![MacEwan University Library logo] **Library Council**

Library Council
Meeting Minutes
August 31, 2023
9:30 – 11:30 a.m. via Teams

Present
Karen Keiller, Chair
Joan Morrison, Vice Chair
Michael Brundin, Jane Duffy, Ali Foster, Roxy Garstad, Preethi Gorecki, Robyn Hall, Martina King, Valla McLean, Nicolle Lemay, Jody Nelson, Eva Revitt, Ron Rooth, Sandy Stift, Lindsey Whitson

Regrets: Alison Pitcher

1.0 Land Acknowledgement – Joan Morrison

2.0 Call to Order & Welcome to Liam Monaghan and Gian Marco Visconti in the Writing Centre - Karen Keiller
3.O Guest - Provost Dr. Craig Monk "Looking ahead – 2023-2024 Academic Year"
4.0 Approval of Agenda and Minutes and Verbal Dean's Report - Karen Keiller
Moved: Ali Foster
Second: Lindsey Whitson
5.0 Action Items from LC June 1, 2023 (below) - Joan Morrison
6.0 New Business

6.1 Information Literacy Priority Concepts and Outcomes.docx -Jody Nelson & Martina King on behalf of the Learning Outcomes Working Group: Hailey, Lori, Jane
There are 2 ways that we could proceed:
One way would be to send it to the Teaching and Learning committee; another way would be to go to every faculty and school council and have the discussion there first.
For right now we will modify the motion and figure out the process later.
Motion: *Move that Library Council approve and recommend to the Dean the Information Literacy Priority Concepts and Outcomes.*
Moved: Jody Nelson
Second: Jane Duffy

6.2 Approve Updates to 'Performance Review Criteria Librarians' to reflect the new Collective Agreement – Valla McLean and Joan Morrison
Sometime this year we will form a committee and look at the criteria and take it through a full process.

Motion: Move that Library Council approve and recommend to the Dean the updated Performance Review Criteria Librarians.

<div align="center">

Moved: Valla McLean
Second: Joan Morrison
</div>

6.3 Approve Librarian member of Library Student Engagement Committee - Karen Keiller
Motion: Move that Library Council approve and recommend to the Dean, Nicolle Lemay as a member of the Library Student Engagement Committee for a 2-year term until June 30, 2025.

<div align="center">

Moved: Ali Foster
Second: Eva Revitt
</div>

6.4 Approve the Librarian member of the University Sabbatical Leave Committee – Karen Keiller
Motion: Move that Library Council approve and recommend to the Dean, Valla McLean as a member of the University Sabbatical Leave Committee for 2023-2024.

<div align="center">

Moved: Jody Nelson
Second: Martina King
</div>

6.5 Approve Library Tenure and Promotion Committee for 2023-4 – Karen Keiller
Motion: Move that Library Council approve and recommend to the Dean, Alison Pitcher, Sandy Stift and Jody Nelson as a members of the Library Tenure and Promotion for 2023-2024.

<div align="center">

Moved: Jane Duffy
Second: Eva Revitt
</div>

6.6 Approve the Librarian member of the University Promotions Committee – Karen Keiller
Motion: Move that Library Council approve and recommend to the Dean, Ali Foster as a member of the University Promotion Committee 2023-2024.

<div align="center">

Moved: Nicolle Lemay
Second: Sandy Stift
</div>

6.7 Approve a new member of General Faculties Council as outlined in SLA Section 23(d), Additional A appointed members. - Karen Keiller
Motion: Move that Library Council approve and recommend Alison Pitcher to the Dean as a member of General Faculties Council until June 30, 2025.

<div align="center">

Moved: Martina King
Second: Roxy Garstad
</div>

6.8 Makerspace move to 6-201V Lab 6-201V Stats and Feedback.docx – Martina King
6.9 Dissolution of the Open Scholarship Team and creation of a Digital Scholarship Working Group – for information – Robyn Hall and Valla McLean
The Open Scholarship Team was created because Robyn was away on Sabbatical for a year.
Multiple people were filling in for Robyn from different units, the team met once a term to give updates on how everything was going.
With Robyn's return the Open Scholarship Team is no longer needed and will be dissolved.
Robyn would like to form a digital scholarship working group. The working group proposal will be brought to the library council sometime in the fall.
6.10 Library Services Platform Updated (standing item) - Eva Revitt and Preethi Gorecki
5 Vendors have submitted proposals, the selection committee is Karen, Eva, Michael, Mike Schouten, Lily, Sandy, and 2 individuals from IT.

Vendors will be shortlisted by September 20ᵗʰ, shortlisted vendors will be asked to make presentations.

The process should be finished and a new Library services platform in place by November 1ˢᵗ

7.0 News/Updates/Roundtable

8.0 Future Agenda Items / Next Meeting – October 19ᵗʰ 9:30 am - IN PERSON 9-207 (50 seats) - Research: 'SoTL and IL instruction research project in NURS 170" Jody Nelson. Happiness Library – Lily Dane (10 minutes). Stop/Pause document – Joan Morrison, Alison Pitcher, Jody Nelson. New standing agenda item on Library Action Plan

9.0 Adjournment

Action Items Follow up from June 1, 2023 Library Council Meeting

Open Action Items	Due	Assigned	Status
7.0 Dean's Report	**Next LC Executive meeting**	**Karen, Joan, Eva**	**Look at Library Council Terms of Reference, change to include CTL staff. Decision made, do not change at this time.**
11.1 Thoughts on new Library Faculty positions.pdf	**Between June 1 and July 10**	**ALL**	**Karen will be requesting 2 new positions in mid-August. Send her any ideas, relevant job postings. Closed**
11.5 Information Literacy Priority Concepts and Outcomes.docx	**Between June 1 and September 1**	**ALL**	**Provide Jody feedback on this document to be approved next Library Council**
11.6 Minor Changes to Website Guidelines_2023_DRAFT.docx	**For September 2023**	ALL listed here: webpage editor	**All editors need to look at their assigned web content and consult with Ali about changes that you need for fall.**
11.7 ChatGPT and Generative Artificial Intelligence (AI): AI-generated content and citation	**Ongoing**	**All**	**Contact Eva with questions and ideas around sharing knowledge on Chat GPT and AI. Content has been added to website https://library.macewan.ca/citation-guides**

Minutes submitted by: Donna Callaghan