MacEwan UNIVERSITY

Office of Research Services

Grant Type	Distinguished Research Award	**Application Deadline**	
Print Date			
Application Status		**Submit Date**	
Proposal ID			

The Distinguished Research Award is an honour that recognizes faculty whose Scholarship has made significant contributions to society and/or the scholarly community within local, national, or international contexts. The award primarily recognizes Scholarship that has been conducted while employed by the University. If you are a new scholar, achievements of significant impact will be considered.

Deadline for nominee to apply: January 15, 2025.

Eligibility:

- Must be a continuing faculty member that is tenure-track or tenured faculty.
- Must not have received the award previously.
- Not currently serving on the University Faculty Scholarship Awards Adjudication Committee, which is the body that adjudicates applications for this award.

NOTE: This is a sample application for reference purposes only. Content may not be current. Applications will only be accepted through the Online Grant Application System in PeopleSoft. No other submission formats will be accepted.

Guidelines and Information:

- The Provost & Vice-President, Academic presents the award at the spring convocation.
- Award recipients will be publicly recognized.
- Award recipients will receive a one-time grant of $7500.
- Recipients of the award are expected to give a presentation on their scholarship at the University.

Applicants must have three letters of support from professional peers and a sustained record of peer-reviewed publications, creative/artistic work, or leadership in undergraduate scholarship. The three letters of support are due by the application deadline and must be attached in this application. Late submissions will not be accepted.

Before starting this application, review the Internal Grant Funding Guidelines.

Proposal Details

The adjudication panel is an interdisciplinary committee and may not have a representative with expertise in your specific field of study. Ensure applications are written in plain language for the adjudicators' comprehension.

For 'Title of Proposal' and 'Brief Description', please enter **your name and DRA application** (e.g. Jane Smith DRA Application).

Before starting this application, review the Internal Grant Funding Guidelines.

Applicant / PI Information

Applicant Name	
Faculty	
Department	
Employee Number	
Email Address	
Position	

Proposal Information

Title of Proposal			
Formal Title			
Brief Description			
Activity Type			
Total Amount Requested		**Max Grant Amount**	$7,500.00
Source of Funding	Internal		
Sponsor ID	MacEwan Internal Funding		

Are you an Early Career Researcher?	
Does your scholarship involve community engagement?	
Does your scholarship involve working with Indigenous peoples/communities?	
Does your scholarship involve working with marginalized communities?	
Is your scholarship inter- or multi-disciplinary?	
Do you intend to hire a MacEwan student as a RA if this proposal is funded?	

Letters of Support

By checking the box below, I acknowledge that the following must be uploaded in the "Application Attachments" section

- **Two** letters of support from professional peers who are recognized scholars external to the University.
- **One** letter of support from your dean. Applications that do not include a letter of support from the dean of your Faculty or School will not be considered.

Scholarly Accomplishment

Provide a statement of scholarly accomplishment

Provide a summary of your academic field(s) of interest and describe up to five of your most significant scholarly contributions and/or accomplishments. Explain how these contributions have influenced others in your field and/or have impacted the understanding of the field itself. Discuss future plans for study. Statements may refer to both quantitative metrics (e.g., partnerships, grants held, service on committees or boards, etc.) and qualitative metrics (e.g., noteworthy accomplishments, awards of recognition, quality of publications, impact on community, etc.).

Identify other activities related to your area of scholarship. This may include patents, new product development, new art forms, citation index analysis, new software programs development, etc.

Response Type: Long Text	Max Char: 3800	Required: Yes

Knowl. Mobilization and Impact

Provide a statement on the knowledge mobilization of your scholarship and impact of your work

Assess the impact of your professional knowledge transfer activities, including presenting your work to peers at conferences, publication history, citations, etc. This may include the type and size of the target audience, the importance of the venue, and acceptance/adoption of your findings.

Describe other instances where your expertise was called upon (e.g., consulting work, speaking engagements, service to the community or to government agencies, service to educational institutions, paper reviewing, editorships, community-engaged scholarship, juried exhibitions, artistic/live performances, media interactions, etc.).

