

OPEN SESSION

September 23, 2019

3:00 – 6:00 p.m.

Room 9-201, CCC

Minutes**Chair:** Craig Monk**Vice-Chair:** Dave Kato

Present:	Calin Anton	Karen Keiller	Etayankara Muralidharan
	Colin Bailey	Emily Khalema	Peter Myhre
	Wanda Costen	Myrna Khan	Ryley Osadchuk
	Pamela Farvolden	Kari Krell	Albena Pergelova
	Lucio Gelmini	Eric Legge	Michelle Plouffe
	Allan Gilliland	Joanne Loh	Karen Ravagnolo
	Bob Graves	Edvard Lorkovic	Gregory Springate
	Erin Gray	Heather McCrae	Sean Waddingham
	Kimberley Harcombe	John McGrath	Andrea Wagner
	Travis Hatt	Fred McGinn	Nataliya Zadorozhna
	Kevin Hood	David McLaughlin	Cynthia Zutter
	Bob Irwin	Kathleen Miller	

Regrets: Kyeongmi Kim-Bernard, Annetta Latham**Guests:** Lyndon Aginas, Elder, kihêw waciston**Resources:** Bronwyn Snefjella, Tatiana Hagerty, Kit Anderson, Stacey Martin

Call to Order

The meeting was called to order at 3:02 p.m.

Craig Monk, Chair, General Faculties Council, introduced Lyndon Aginas, Elder, kihêw waciston, and requested a blessing for the meeting. Mr. Aginas performed a blessing and drum song.

1.0 Approval of Agenda and Consent ItemsGFC-01-09-23-2019

Mover/Seconder: F. McGinn/L. Gelmini

BE IT RESOLVED THAT

“The General Faculties Council approves the September 23, 2019 open meeting agenda and consent items as presented.

The consent items included the following:

- Approval of draft Minutes of the GFC Meeting held on June 7, 2019
- Approval of Faculty of Arts and Science Program of Study and Curriculum Updates – effective Fall 2020
- PSLA changes Update Report as of August 31, 2019 – Office of the General Counsel
- GFC Interim Bylaws

- Terms of Reference of the GFC Executive Committee
- Minutes of the GFC Executive Committee Meetings held on
 - July 16, 2019
 - August 22, 2019
 - September 9, 2019.”

Carried

ACTION: Secretariat to amend GFC minutes of the meetings held on April 23 and May 9. Amend April 23 minutes with respect to Postdoctoral Scholars Policy (Agenda item 8.0) to reflect clarification that responsibility for criteria for selection of post-docs lies with Dean at faculty /school level.

2.0 Conflict of Interest Declaration

No conflicts were declared.

3.0 Election of Vice-Chair

The Chair outlined the election process.

GFC-02-09-23-2019

Mover/Seconder: D. McLaughlin/C. Bailey

BE IT RESOLVED THAT

“The nominations for the position of the Vice-Chair be open.”

Carried

GFC-03-09-23-2019

Mover/Seconder: B. Graves/E. Gray

Nominated Dave Kato for the position of the Vice-Chair of the General Faculties Council.

D. Kato accepted the nomination.

Nominations ceased.

GFC-04-09-23-2019

Mover/Seconder: B. Irwin/K. Hood

BE IT RESOLVED THAT

“The nominations for the position of the Vice-Chair be closed.”

Carried

D. Kato was elected as Vice-Chair of the General Faculties Council by acclamation.

D. Kato took a seat at the head table.

4.0 Acting President’s Report

John McGrath, Acting President of MacEwan University, reported on the following:

- Carolyn Graham was appointed as the University's new Chair of the Board of Governors. Adam Guiney, Samantha Kernahan, and Janice Sarich were appointed as public members
- Update on the Presidential search: town hall consultation meetings took place and a position profile was under development for Board consideration
- The recently released report of the *Blue Ribbon Panel on Alberta's Finances* included several recommendations that could impact the post-secondary sector
- Uncertainty with our future base grant funding, along with the potential for a new funding formula and changes to financial models, impacts university planning and so Mr. McGrath decided to pause MacEwan's strategic planning process in the interim
- More information on the budget and impacts on the University would be communicated after the release of the provincial budget in October
- Please be aware of forthcoming guidelines for political activity on campus in light of the approaching federal election

The Acting President took questions from the floor.

