

**Library Council**  
**Meeting Minutes**  
**December 7th, 2023**  
**9:30 – 11:30 a.m. via Teams**

**Present**

Karen Keiller, Chair

Michael Brundin, Chao Chen, Jane Duffy, Ali Foster, Roxy Garstad, Preethi Gorecki, Robyn Hall, Nicolle Lemay, Valla McLean, Jody Nelson, Eva Revitt, Ron Rooth, Sandy Stift, Lindsey Whitson

**Regrets:** Joan Morrison, Martina King

**1.0 Land Acknowledgement** – Nicolle Lemay

**2.0 Call to Order & Welcome** - Karen Keiller

**3.0 Approval of Agenda and Minutes** - Karen Keiller

**Moved: Alison Pitcher**

**Second: Eva Revitt**

**4.0 Approval of Reports and 'Dean's Award/s** – Karen Keiller

**Moved: Alison Pitcher**

**Second: Eva Revitt**

**Dean's Award:** Michael Brundin lots of reading award!

**5.0 Action Items from LC October 19, 2023 (below note: Valla McLean will track for this LC)** –

Karen Keiller

Karen recently approved the final step for a site license for Mentimeter, this includes all students and Faculty.

**6.0 Dean's Report** – Karen Keiller

Acoustic panels will hopefully be installed around the end of March, aiming for the Winter reading break. This part of the library may need to be closed.

**7.0 Chair's Report** (attached) – Joan Morrison

**8.0 Associate Dean's Report** (attached)– Eva Revitt

An appointment was sent for the fireside chat on December 14<sup>th</sup>, it will be very informal most of the time for questions and discussion.

**9.0 Research – Fair Dealing Codes of Best Practice** - Eva Revitt

Librarians, Educators, and creators from across Canada created a working group to look at the Fair dealing codes of best practice.

There will be two codes, one for academic librarians/library community specifically addressing the issue of media, film, and audio.

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The other code will be produced for educators specifically focused on media and scholars; these codes will not replace guidelines.

### **10.0 Library Services Platform Update – Eva Revitt**

ExLibris is the new Library Services Platform, ExLibris requires there to be one point person to work with them directly.

### **11.0 Library Action Plan Updates – Karen Keiller**

#### **12.0 New Business**

#### **12.1 Print Periodicals Deselection Project – (attachment) Sandy Stifft and Karen Keiller**

Undertaking this project to create more student study space.

We will run reports and map what our print holdings are in terms of periodicals against our digital holdings. Proposing that if there is reasonably good digital access to the same content we have in print, that should be sufficient.

#### **12.2 Statement on Harmful Language in Archival Descriptions - (attachment) Valla McLean**

**Motion:** *Move that the Library Council approve and recommend to the Dean the addition of a statement of harmful content to the archival description database.*

**Move:** Valla McLean

**Second:** Lindsey Whitson

#### **12.3 Digital Scholarship Working Group Proposal – (attachment) Robyn Hall**

**Motion:** *Move that Library Council approve and recommend to the Dean the creation of a Digital Scholarship Working Group ending August 2024.*

**Move:** Robyn Hall

**Second:** Lindsey Whitson

### **13.0 News/Updates/Roundtable**

Jane – Artificial Intelligence professional development event Monday, December 11<sup>th</sup>.

Karen Keiller, Eva Revitt, and Genevieve Champoux will be presenters.

Lily – for the winter term, there will be 50/50 laptops.

Meescan – new self-check.

### **14.0 Upcoming Library Council – February 15, 2024, 9:30 – 11:30 am online in TEAMS –**

Scaffolding IL learning and EBP exploration in a semester-long journal club: Impact on nursing student self-efficacy – Jody Nelson

### **15.0 Adjournment**

#### **Action Items Follow up from October 19, 2023 Library Council Meeting**

Open Action Items	Due	Assigned	Status
5.0 Winter term 2024 form committee to look at Performance review Criteria, Library Council TOR (June 2020) and Procedural	January 2024	Joan	Will call for working group members after new year.

Guidelines			
8.0 If there are subscription/ membership software or tools you need for teaching, contact Sharon in CTL who is investigating site licenses.	Ongoing	All to Sharon Bratt <BrattS@macewan.ca>	Ongoing
6.1 Information Literacy Priority Concepts and Outcomes (from August 31 LC)	TBD	Jody Nelson, Martina King	Plan next steps, IL Learning Outcomes (Jody):1) Write introduction making it very clear that these aspirational IL learning outcomes are for librarians and our library program 2) Post introduction and learning outcomes to website.

**Minutes submitted by:** Donna Callaghan