

OPEN SESSION

November 25, 2019

3:00 – 6:00 p.m.

Room 9-201, CCC

Minutes**Chair:** Craig Monk**Vice-Chair:** Dave Kato

Present:	Calin Anton	Karen Keiller	Etayankara Muralidharan
	Colin Bailey	Emily Khalema	Peter Myhre
	Wanda Costen	Myrna Khan	Albena Pergelova
	Pamela Farvolden	Kyeongmi Kim-Bernard	Michelle Plouffe
	Lucio Gelmini	Eric Legge	Karen Ravagnolo
	Allan Gilliland	Joanne Loh	Gregory Springate
	Bob Graves	Edvard Lorkovic	Sean Waddingham
	Erin Gray	John McGrath	Andrea Wagner
	Kimberley Harcombe	Fred McGinn	Nataliya Zadorozhna
	Travis Hatt	Heather McCrae	Cynthia Zutter
	Kevin Hood	David McLaughlin	
	Bob Irwin	Kathleen Miller	

Regrets: K. Krell, A. Latham, R. Osadchuk**Guests:** Francis Whiskeyjack, Elder, kihêw waciston**Resources:** Bronwyn Snefjella, Tatiana Hagerty, Stacey Martin

Call to Order

The meeting was called to order at 3:06 p.m.

Craig Monk, Chair, General Faculties Council, made the Treaty Land Acknowledgement. He introduced Dr. Francis Whiskeyjack, Elder, kihêw waciston, and requested a blessing for the meeting. Dr. Whiskeyjack performed a prayer.

1.0 Approval of Agenda and Consent ItemsGFC-01-11-25-2019

Mover/Seconder: F. McGinn/T. Hatt

BE IT RESOLVED THAT

“The General Faculties Council approves the November 25, 2019 open meeting agenda and consent items as amended.

The consent items included the following:

- Approval of draft Minutes of the GFC Meeting held on October 28, 2019
- Approval of Program of Study Updates: Faculty of Arts and Science, Effective Fall 2020
- Approval of Program of Study Changes: Faculty of Health and Community Studies, Effective Fall 2020

- Approval of Faculty of Health and Community Studies Curriculum Changes – effective Fall 2020
 - Police and Investigations
 - Bachelor of Child and Youth Care
 - Bachelor of Early Childhood Curriculum Studies
 - Therapist Assistant
 - Emergency Communication and Response
- Approval of Master Course Syllabi Changes: Faculty of Health and Community Studies, Effective Fall 2020
- Approval of Program of Study No Change: Faculty of Health and Community Studies, Effective Fall 2020
- Approval of Faculty of Nursing Program Regulation – Basic Life Support Requirements
- Approval of Program of Study Changes: Faculty of Nursing – Bachelor of Psychiatric Nursing
- Approval of Curriculum Changes: Faculty of Nursing – Bachelor of Psychiatric Nursing
- Approval of Program of Study Changes: School of Business, Effective Fall 2020
- Approval of Master Course Syllabi Changes: School of Business, Effective Fall 2020
- Approval of Digital Experience Design Minor for Bachelor of Commerce, Effective Fall 2020
- Minutes of the GFC Executive Committee Meetings held on November 5, 2019.”

Carried

Item 1.13 *Transfer of the Office Assistant Certificate Program from the School of Business to the School of Continuing Education* was pulled from the consent agenda. This item was placed on the agenda as item 5.0 and items were re-numbered accordingly.

2.0 Conflict of Interest Declaration

No conflicts were declared.

3.0 Acting President's Report

John McGrath, Acting President, provided an update on the ongoing work to balance MacEwan University's budget considering the recent provincial budget. The following items were outlined:

- Acting President attended a meeting with Alberta Premier, Minister of Advanced Education, and Presidents of Alberta Post-Secondary Institutions.
- PSI system budgets and future policy changes were discussed at the meeting, including the following items:
 - Alignment of expenditures with PSIs in other jurisdictions
 - 20 percent reduction to the CAG over four years with five percent reductions each year
 - Changes to tuition and mandatory fee regulations
 - Implementation of new performance measures that would inform funding:
 - Enrollment, financial targets for expenditure reductions, cost per FLE, completion and retention rates, and quantifiable labour market impacts, such as employment in the field, and income data
- The Minister is creating a new master plan strategy for PSIs that will be ready in late 2020 with a focus on Red Tape reduction and coordinated solutions
- The following actions were discussed and endorsed by the Board of Governors regarding balancing the 2019/20 Budget:

