will not be included in quorum.
 - Moved by: Cheryl Pollard
 - Seconded by: Joan Mills

Carried

4.0 Faculty School Advisor Performance Evaluation Guidelines – Cheryl Pollard

FN-05-08-22-2018: Motion to approve the Performance Evaluation Guidelines for Faculty School Advisors as presented.

- Moved by: Cheryl Pollard
- Seconded by: Lisa McKendrick-Calder

Carried

5.0 Tenure & Promotion Criteria – Cheryl Pollard

The drafted Faculty of Nursing Tenure & Promotion Level to Rank Indicators were brought forward for feedback and discussion. It was decided that the criteria should be further compared with other institutions that are undergraduate focused and to invite Carrie Hunting from Faculty Relations to the next Faculty Council meeting to inform and continue the discussion.

6.0 Spirit of Well-Being Working Group Motion & Update – Colette Foisy-Doll

The Spirit of Well-Being working group members were acknowledged for their service and hard work. After extensive consultation, the group has drafted an honor code and guiding document to be shared at the next Faculty Council meeting. A civility tool kit is being built and the group has engaged in scholarly activity by submitting an abstract to the Sigma Theta Tau Healthy Workplaces Conference. The group is also looking at developing a manuscript. In mid-October, a healthy workplace climate spot check survey will be sent out. In order to continue and expand on the initiatives and work in progress, the motion to transition to a standing committee of Faculty Council was presented.

FN-06-08-22-2018: Motion to approve the transitioning the Spirit of Well-Being Working Group to a permanent standing committee of Faculty Council.

- Moved by: Colette Foisy-Doll
- Seconded by: Liz White-MacDonald

Carried

FN-07-08-22-2018: Motion that the Spirit of Well-Being Working Group continue with the current terms of reference as approved by Faculty Council on January 30, 2018 with the updating of terminology to standing committee and the incorporation of the new department, DIESL.

- Moved by: Colette Foisy-Doll
- Seconded by: Liz White-MacDonald

Carried

7.0 Committee Vacancies – Cheryl Pollard

There are several committee member vacancies that need to be filled to complete Department, Faculty, and University level committees including:

- University Promotion Committee
- Sabbatical Leave Committee
- Workload Review Panel
- Tenure & Promotion Committee
- Faculty Council (One DNS Nurse Educator)

Those interested in being representatives should contact vicka@macewan.ca by September 1. The Chairs and Deans will meet to ratify committee memberships and then a faculty vote will be conducted.

The available options for forming a Tenure & Promotion Committee were discussed i.e. striking three department level committees versus one Faculty level committee with external or alternate members. The decision made was to strike one Faculty Tenure & Promotion Committee.

FN-08-08-22-2018: Motion to establish a Faculty of Nursing Tenure & Promotion Committee that will meet contractual obligations for each of the departments based on the collective agreement.

- Moved by: Cheryl Pollard
- Seconded by: Margaret Milner

Carried

8.0 Faculty of Nursing Annual Strategic Plan Executive Summary – Vince Salyers & Cheryl Pollard

The Executive Summary was shared on the initiatives, activities and work accomplished in the last academic year as part of the Faculty Strategic Plan.

9.0 Information Items

- 9.1 Library Update:** The Library is expanding services to the Faculty of Nursing. In the Fall, another Librarian, Allie Foster, will be returning to the Library and will support and collaborate with the Department of Psychiatric Nursing (DPN) and the Department of Interprofessional Education and Simulation Learning (DIESL) as their primary contact. Jody will be the contact person for the Department of Nursing Science (DNS) and will introduce Allie at the next Faculty Council meeting.

Meeting adjourned at 3:13 p.m.