2023-2024 Admissions Update

Tony Norrad
Associate Registrar,
Admissions, Recruitment & Transfer

Office of the University Registrar

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Overview

• What’s New?
• Changes to Program Admission
• Admission @ MacEwan University
  – Application for Admission
  – General Admission Processes
  – Accept/Decline Offer
  – My Application

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What’s New?

- Program Name Changes
  - Travel and Tourism, diploma
  - Bachelor of Music
- Teaching Greatness: Strategic Plan 2030
  - Enrolment overall growth by 5% per year to 20,000 FLE.
    - Increase participation of traditionally under-represented groups, including Indigenous students.
    - Increase international student enrolment to 10% of student population.
    - Target Enrolment Expansion (2022)

What’s New?

- Modernization of the online application, MacEwan Application User Interface (MAUI)
  - Anticipated go-live date is November 1st.
  - Improve the user experience.
  - Ability to upload transcripts and document at time of application.
  - Add functionality to support the admission process.
Program Admission

• Updated admission requirements are outlined in the 2022-2023 High School Counsellors’ Update Sheet.
  – Equity Admission
    • Bachelor Science in Nursing
    • Psychiatric Nursing, diploma
  – Social Work programs streamlined the required documents.
  – Emergency Communications and Response has removed the Vulnerable Sector Search (PIC)
Program Admission

• Winter Admission Intake
  – Bachelor of Commerce
  – Business Management, diploma
    • Management major

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Admissions Webpage

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APPLICATION FOR ADMISSION

Application

- Applicants apply through ApplyAlberta.
- List all educational institutions attended.
- Applicants who participate in dual-credit opportunities must list the post-secondary institution as well.
- A complete listing of all Grade 12, including completed, in progress and planning to take.
Application

- Detail Academic Reports (DAR) available in myPass
  - Applicants forgot to provide information on their application
  - Diploma exam is off-sequence for posting of grades
- Only one application can be active in each admission intake. *Note: A new application will cancel any previous application.*

Program Choices

- Applicants can identify up to two program choices on a single application; in the order of preference.
- The second-choice program is *only* evaluated if an applicant is deemed ineligible, placed on a waitlist/rank list for their first-choice program, or they request a change to their program preference.
Application Deadlines

• Refer to Admission Dates and Deadlines.
  • Fall – March 30th and June 30th
  • Winter – September 30th and November 30th.
• International applicants must apply by May 1st, unless applying to a program with an earlier application deadline.
• Programs with Other Admission Requirements (e.g., portfolios, personal profiles, reference letters, fitness tests, etc.) have published deadlines.

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GENERAL ADMISSION
Admission Method

• First qualified, first admitted
  Applicants are admitted based on the date that they qualify for admission.

• Competitive
  Applicants are admitted based on the competitive ranking (i.e., academic average or admission score) of their application.

First Qualified, First Admitted

• Applicants must present the minimum admission requirements.
• Admission is based on the date of qualification (i.e., applicant demonstrates fulfillment of the minimum admission requirements).
Competitive

• Applicants must present the competitive admission average and/or admission score (i.e., evaluation of ‘other’ admission requirements).
• Competitive admission is solely based on the competitive ranking without regard to the date of qualification.

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Competitive

• All required high school courses must completed by June 30th for Fall Term. Summer school courses are not considered.
• Applicants with ‘in-progress’ courses who do not present the competitive admission average at the time of assessment will be placed on a Rank List.

Refer to the individual program admission requirements

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Early Admission

• Applicants must present the following:
  – A complete listing of all Grade 12 courses on their application for admission, including completed, in progress and planning to take.
  – Any ‘other’ admission requirements.

• The calculation of the admission average is based on the final grades for Grade 12 courses, Grade 11 (for in-progress Grade 12 courses).

Early Admission

• Applicants who have received early admission must maintain their academic standing (admission average and requisite subjects) to retain their offer of admission.
**Entrance Scholarship Program**

- **Chancellor’s Scholarship Series**
  - Applicants applying to an undergraduate degree program are automatically considered.
  - The calculated admission average is used to determine the scholarship level.
  - Scholarship offers are included in the admission letter.
  - Scholarship offers are subject to change with calculation of final admission average.

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Accept/Decline Offer

- Applicants are required to accept or decline their offer of admission.
- If an offer is accepted, Canadian applicants must pay a $400 Admission Confirmation Deposit.
- Both steps must be completed within 21 days of the date of the offer of admission. **Otherwise, the admission offer is withdrawn.**
  - Offers of admission made after August 1st (Fall Term), applicants have 3 or 7 days to accept.

If an offer is declined, applicants are asked to state a reason for declining the offer.
- Remain on waitlist/rank list choose, “Stay on other program Waitlist.”
- To be considered for other program choice, “Evaluate other program choice.”
Accept/Decline Offer

• After declining an offer, an applicant may reactivate that program choice by the published application deadline.
• Applicants who wish to decline their offer after accepting the offer and/or paying the deposit, must notify Admissions in writing of their intent to withdraw, admission@MacEwan.ca.

MY APPLICATION
Track My Application

• Apply through ApplyAlberta
• Applicants will receive two emails
  – An email that provides their MacEwan ID Number and MacEwan Username.
  – An email with their initial password.
  – Reminder that applicants need to check their myMacEwan Gmail account regularly for updates.

Track My Application

• Log on to myPortal.MacEwan.ca
• Select myStudentSystem
Track My Application

Student Homepage

- Students’ gateway to online admission and enrolment activities.
  - Track application status
  - See action items in their To Do List
  - Accept/Decline offer of admission
- Upload documents
- Enroll in courses
- Pay fees
- Maintain personal information...

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Electronic Document Management

- Upload admission documents
  - High School Registration (e.g., DAR)
  - Personal Profile
  - Police Information Check
- Documents must be PDF format.
- No need to upload Alberta Education transcripts.

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Electronic Document Management

- Select document type and click Upload Document.
- Remind applicants to upload document rather than emailing.

Questions
Debbie Couves
Assistant Registrar, Undergraduate Admissions
Office of the University Registrar

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HOW TO
ACCEPT OR DECLINE
OFFER OF ADMISSION

MacEwan.ca/admissions
Applicants log in to myStudentSystem.

From the Student Homepage select Admissions & Transfer Credit tile.

Select Application Status.

Application Status is viewable as well as their To Do List.

Click on the icon for more details on the status of application.
• If offered admission to their program it will be displayed in status.
• Choose the applicable decision icon.
• For this example, the offer is accepted.
• Confirm selection.

Accept Offer

Applicants accepting their offer of admission must also pay the Admission Confirmation Deposit.
• Select Pay Admissions Deposit.
• An Activity Guide, a step-by-step process to pay deposit.

Accept Offer

• Final Step in Activity Guide displays payment result.
Decline Offer

• If offered admission to their program it will be displayed in status.
• Applicant declines offer of admission.

Decline Offer

• Confirm selection.
Decline Offer

• Step 2 – Applicant asked to provide information for their decision.