- Selling investment to cover deficit
- Vacancy elimination and hiring constraints
- Reduction of non-salary discretionary costs (travel, consulting, hosting, social events, etc.)
- Voluntary Separation Incentive Program initiated at the end of 2018/19
- Change in Infrastructure Maintenance Program expenditures
- Limit expenditures to essential needs only
- Complete functional reviews to find efficiencies in operating models
- Increase tuition and fees for 2020/21
- Establish a Transformation Fund

4.0 Report of the Provost and Vice-President, Academic

Dr. Craig Monk, Provost and Vice-President, Academic, reported on the following:

- Support for academic senior administrators' role in academic governance
 - GFC members can help promote positive relationships in governance, relationship within the GFC, Faculty and School Councils, and departments
- Convocation: faculty attendance at November convocation was low. Could GFC consider whether November ceremony is the prelude to June, or does it follow from it? (i.e. calendar vs. academic year?) Impacts award recipients, for example.
- Finding efficiencies in academic program delivery:
 - Ensure there are no inefficiencies
 - Determine whether enrollment could grow without adding to costs, or whether costs could be reduced by limiting enrolment modestly
- Strategic Enrollment Management Committee was established as a standing committee of the Provost's Group to streamline efficiencies in academic delivery
- Deans have started conversations on efficiencies with Department Chairs and Faculty/School Councils
- Any program changes would be handled by academic governance

The Provost took questions from the floor.

5.0 Transfer of the Office Assistant Certificate Program from the School of Business to the School of Continuing Education – Information

W. Costen, Dean, School of Business, spoke to the transfer of the Office Assistant Program from the School of Business to the School of Continuing Education (SCE), highlighting the following items:

- The administrative nature of this decision
- No faculty members or students would be affected
- It is a transfer with no impact

H. McRae, Dean, SCE, supplemented, adding the following:

- Discussion between the two Schools had taken place over the past three years, and SCE has worked with Business to learn about the program, including courses, specializations, practicum requirements, enrolment patterns, admission criteria, and budget implications
- SCE will provide academic leadership to the program by expanding the second level of the program and increasing revenue

Both Deans took questions from the floor.

6.0 Executive Committee Report

6.1 Bachelor of Arts Program Review Action Plan

The briefing note with supporting materials was circulated as part of the meeting package prior to the meeting. Additional materials on the Action Plan were placed on Google Drive and shared with the GFC members before the meeting.

C. Monk informed GFC members that the GFC Executive Committee reviewed both the Bachelor of Arts Program Review Action Plan and the Baccalaureate Program Review Action Plan – Bachelor of Child and Youth Care at their meeting on November 5, 2019. He invited E. Lorkovic, Interim Dean, Faculty of Arts and Science, and J. Stepnisky, Chair, BA Self-Study Review Committee, to summarize the work of the review of the Bachelor of Arts program and answer questions from the floor.

GFC-02-11-25-2019

Mover/Seconder: E. Lorkovic/K. Harcombe

BE IT RESOLVED THAT

“The General Faculties Council approves the Bachelor of Arts Program Review Action Plan as presented.”

Carried

6.2 Baccalaureate Program Review Action Plan – Bachelor of Child and Youth Care

The briefing note with supporting materials was circulated as part of the meeting package prior to the meeting. Additional materials on the Action Plan were placed on Google Drive and shared with the GFC Committee members before the meeting. F. McGinn spoke about the Action Plan.

GFC-03-11-25-2019

Mover/Seconder: F. McGinn/L. Gelmini

BE IT RESOLVED THAT

“The General Faculties Council approves the Baccalaureate Program Review Action Plan for the Bachelor of Child and Youth Care as presented.”

Carried

7.0 Committee Reports

7.1 Program and Curriculum Committee

The briefing notes on the issues were circulated as part of the meeting package prior to the meeting. T. Hatt, Chair, Program and Curriculum Committee, spoke about the review and the recommendations of the Committee regarding the terminations of the programs and proposed new programs.

7.1.1 Recommendation to Terminate the Post-Basic Nursing Practice with Specializations in Gerontology, Hospice Palliative Care, and Postgraduate Nursing Practice, Effective July 1, 2020

GFC-04-11-25-2019

Mover/Seconder: T. Hatt/F. McGinn

BE IT RESOLVED THAT

“The General Faculties Council approves and recommends to the Board of Governors the termination of the Post-Basic Nursing Practice with specializations in Gerontology, Hospice Palliative Care, and Postgraduate Nursing Practice, effective July 1, 2020.”

Carried

7.1.2 Recommendation to Approve the Proposed Programs, Effective July 1, 2020

a) Gerontology

GFC-05-11-25-2019

Mover/Seconder: T. Hatt/H. McRae

BE IT RESOLVED THAT

“The General Faculties Council approves the proposed Gerontology program, effective July 1, 2020.”

