

3.0 MINUTES Library Council Meeting

Date: December 5, 2024

Time: 9:30 am – 11:30 am

Location: **7-269**

Invited

Attendees
Eva Revitt, Interim Dean Library – Library Council Chair
Robyn Hall, Interim Associate Dean Library
Donna Callaghan, Administrative Support - Minutes
Darcy Hoogers, SAMU Vice President Academic
Librarians:
Michael Brundin
Danielle Deschamps
Jane Duffy
Nicolle Lemay
Estelle Frank
Lindsey Whitson
Ali Foster
Martina King
Roxy Garstad
Ron Rooth
Jody Nelson
Tara Stieglitz
Preethi Gorecki
Sandy Stift
Valla McLean
Alison Pitcher
Joan Morrison, Chair – Library Council Vice Chair
Guest: Provost Dr. Craig Monk

Regrets

Preethi Gorecki, Ron Rooth

Agenda Items

Item	Owner (discussion, information , decision)	Notes/Minutes - 120 minutes, 75 allotted
1.0 Land Acknowledgement	Joan Morrison	
2.0 Call to Order and Welcome	Eva Revitt	

Guest Provost Dr. Craig Monk – Update on Academic Affairs	Update and Questions	20 min
3.0 Approval of Agenda and Minutes	Eva Revitt - decision	5 min Moved: Sandy Stiff Second: Alison Pitcher
4.0 Approval of Reports	Eva Revitt - decision	5 min Moved: Lindsey Whitson Second: Ali Foster Alison Pitcher has a correction to her report: a spelling error in my report (GFC Committee on Teaching and Learning) in the first bullet point: “The 3M incubator program pilot (not in its 2 nd year)...” it should say “(now in its 2 nd year)”
5.0 Interim Dean’s Report	Eva Revitt - information	Verbal 10 min Congratulations: Alison Pitcher has been awarded a sabbatical from July 1, 2025 – June 30, 2026. Joan Morrison was asked to be a member of the Honorary Doctorate Selection Committee. Sandy Stiff was elected as a member of the GFC Council of Student Affairs until June 30, 2026. Danielle has been accepted into the Open Education certificate program. The provost asked for budget ideas: Additional \$250,000 for collections Full-time front desk position for Library services \$40 – 50,000 for Open Athens, a software that Michael will be implementing, which will allow single sign-on to go much smoother. The digital wall is moving forward, Robyn is the lead. NEOS directors meeting: All Neos libraries will be off of Symphony by July 2025. Reciprocal borrowing between libraries is going to continue.
6.0 Interim Associate Dean’s Report	Robyn Hall - information	attached
7.0 Chair’s Report	Joan Morrison - information	attached
Outstanding Items:		
8.0 From October 10 th 2024 “9.0 ProQuest AI Research Assistant”	Joan Morrison - information	This item is a combination of numerous ideas Sandy Stiff, Nicolle Lemay and Jane Duffy will be working on a statement to support the topic of database AI research assistance tools. This statement needs more time since release of https://www.macewan.ca/c/documents/ai-best-practices-guidelines.pdf

9.0 From October 10 th 2024 “11.0 Librarian for GFC Council on Student Affairs”	Joan Morrison - information	Subsequent electronic action item – Sandy Stift was elected as member of the GFC Council of Student Affairs until June 30, 2026.
10.0 From October 10 th 2024 “13.0 Pedagogical Inquiry and Practice (PiP) journal submissions open”	Joan Morrison - information	Consider submitting works for publication, signing up to be a peer-reviewer, or write book reviews for inaugural issue. Reach out to Jody Nelson as Pip Editorial Board Member https://journals.macewan.ca/pip/index
New Items:		
11.0 Library Systems Platform (LPS) Migration Working Groups Folding into Operations	Eva Revitt - discussion	15 min Transition from Implementation to operation. Michael will be our key contact to ExLibris Sean McCready will be our Systems Administrator Discovery Layer Team: Tara, Vanessa, Nicolle, Valla InterLibrary Loan: We are now providing the service; Roxy will Chair; Sean, Iris, Lily, and Reyne are our Interlibrary loan individuals. Leganto: working group (implements the software) Danielle, Jody, and Michael will take everything from Talis Aspire and migrate it to Leganto, stitching it on the back end. Primo implementation team that work is done.
12.0 Campus OneCard project update	Michael Brundin - information	10 min Beginning in April, new students and new employees will be issued the new MacEwan Digital ID cards.
13.0 Update on Statistics Canada Data Liberation Initiative and Data Services	Tara Stieglitz - information	10 min Roxy is the new data services backup person. Going forward, the digitalscholarship@macewan.ca email account is being used for research data management, the data repository, and the DMP Assistant instead of using the data@macewan.ca email. Data@macewan.ca is now only used for inquiries about our data subscriptions and finding and using data and statistics. Retiring the research data management LibGuide. This content will instead live on the website instead of a LibGuide.
14.0 Writing Centre Update	Estelle Frank - information	10 min The Writing Centre has a new Mission statement . L&E unit and Writing Centre tutors were consulted in the development of this statement. We hope it communicates the message that this is a service and a space for all students, regardless of their level of comfort with writing, their subject area, or background. Priorities for the New Year include: Adding interactive content to our writing resources on the website to cater to diverse student learning styles. Liam will be looking at updating the

		<p>content of these resources and complementing them with resources in different formats like infographics, short videos, etc.</p> <p>Enhancing tutor training: We are exploring the idea of developing a for-credit course that candidates would have to take in order to be eligible to apply to work as a Writing Tutor. This course would likely be housed in the English department and have a WRIT code. If we propose this course in March, the course would likely run in Fall 2026. We have been in discussions with Dr. Jillian Skeffington who has a background in Writing Studies and would work with us on developing the course. There are many logistics to consider: Would making this course a requirement create barriers for certain kinds of students to apply to become a tutor? Is making a student pay for a course to access employment ethical? Could the library cover the cost of the course for students? Could this course be offered as a MOOC?</p>
15.0 Internal Library Service Terminology – Professional Practice v. Service Internal in Workload Documents	Eva Revitt & Joan Morrison discussion	5 min Moved to next meeting
16.0 C2UExpo at MacEwan May, 2025 (https://www.c2uexpo2025.ca)	Robyn Hall - information	5 min Moved to next meeting
<p>Next Library Council meeting: February 11, 2025 9:30 – 11:30 In-person Rm 7-269 Guest Paul Sopcak Coordinator, Student Conduct, Community Standards and Values Research Presentation Estelle Frank</p>		