

MINUTES
Monday, December 14, 2020
3:00 pm to 5:00 pm
Microsoft Teams

Voting Attendees:

Ahna Berikoff	Faye Hamilton	Kelsey Reed
Alison Pitcher	Fons Chafe	Kris Wells
Alvina Mardhani-Bayne	Frank Yeh	Lee Makovichuk
Anna Azulai	Fred McGinn	Maria Di Stasio
Baiju Vareed	Gerard Bellefeuille	Maria Smyth
Brendan Cavanagh	Heather Pick	Margaret Mykietyshyn
Catherine Hedlin	Hongmei Tong	Michelle Andrews
Cynthia Puddu	Jamie Leach	Nancy Thomas
Danielle Campbell	Jeff Moggach	Paul Chahal
Danielle Larocque	Jenny McGrath	Rita Dhungel
Dave Kato	Jody Marshall	Sharon Hobden
Danielle Larocque	John Haney	Shemine Gulamhusein
Darren Tellier	John Valentine	Tim Williams
Doug Johnson	Ju-lin Wang	Tricia Lirette
Erin Gray	Kathaleen Quinn	Valerie Ouedraogo

Non-Voting Attendees:

Candy Pang	Kim Peacock	Roxanne Tootosis
Cheryl Pollard	Melissa Merrigan	Christina Burrows
Colette Foisy-Doll	Michelle Badger	(recording)
Lisa Shamchuk	(Fraser)	
Amanda Labonte	Terri Suntjens	

Regrets:

Ozlem Cankaya	Tara Winsor	Allan Gilliland
Karen Keiller	Natalia Rohatyn-Martin	

Absent:

Amber Dion	Hellen Gateri	Patricia Larouche
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1.0 Welcome and Introductions

2.0 Edmonton - Indigenous Ward Naming-Terri Suntjens

Terri Suntjens and Roxanne Tootoosis were members of the Indigenous Ward Naming Knowledge Committee with the City of Edmonton this past summer. Terri Suntjens chaired the Committee. The Committee was successful in their recommendation to provide traditional names to the 12 Edmonton wards. The Committee members consisted of all indigenous women, along with members from the Edmonton City Council.

Terri acknowledged the support from Dr. Kristopher Wells in helping create the open letter to the city, which helped start the process. A recognition also to Kelsey Reed for her work on the committee.

3.0 Grading Policy-Melissa Merrigan

Melissa presented the seven changes expected to the Grading Policy. Each item was discussed at length, and feedback was recorded.

The seven items discussed are listed below:

- 1- **Supplemental Privilege (S) - Policy 5.1.2.7 -To be discontinued.**
- 2- **Maximum value of a single assessment - Procedure 3.6.2 - Reduce to 50% from 60%.**
- 3- **Assessment early in the course - Procedure 3.6.3 – Changed to Students shall have one or more assessment(s) constituting a minimum of 25 percent of the final grade, evaluated before the mid-point of the course from** students shall have at least one assessment, constituting part of the final grade, evaluated early in the course.

Revised proposal being:

Students shall have **one or more** assessment(s) constituting **a minimum of 15 percent** of the final course grade evaluated and returned **before a defined date around the mid-point of the course.**

4- Reassessment of Grades (Marks) - Procedure 3.8

Current policy: implies only a final exam is subject to reassessment

The proposed policy indicates reassessment can apply to any written assessment at 10% or greater – the faculty felt this was too low and would result in significant volume of reassessments occurring. The discussion also supported the idea of fees being assessed for all reassessments as there is significant work involved faculty members – full time and sessional.

Proposed change: Reassessment can apply to **any written assessment which constitutes at least 25 percent** of the final grade. **Support for a fee being assessed for reassessment of marks.**

5- Incomplete Grades (IN) - Policy 5.1.2.2; Procedure 3.1

Current policy: must be student-initiated and involve completion of a form

Proposed change: Expanding to include: **a grade of IN can be assigned at the instructor's discretion, in consultation with the Department Chair.**

6- Addition of Other Withdrawal (OW) grade - Policy 5.1.2.10

New grade for extenuating circumstances where the University cannot fully deliver a course.

Retains enrolment record but does not appear on the transcript or contribute to GPA.

Faculty and Schools recommendation, in consultation with OUR.

Created specifically in response to COVID but may be applicable in other situations in the future

7- Consideration of Fees - Procedure 3.1, Procedure 3.8

Removal of fees as it adds complications to the forms when moving to the electronic submission process. **Faculty supported fees being assessed for reassessment of marks.**

Consultations will continue with other faculties, students and will ultimately go for approval with GFC (General Faculties Council) with anticipated implementation in Fall 2021.

Feedback can be shared with Melissa directly as this is the last time it will be presented to our faculty.

Call to order at 3:45 pm

4.0 Approval of the Agenda/Consent Agenda

The following items were approved:

4.1 Meeting Minutes of October 26, 2020

FHCSFC-01-12-14-2020

Moved by Dave Kato/Erin Gray to accept the Agenda/Consent of December 14, 2020....Carried

A.Approve 35/50 (70%)

B.Disapprove 0/50 (0%)

C.Abstain 1/50 (2%)

5.0 SIM Committee

Discussion on the creation of a joint committee with members from the Faculty of Nursing and the Faculty of Health and Community Studies to govern the SIM Centre. The Committee will be formed in the new year and will begin by reviewing the guidelines created for this area. The Committee will look at ways to engage both Faculties, expand offerings, develop policies and procedures, vision for the future of SIM, etc.

Please let Christina know if you would like to join the Committee.

6.0 Standing Items

5.1 Budget

Budget was not discussed.

5.2 Dean's Report

The Provost has signed off on all Tier 1 and Tier 2 searches, and the advertisements have been posted for:

1. BECCS – new hire for degree
2. Public Safety and Justice – 2 positions (retirement)
3. Human Services – 1 position (retirement)
4. Child and Youth Care – 1 position (retirement)
5. Social Work – 1 position (retirement)

Anticipated short-listing in January with interviews completed before April 2021. The University has announced that the winter semester will move forward as scheduled with classes starting on January 6. The buildings will be open on January 4, 2021.

The Dean's medals were presented in November to:

Lydia Grace Meriel Juchli
Massage Therapy Diploma

Allison Joy Lewis
Bachelor of Applied Human Service Administration

Dave Kato and Doug Johnson were thanked for their help in assisting faculty to put their final exams online. Fred appreciates all the efforts of the faculty to support each other and students during these difficult times.

Danielle Campbell will retire at the end of this semester. Fred thanked her for all her diligence over the past few years.

A new search committee is being created to fill the Chair, Department of Human Service and Early Learning as Tricia Lirette is retiring.

Kudos to - The Bachelor of Child and Youth Care program as they have received their accreditation from the Child and Youth Care Educational Accreditation Board of Canada as well as the Campus Alberta – Cyclical Program Evaluation of the Bachelor of Child and Youth Care.

Meeting adjourned. 4:22 pm