Carried

b) Hospice Palliative Care

GFC-06-11-25-2019

Mover/Seconder: T. Hatt/K. Miller

BE IT RESOLVED THAT

“The General Faculties Council approves the proposed Hospice Palliative Care program, effective July 1, 2020.”

Carried

7.1.3 Recommendation to Terminate the Post-Basic Certificate with Specializations in Cardiac Nursing and Wound Management, Effective July 1, 2020

GFC-07-11-25-2019

Mover/Seconder: T. Hatt/J. Loh

BE IT RESOLVED THAT

“The General Faculties Council approves and recommends to the Board of Governors the termination of Post-Basic Certificate with specializations in Cardiac Nursing and Wound Management, effective July 1, 2020.”

Carried

7.1.4 Recommendation to Approve the Proposed Programs, Effective July 1, 2020

a) Cardiac Care Management

GFC-08-11-25-2019

Mover/Seconder: T. Hatt/K. Miller

BE IT RESOLVED THAT

“The General Faculties Council approves the proposed Cardiac Care Management program, effective July 1, 2020.”

Carried

b) Wound Management

GFC-09-11-25-2019

Mover/Seconder: T. Hatt/E. Muralidharan

BE IT RESOLVED THAT

“The General Faculties Council approves the proposed Wound Management program, effective July 1, 2020.”

Carried

7.1.5 Suspension of Design Studies (three-year Diploma), effective July 1, 2020

T. Hatt, Chair, Program and Curriculum Committee, spoke about the reasons for the proposed termination:

- New Bachelor of Design program was in place as of Fall 2019
- New two-year diploma gave students in the degree program the ability to exit after the first two years or 60 credits, effective July 1, 2020
- It was recommended to suspend the three-year Design Studies diploma

Dr. A. Gilliland, Dean, Faculty of Fine Arts and Communications, supplemented.

GFC-10-11-25-2019

Mover/Seconder: T. Hatt/A. Gilliland

BE IT RESOLVED THAT

“The General Faculties Council approves the Design Studies Diploma Suspension Proposal, effective July 1, 2020.”

Carried

8.0 MacEwan University Annual Report

The briefing note, the draft Report, and Advanced Education 2018/19 Annual Report Guidelines were circulated as part of the meeting package prior to the meeting. D. McLaughlin and M. Leathem spoke about the report and asked the assembly for the feedback. They took questions from the floor. K. Howard, Executive Director, MacEwan International, and R. Ellis, CFO and Associate VP, Finance, answered some subject-specific questions.

GFC-11-11-25-2019

Mover/Seconder: D. McLaughlin/K. Hood

BE IT RESOLVED THAT

“The General Faculties Council recommends submission of the 2018/19 Annual Report to the Strategy and Stakeholder Relations Board Committee for endorsement and recommends approval to the Board of Governors.”

Carried

C. Monk stepped down as the Chair. D. Kato assumed the position of the Chair.

9.0 GFC Membership

C. Monk spoke about the work that was done by the GFC Executive Committee on the GFC membership and the recommendation that the Executive Committee made to GFC for their consideration. He took questions from the floor.

GFC-12-11-25-2019

Mover/Seconder: K. Miller/E. Khalema

BE IT RESOLVED THAT

“The General Faculties Council approves the following additional membership, effective September 1, 2020:

- Associate Vice Presidents within Academic Affairs, currently amounting to two (2) additional members;
- Two (2) additional student representatives, selected by the Students' Association of MacEwan University;
- Librarian(s) determined in alignment with the process to reapportion faculty member positions of GFC;
- One (1) representative of counsellors, learning specialists, and any other faculty members who do not have a faculty, school, or the library as their home unit;
- One (1) alumni representative; and,
- One (1) additional faculty member from each faculty, school, and the library, currently amounting to seven (7) additional members.”

Carried

GFC-13-11-25-2019

Mover/Seconder: L. Gelmini/F. McGinn

BE IT RESOLVED THAT

“Any person holding an academic staff appointment, including members seconded out of scope, may nominate and seek election to a seat on the General Faculties Council, unless they hold ex-officio membership or a separate appointment under PSLA S.23 (d).”

Carried

C. Monk resumed the position of the Chair.

10.0 Next Meeting

- February 10, 2020, 3:00 – 6:00 p.m.

The Chair thanked K. Hood who was stepping down from GFC for his contribution to the Council.

Adjournment

The open session was adjourned at 5:15 p.m.

Reference Items

1. Membership List: available at
<https://www.macewan.ca/wcm/ExecutiveandGovernance/GeneralFacultiesCouncil/Members/index.htm>