5.0 Report of the Provost and Vice-President, Academic

Dr. Craig Monk, Provost and Vice-President, Academic, reported on the following:

- PSLA implementation update:
 - GFC Executive Committee would continue to serve as a task force to recommend actions to further the implementation of the PSLA requirements and adopt best academic governance practices
 - Interim secretariat was established during summer
 - Interim GFC bylaws were adopted with sunset clause
 - Core standing committees have now been staffed
- Enrollment and expenses:
 - Student enrollment was down this year compared to last year
 - Strategic Enrolment Management committee was formed, chaired by the Registrar and reporting to the Provost and Deans' Council
 - Greater attention must be paid to limiting expenses given uncertainties
- Staffing updates:
 - More than 30 new academic staff members were recruited in 2018-2019
 - Deans submitted their requests for the current hiring season, for faculty appointments starting July 1, 2020
 - The academic staffing plan for 2019-20 would be developed through October and faculty positions would be (re)allocated to Faculties and Schools as approved

The Provost took questions from the floor.

6.0 Faculty and School Councils Annual Reports

2018-2019 Annual Reports from Faculty and School Councils were provided for information and circulated as part of the meeting package.

Verbal updates were invited at the meeting:

6.1 Faculty of Arts and Science – no additional information was provided to the written report and no questions were raised

6.2 Faculty of Fine Arts and Communications – no additional information was provided to the written report and no questions were raised

6.3 School of Continuing Education Council – a verbal update was provided to supplement the written report

6.4 School of Business – a verbal report was provided noting creation of a program review self-study committee, appointment of two new Department Chairs, use of an improved faculty search process, and extensive presentations made to School of Business Council by other business units

6.5 - 6.6 Faculty of Nursing and Faculty of Health and Community Studies – a verbal update was provided to supplement the written reports

7.0 Academic Schedule (D. McLaughlin)

7.1 Approval of Revised Academic Schedule Regulation Document

The briefing note on the issue and proposed Academic Schedule Regulations were circulated as part of the meeting package prior to the meeting. A debate on the presented document took place.

GFC-05-09-23-2019

Mover/Seconder: F. McGinn/N. Zadorozhna

BE IT RESOLVED THAT

“The General Faculties Council approves the revised Academic Schedule Regulations as amended.”

Carried

ACTION: Registrar to amend paragraph 2.5. Last sentence to read as follows:

- “Clinical, field and performance placements may continue into the exam period if necessary.”

7.2 Approval of the 2020-2021 Academic Schedule

The briefing note on a proposed 2020-2021 Academic Schedule was circulated as part of the meeting package prior to the meeting.

GFC-06-09-23-2019

Mover/Seconder: T. Hatt/P. Myhre

BE IT RESOLVED THAT

“The General Faculties Council approves the 2020-2021 Academic Schedule as submitted.”

Carried

7.3 Amendment of the Current Academic Schedule 2019-2020

The briefing note on the issue and a proposed amendment to the current academic schedule 2019-2020 were circulated as part of the meeting package prior to the meeting.

GFC-07-09-23-2019

Mover/Seconder: K. Harcombe/A. Pergelova

BE IT RESOLVED THAT

"The General Faculties Council approves the change of Spring Convocation dates for the 2019/20 Academic Schedule from June 23-25 to June 16-18."

Carried

8.0 Emeritus Designation Policy (C. Monk)

The briefing note with a revised proposed policy was circulated as part of the meeting package prior to the meeting.

C. Monk stepped down as the Chair. D. Kato assumed the position of the Chair.

GFC-08-09-23-2019

Mover/Seconder: C. Zutter/F. McGinn

BE IT RESOLVED THAT

"The General Faculties Council approves the Emeritus Designation policy as presented and recommends this policy to the Board of Governors for its approval."

Carried

ACTION: Resource Staff in the Provost Office to amend the paragraph 4.2.6 to read as follows:

- "Professors, Librarians, or Counsellors Emeriti shall be entitled to all privileges accorded to retired faculty as shall exist at a particular time."

9.0 Statement on Free Expression (C. Monk)

Dr. C. Monk gave a verbal update on the work that took place on the Statement on Free Expression, including the consultations and feedback received so far. The statement would serve as a foundation for Free Expression related policy and procedures.

ACTION: Secretariat to circulate the most recent Statement on Free Expression to GFC members.

10.0 Standing Committees of General Faculties Council (C. Monk)

B. Sneffjella spoke about the recently staffed GFC Standing Committees, i.e. Program and Curriculum Committee, Admission and Transfer Committee, and Faculty Development Committee. The Committees' membership was approved by GFC Executive Committee. The following considerations were given in developing the slates for membership:

- Recommendation of the Marshall Report to have 50% of members to be GFC members
- Seeking volunteers from GFC as well as faculty at large
- Recommendations from GFC Executive Committee members
- Governance experience and interest, including previous service on these committees
- Representative per faculty/school where possible, although proportion depended on the pool of volunteers
- Need to appoint Deans amongst three committees
- Need for student membership
- Additional members without whom each committee would have difficulty functioning or developing a mandate – the Registrar/AVP Planning and Analysis in the case of PCC and ATC, and Director of OTLS for Faculty Development

C. Monk spoke about the work that the Standing Committees need to do this year:

- Terms of reference
- Committee size and composition
- Mandate and functions
- Invited to send feedback on committees to gfc@macewan.ca.

