

OPEN SESSION

October 28, 2019

3:00 – 6:00 p.m.

Room 9-201, CCC

Minutes**Chair:** Craig Monk**Vice-Chair:** Dave Kato

Present:	Calin Anton	Emily Khalema	Kathleen Miller
	Colin Bailey	Myrna Khan	Etayankara Muralidharan
	Pamela Farvolden	Kyeongmi Kim-Bernard	Peter Myhre
	Lucio Gelmini	Kari Krell	Ryley Osadchuk
	Allan Gilliland	Annetta Latham	Albena Pergelova
	Bob Graves	Eric Legge	Karen Ravagnolo
	Erin Gray	Joanne Loh	Gregory Springate
	Kimberley Harcombe	Edvard Lorkovic	Sean Waddingham
	Travis Hatt	John McGrath	Andrea Wagner
	Bob Irwin	Fred McGinn	Nataliya Zadorozhna
	Karen Keiller	David McLaughlin	Cynthia Zutter

Regrets: Wanda Costen, Kevin Hood, Heather McCrae, Michelle Plouffe**Guests:** Francis Whiskeyjack, Elder, kihêw waciston**Resources:** Bronwyn Snefjella, Tatiana Hagerty, Kit Anderson, Stacey Martin

Call to Order

The meeting was called to order at 3:03 p.m.

Craig Monk, Chair, General Faculties Council, made the Treaty Land Acknowledgement. He introduced Dr. Francis Whiskeyjack, Elder, kihêw waciston, and requested a blessing for the meeting. Dr. Whiskeyjack performed a prayer.

1.0 Approval of Agenda and Consent ItemsGFC-01-10-28-2019

Mover/Seconder: E. Muralidharan/D. McLaughlin

BE IT RESOLVED THAT

“The General Faculties Council approves the October 28, 2019 open meeting agenda and consent items as presented.

The consent items included the following:

- Approval of draft Minutes of the GFC Meeting held on September 23, 2019
- Approval of Faculty of Arts and Science Program of Study Revisions – effective Fall 2020
- Approval of Faculty of Arts and Science Curriculum Change – effective Fall 2020

- Approval of Faculty of Health and Community Studies Curriculum Changes – effective Fall 2020
- PSLA changes Update Report as of October 15, 2019 – Office of the General Counsel
- School of Business Council Annual Report
- Minutes of the GFC Executive Committee Meetings held on October 7, 2019.”

Carried

2.0 Conflict of Interest Declaration

No conflicts were declared.

3.0 Acting President’s Report

John McGrath, Acting President, reported on the impact of the recently tabled provincial budget on MacEwan University. The following items were outlined in the presentation:

- The provincial budget outlined a 12.5 percent decrease in operating funding over four years for the post-secondary sector
- The government is lifting the tuition freeze to allow for increases above the current Consumer Price Index limit to 7% increases allowable in each of the next three years
- New funding model would be expected from the government by January 2020 which would impact our funding for 2020/21, effective April 2020
- MacEwan would receive a 7.9 percent, or \$9.1 million, reduction of Campus Alberta grant in this fiscal year retroactive to April 1, 2019, the highest reduction in the sector
- There will be a one-year elimination of Infrastructure Maintenance Program funding
- Budget adjustments to move towards the government’s 5.0 percent target for administrative spending
- Preserving academic programs, their quality, and student access, is the priority
- Administration will need to file an impact assessment plan with the Ministry of Advanced Education by December 2, 2019
- The University will need to consider a number of potential actions, which could be approved by the Board of Governors prior to submitting the plan to the Ministry

The Acting President took questions from the floor.

