

4.0 Library Council

Meeting Minutes

June 1, 2023

9:30 – 11:30 a.m. via Teams

Present

Karen Keiller, Chair

Joan Morrison, Vice Chair

Jane Duffy, Ali Foster, Roxy Garstad, Martina King, Nicolle Lemay, Jody Nelson, Alison Pitcher, Eva Revitt, Hailey Siracky, Tara Stieglitz, Sandy Stift, Emily Villanueva, Lori Walter, Lindsey Whitson

Regrets: Michael Brundin, Valla McLean, Ron Rooth

1.0 Land Acknowledgement – Roxy Garstad

2.0 Call to Order & Welcome - Karen Keiller

3.0 Guests: Provost, Dr. Craig Monk (15 minutes between 10:30 – 11:00)

4.0 Approval of Agenda and Minutes from April 20 meeting– Karen Keiller

Moved: Alison Pitcher

Second: Ali Foster

5.0 Approval of Reports and ‘Dean’s Award/s’ - Karen Keiller

Reports: Children’s picture book collection: the City of Edmonton will be giving us a grant the purpose is to revitalize downtown to help make downtown a better place for the people in this community.

Deans’ Award:

- 1) Michael Brundin and the whole Discovery Layer team: The force against inertia award. Most of us are a generation of Librarians who have always had ezProxy, so it is hard to think of using something different.
- 2) Stop doing award: the tutorials team has been disbanded, something useful that is going away.

Correction: On page 10 of the agenda package the makerspace update should read: The Makerspace has increased the total number of 3D prints by 87% from 747 prints in 21/22 to 1,400 prints over the Fall 22 and Winter 23 semesters.

- We are pleased that our drop-in visitor numbers stayed consistent throughout the Fall and Winter semesters, with an average of 25 people visiting a space per day that can really only hold about 12 people at a time at maximum capacity.

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- This was a busy year, where the Makerspace hosted over 1000 students at 28 making and learning events so far, with more to come over the spring and summer.

Move: Roxy Garstad

Second: Martina King

6.0 Action Items from LC April 20, 2023 (below) - Joan Morrison (Information)

Action item 5.0 Create Student Suggestion Box: Karen wants to see student feedback from our suggestion boxes.

7.0 Dean's Report – Karen Keiller

Library Council terms of reference Karen would like to include the staff from CTL more formally. This would have to be approved through GFC.

8.0 Associate Dean – Library Report - Eva Revitt

9.0 Chair Report - Joan Morrison

10.0 Update on Research Projects – “Building Capacity and Awareness for the UN Sustainable Development Goals Through Project-Based and Community-Engaged Pedagogies” -Martina King (information)

11.0 New Business

11.1 Academic Staffing Needs – Thoughts on new Library Faculty positions – Karen Keiller (discussion)

MSA - Communications design technician

MSA - Librarian Technician for library loan & document delivery

Librarian – International

Librarian – Immersive Learning

11.2 Subject Specialists and University Administrative Units Liaisons – Karen Keiller, Joan Morrison (information & discussion)

11.3 Informal Teaching Mentorship Triangles – Jody Nelson (information in Reports)

Teaching mentorship triangles help us to develop a culture of reflective teaching practice.

Peer observer training: Jody is working with Catherine Dyer from CTL, who will arrange training for librarians.

Contact Jody if you are interested in taking this training.

11.4 Update to EDI & AR Learning Goals Working Group – Martina King (information)

11.5 Information Literacy Priority Concepts and Outcomes – Jody Nelson & Martina King on behalf of the Learning Outcomes Working Group: Hailey, Lori, Jane (discussion)

Aiming for approval at the next Library Council meeting (August 31st)

11.6 Minor Changes to Website Guidelines 2023 – Ali Foster (information)

Content guidelines have changed because the Website changed. Clarity around who does what and workload.

Please check your content, if you need anything changed, please contact Ali.

11.7 ChatGPT and Generative Artificial Intelligence (AI): AI-generated content and citation - Eva Revitt, and Lori Walter (discussion)

GrammarlyGO is part of our Grammarly subscription at MacEwan, but the default is that it is switched off, so you won't see it. However, it has been turned on for a smaller group who volunteered to test it, mainly from the AI2 working group (working group of the Teaching and Learning Committee of General Faculties Council)

Let me know if you want to test GrammarlyGO, and I can turn it on for you as well!

The #1 thing to remember is that Students should refer to their Course Outline and talk to their instructor because courses will differ in terms of what uses are permitted or not permitted, as well as how to acknowledge AI tools

Sample Course Outline Statements on CTL's website that faculty can use and adapt:

https://www.macewan.ca/c/documents/teaching_ai_sample_course_outlines.pdf

There are two sub groups of the AI2 working group:

- Producing guidelines and best practices for the ethical use of AI
- Creating a recommended practices guide for using AI in the classroom, and the audience for the guide will be students and faculty

12.0 News/Updates/Roundtable

13.0 Future Agenda Items / Next Meeting – August 31st 9:30 am no reports, no guests, no executive planning meeting, decisions if needed focusing on updates from Summer, organize committee membership for Fall.

October Meeting Research: "SoTL and IL instruction research project in NURS 170" Jody Nelson.
New standing agenda item on Library Action Plan

14.0 Adjournment

Action Items Follow up from April 20, 2023 Library Council Meeting

Open Action Items	Due	Assigned	Status
5.0 Create a student suggestion box	June 1, 2023	Joan, Ali, Nicolle, Emily, Trish	Ali and Dave looking at "About" https://library.macewan.ca/help - > "Connect with Us" Makerspace students to 'design' 3 boxes for Makerspace, Writing Centre, Library Service
11.2 Feedback to Karen on Academic Staffing Needs	ASAP	all	

Minutes submitted by: Donna Callaghan