The membership of the GFC Standing Committees was shared as follows:

Program and Curriculum Committee

John McGrath, Acting President (*ex-officio*)
Craig Monk, Provost (Chair) (*ex-officio*)
David McLaughlin, Registrar (or designate) (*ex-officio*)
Allan Gilliland, Dean (FFAC) (*ex-officio*)
Sean Waddingham, VP Academic, SAMU (*ex-officio*)

Current GFC Members

Bob Irwin (A&S)
Emily Khalema (Nursing)
Joanne Loh (Business)
Travis Hatt (FFAC)

Non-GFC Members

Dawn Sadoway (FFAC)
Terry McLean (SCE)
Terri Yaremko (H&CS)
Lisa Prichard (A&S)

Other: Invited resource/advisory participants (non-members; non-voting)

Admissions and Transfer Committee

John McGrath, Acting President (*ex-officio*)
Craig Monk, Provost (Chair) (*ex-officio*)
David McLaughlin, Registrar (or designate) (*ex-officio*)
Heather McRae, Dean (SCE) (*ex-officio*)
Sean Waddingham, VP Academic, SAMU (*ex-officio*)

Current GFC members

Calin Anton (A&S)
Murli Muralidharan (Business) (name corrected for minutes)
Kim Harcombe (A&S)
Kathy Miller (Nursing)

Non-GFC Members

Jenny McGrath (H&CS)
Raj Narnaware (Nursing)
Bill Richards (FFAC)
Noufou Ouedgraogo (Business)

Other: Invited resource/advisory participants (non-members; non-voting)

Faculty Development Committee

John McGrath, Acting President (*ex-officio*)

Craig Monk, Provost (Chair) (*ex-officio*)

Ed Lorkovic, Interim Dean (A&S) (*ex-officio*)

Lynne Honey, Director, Office of Teaching and Learning (*ex-officio*)

Current GFC members

Peter Myhre (SCE)

Andrea Wagner (A&S)

Kari Krell (Nursing)

Nataliya Zadorozhna (A&S)

Non-GFC Members

Jeff Davis (A&S)

Valla McLean (Library)

Jody Marshall (H&CS)

Michael MacDonald (FFAC) (name corrected for minutes)

Other: Invited resource/advisory participants (non-members; non-voting)

11.0 Annual Reports and CV Formats (C. Monk)

C. Monk spoke about the annual report and CV formats that were developed in the last three years within the eCV platform. He advised that faculty members had a right to use the CV format that was built-in to the eCV platform for institutional processes or to submit their own curated CVs. It is the Provost's intent to return the issue to GFC for a formal motion.

C. Monk resumed the position of the Chair.

12.0 Election of the GFC Member on the Presidential Search Committee

K. Hood had stepped down as the GFC representative on the Presidential Search Committee. For this reason, it was necessary to elect a new GFC member for appointment by the Board.

GFC-09-09-23-2019

Mover/Seconder: E. Muralidharan/T. Hatt

BE IT RESOLVED THAT

"The nominations to elect a GFC member to the Presidential Search Committee be open."

Carried

GFC-10-09-23-2019

Mover/Seconder: K. Hood/L. Gelmini

Nominated Cynthia Zutter as GFC Member on the Presidential Search Committee.

C. Zutter accepted the nomination.

Nominations ceased.

GFC-11-09-23-2019

Mover/Seconder: L. Gelmini/B. Irwin

BE IT RESOLVED THAT

“The nominations to elect a GFC member to the Presidential Search Committee be closed.”

Carried

C. Zutter was elected as a GFC member to the Presidential Search Committee by acclamation.

13.0 Notice of Election of a GFC Member to the Board (C. Monk)

C. Monk gave notice of the election of a GFC Member to the Board of Governors at the next GFC meeting. The purpose of a GFC representative on the Board of Governors was to create a stronger connection between the Board and GFC. GFC members were encouraged to provide their feedback to Executive Committee via email at gfc@macewan.ca.

14.0 Next Meeting

- October 28, 2019, 3:00 – 6:00 p.m.

Adjournment

The meeting was adjourned at 5:15 p.m.

Reference Items

1. Membership List: available at <https://www.macewan.ca/wcm/ExecutiveandGovernance/GeneralFacultiesCouncil/Members/index.htm>