4.0 Report of the Provost and Vice-President, Academic

Dr. Craig Monk, Provost and Vice-President, Academic, reported on the following:

- Faculty staffing plans:
 - Hiring 35 new tenure-track faculty for July 1, 2020
 - Most new hires would teach existing courses assigned at present to people retiring or to sessional faculty, with modest growth of faculty complement to support new programs, primarily in HCS and FFAC
- Reference letters
 - Need to consider their value as a candidate assessment tool
 - Collective Agreement Article 8.4.1.2 speaks of “documentation provided by a candidate that is considered, by the Committee, to be relevant to the search”
 - Each search committee could approach reference letters differently
 - Invitation to start a discussion in their units and bring feedback through deans
- Hidden fees charged through electronic resources

- Textbooks and learning materials that must be purchased in order for a student to be assessed were considered an additional fee and instructors are required to offer a free alternative

The Provost took questions from the floor.

5.0 Faculty of Arts and Science Termination of General Studies diploma, effective July 1, 2020 (E. Lorkovic)

The briefing note on the issue was circulated as part of the meeting package prior to the meeting. Dr. E. Lorkovic summarized the reasons for proposing the termination of the General Studies diploma:

- Years of low retention, low completion rates, and poor academic performance of students in this program
- Declining applications, admissions, and enrollment
- Admissions were closed in Fall 2016
- Four students remained in the program at this time who are being supported to complete the program during 2019-2020 academic year

Discussion took place.

GFC-02-10-28-2019

Mover/Seconder: E. Lorkovic/R. Osadchuk

BE IT RESOLVED THAT

“The General Faculties Council approves and recommends to the Board of Governors the termination of General Studies diploma, effective July 1, 2020.”

Carried

6.0 Faculty of Nursing Termination of Disability Management in the Workplace certificate, effective July 1, 2020 (F. McGinn)

The briefing note on the issue was circulated as part of the meeting package prior to the meeting. Dr. F. McGinn spoke to the recommendation to terminate the Disability Management in the Workplace certificate:

- Students' enrollment decreased prior to 2016
- The program was suspended as of July 1, 2016
- No interest from other institutions in delivering the program
- No students enrolled in the program at this time

GFC-03-10-28-2019

Mover/Seconder: F. McGinn/J. Loh

BE IT RESOLVED THAT

“The General Faculties Council approves and recommends to the Board of Governors the termination of the Disability Management Certificate, effective July 1, 2020.”

Carried

C. Monk stepped down as the Chair. D. Kato assumed the position of the Chair.

7.0 eCV and Annual Reports (C. Monk)

The briefing note on the issue was circulated as part of the meeting package prior to the meeting. These items were initially presented at the September 23, 2019 meeting for discussion and to provide a notice of intent to seek a motion on these issues.

C. Monk highlighted the following items:

- The annual report and eCV formats developed in the last three years within the eCV platform
- Faculty Collective Agreement's requirement to have eCV format approved by GFC
- Faculty members have a right to use the CV format that was built-in to the eCV platform for institutional processes or to submit their own curated CVs

Discussion took place.

GFC-04-10-28-2019

Mover/Seconder: C. Monk/J. McGrath

BE IT RESOLVED THAT

"The General Faculties Council recognizes the categories in the eCV system as MacEwan University's annual report template, reviewed regularly through feedback from Faculty Association Members."

Carried

GFC-05-10-28-2019

Mover/Seconder: C. Monk/ F. McGinn

BE IT RESOLVED THAT

"The General Faculties Council recognizes the format of the "MacEwan CV," generated by the eCV system, as its approved CV format."

Carried

C. Monk resumed the position of the Chair.

8.0 Update on GFC Standing Committees (K. Keiller)

K. Keiller provided an update on the work conducted by the GFC Executive Committee on GFC standing committees, including the following items:

- Members from the Program and Curriculum Committee helping research options for Curriculum/Program and Quality Assurance Committees
- The Provost's Office researching Standards committee at other Alberta institutions
- The Library voted to form a Library Council, to be presented at GFC for consideration
- Next steps related to standing committees include meeting with AVP, Teaching and Learning; AVP, Research; and Registrar/AVP, Analysis and Planning
- GFC Executive Committee would development recommendations based on research and consultations

9.0 Revised Student Academic Integrity Policy and Procedure (L. Wells)

The briefing note on the issue and revised proposed policy and procedure were circulated as part of the meeting package prior to the meeting. Dr. L. Wells made a presentation on the work that took place to review the policy and procedure.

