

Library Council

Meeting Minutes

April 20, 2023

9:00 – 11:00 a.m. via Teams

Present

Karen Keiller, Chair

Joan Morrison, Vice Chair

Michael Brundin, Jane Duffy, Ali Foster, Roxy Garstad, Martina King, Nicolle Lemay, Valla McLean, Jody Nelson, Alison Pitcher, Ron Rooth, Hailey Siracky, Tara Stieglitz, Emily Villanueva, Lori Walter, Lindsey Whitson

Regrets: Eva Revitt

Guests: David Almond, Associate VP and Chief Information Office (information & discussion)

1.0 Land Acknowledgement – Lori Walter

2.0 Call to Order & Welcome Smokey Lariviere Library Student Engagement Committee Chair 2022-2023 - Karen Keiller

3.0 Library Action Plan - Karen Keiller

Decision - *Motion: Move that Library Council approve and recommend to the Dean the Library Action Plan 2023.*

Moved: Martina King

Second: Jody Nelson

4.0 Approval of Agenda and Minutes from February 9 meeting– Karen Keiller

Moved: Alison Pitcher

Second: Lori Walter

5.0 Approval of Reports and ‘Dean’s Award/s’ - Karen Keiller

Deans’ Award: goes to Joan for Persistence in getting our MacEwan Library Council on the MacEwan Website.

Move: Lindsey Whitson

Second: Ali Foster

6.0 Action Items from LC Feb 9, 2023 (below) - Joan Morrison (Information)

7.0 Dean’s Report – Karen Keiller

8.0 Associate Dean – Library Report - Eva Revitt

9.0 Chair Report - Joan Morrison

10.0 Update on Research Projects - Michael Brundin and Alison Pitcher discuss “Chat reference data project” (information)

Where and when Chat questions come in, and if there are any trends, insights gained, and how data was gathered.

Are there trends in when people ask questions?

Is there anything we can learn from where they ask their questions from?

Time date stamps were used from the Library H3lp chat data using IP addresses to geolocate where those questions came from.

A secondary goal was to create a template for other libraries to follow if they wanted to analyze their library chat data similarly.

11.0 New Business

11.1 Librarian Workload Portfolios – Joan Morrison and Karen Keiller (discussion)

Feedback on normalizing the Unit Coordinator’s role.

11.2 Upcoming Academic Staffing Needs (in preparation for the ask that happens in the summer for any new Faculty positions required) - Karen Keiller (discussion)

Library Staffing: during the Summer Karen will discuss library staffing with the Provost. If you know of any staffing requirements please contact Karen before you leave on vacation.

11.3 Guest – David Almond, Associate VP and Chief Information Office (information & discussion)

12.0 News/Updates/Roundtable

13.0 Future Agenda Items / Next Meeting – June 1st 9:30 am possible guests Rondah Worrell Maik, Education and Engagement Officer, Office of Human Rights OR Thelma John, new Academic Integrity Officer OR Craig Monk – Provost

14.0 Adjournment

Action Items Follow up from February 9, 2023 Library Council Meeting

Open Action Items	Due	Assigned	Status
3.0 Librarians can contact HR to provide feedback on staff/faculty pronoun options		All – Joan to provide contact suggestion	See email from Joan March 13 - reach out and email your feedback to Samya Burney<burneys@macewan.ca>
7.0 All Librarians – in annual report Dean requests we pick and elaborate on one high impact PD activity with a short reflection		All	
11.1 “Pause Week” trial for Fall 2023 and Winter 2024 terms		Joan to gather data	Done for Sept 22 – 24, 2023 and Feb 5-9, 2024

Minutes submitted by: Donna Callaghan