GFC-06-10-28-2019

Mover/Seconder: A. Gilliland/K. Miller

BE IT RESOLVED THAT

“The General Faculties Council approves and recommends to the Board of Governors the revised Student Academic Integrity Policy and Student Academic Misconduct Procedure as amended.”

Carried

ACTION: Amend Student Academic Misconduct Procedure to read as follows:

- **Faculty Adjudicator**

A member of the Faculty Association of Grant MacEwan University appointed by GFC to adjudicate Review Hearings pursuant to this Procedure.

- 3.9.4 Appeal Hearing panel members appointed by the GFC of Grant MacEwan University and the Students' Association of MacEwan University will be appointed for one-year terms and will receive appropriate training from the Academic Integrity Office prior to sitting on an Appeal Hearing panel.

10.0 Student Non-Academic Misconduct Policy and Procedure (L. Wells)

The briefing note on the issue and proposed policy and procedure were circulated as part of the meeting package prior to the meeting. Dr. L. Wells continued her presentation from the previous item. She took questions from the floor.

GFC-07-10-28-2019

Mover/Seconder: D. McLaughlin/S. Waddingham

BE IT RESOLVED THAT

“The General Faculties Council approves and recommends to the Board of Governors the new Student Academic Misconduct Policy and Procedure as presented.”

Carried

C. Monk stepped down as the Chair. D. Kato assumed the position of the Chair.

11.0 Free Expression on Campus Policy (C. Monk)

The briefing note on the issue and proposed policy and procedure were circulated as part of the meeting package prior to the meeting.

C. Monk gave a verbal update on the work that took place on the Statement on Free Expression since summer, including consultations conducted and feedback received so far, as well as the most recent feedback from the Ministry.

GFC-08-10-28-2019

Mover/Seconder: F. McGinn/L. Gelmini

BE IT RESOLVED THAT

“The General Faculties Council delegates the authority to the General Faculties Council Executive Committee to approve this policy on behalf of the General Faculties Council when the online consultation has ended, and any necessary amendments have been made.”

Carried

C. Monk resumed the position of the Chair.

12.0 Draft Chancellor's Profile (John McGrath)

The briefing note and a proposed Chancellor's profile were circulated as part of the meeting package prior to the meeting. J. McGrath spoke about the work on the profile, including benchmarking with other institutions. The planned next steps include forming Joint Committee in spring 2020 to develop a list of potential candidates for this role.

GFC-09-10-28-2019

Mover/Seconder: T. Hatt/A. Latham

BE IT RESOLVED THAT

"The General Faculties Council endorses the Chancellor's profile as presented."

Carried

13.0 President's Medal of Excellence Terms of Reference (John McGrath)

The briefing note and terms of reference were circulated as part of the meeting package prior to the meeting. J. McGrath spoke to the issue.

GFC-10-10-28-2019

Mover/Seconder: R. Osadchuk/K. Miller

BE IT RESOLVED THAT

"The General Faculties Council approves the revised Terms of Reference for the President's Medal for Academic Excellence and Student Leadership as presented."

Carried

14.0 Election of a GFC Member to the Board of Governors

The Chair reminded the members that the notice of election was given at the GFC meeting held on September 23, 2019.

The Chair asked for nominations from the floor.

Lucio Gelmini was nominated. He accepted the nomination.

Nominations ceased.

L. Gelmini was elected by acclamation.

15.0 Next Meeting

- November 25, 2019, 3:00 – 6:00 p.m.

Adjournment

The open session was adjourned at 5:14 p.m.

Reference Items

1. Membership List: available at
<https://www.macewan.ca/wcm/ExecutiveandGovernance/GeneralFacultiesCouncil/Members/index.htm>