Discuss the influence of your work on the community or larger society, or its potential to impact those beyond the university community. Also include impact on teaching practice and pedagogy.

Response Type: Long Text	Max Char: 3800	Required: Yes

Development of HQP

Contributions to Development of Highly Qualified Personnel

Provide a summary of your philosophy in developing students and trainees as researchers and Highly Qualified Personnel. Discuss the number of trainees supervised or mentored at the undergraduate, graduate, post-doctoral, or technical level. Describe the type of training provided, skills developed, etc. Include available information on subsequent education, professional activities, and positions that the trainees attained.

Response Type: Long Text	Max Char: 3800	Required: Yes

Budget Summary and Justification

Distinguished Research Award recipients receive $7500 as a research grant.

Please enter the **total budget ($7500) as one line**, category "**Other**."

Other confirmed or unconfirmed sources of funding **do not** need to be entered.

Budget Summary

Proposal Budget Details			
Budget Category	**Description**	**Attachments Included**	**Amount**

Note: Include any supporting documents as attachments

Other Sources of funding (Describe in Justification)		
Description	**Confirmed**	**Amount**

Total of Proposal Budget	$0.00
Total of Confirmed Sources of Funding	$0.00
Total Amount Requested	$7,500.00
Shortfall	($7,500.00)

Application Attachments

The following attachments must be provided for the application to be submitted:

- Full CV (see additional information relating to CV below).
- **Two** letters of support from professional peers who are recognized scholars external to the University.
- **One** letter of support from your Dean. Applications that do not include a letter of support from the Dean of your Faculty or School will not be considered.

Other attachments relevant to your application may also be uploaded here. Please submit attachments as a PDF whenever possible.

Attach your Curriculum Vitae (CV) to provide evidence of your past academic activity and to support comments in the previous sections

Your CV should include (but is not limited to):

- **Research and/or Scholarly Publication History**
    - Refereed publications.
    - Non-refereed publications and other knowledge mobilization.
    - Manuscripts (indicate if peer reviewed and number of pages of manuscript).
- **Presentations at conferences, technical and professional meetings**
    - List professional meetings and presentation/paper titles, sorted chronologically in standard bibliographic form. Indicate the presenting contributor.
- **Research projects, grants, commissions, and contracts**
    - Provide a list of research projects and grants held, with the most recent listed first. Include: date, title of project, funding agency and competition, amount of the award, your role (e.g., PI, co-applicant, collaborator, student mentor, etc.).
    - You may include submitted proposals (include current stage of award process).
- **List of professional/academic honors or awards**

You must provide an attachment type and description before attaching the file

Attachment Type	Description	Filename	Datetime

Declaration

Do you consent to the use of non-identifying portions of your application by the Office of Research Services for training purposes?	

I certify that the information provided within this application is true and accurate to the best of my knowledge. I acknowledge that I am aware of and will adhere to all required MacEwan University policies and procedures, as well as conditions set forth in the Letter of Award. I also acknowledge that for internal grants I will be required to submit a final report to the Office of Research Services within 30 days of the completion of the activity. I further confirm to be free of Conflict(s) of Interest and/or Conflict(s) of Commitment as per the Employee Code of Conduct and the Responsible Conduct of Research and Creative Activity policy, except where explicitly stated within the application.

Finish

Congratulations! You have submitted your application.

Your application has been sent to your Department Chair and Dean for review and approval, and then to the Office of Research Services for final review. If your Department Chair and/or Dean have questions, they will send your application back to you for updates. If your application is sent back, you will receive an email notifying you of this, and you will be able to access your application to make changes within "My Grants Applications" in the Research tile.

All changes must be made and approved by the approval deadline. Applications must be approved by your Dean by the faculty approval deadline and by the Office of Research Services to move forward to adjudication.

If you have any questions regarding the status of your application, or feedback to provide on the grant application process, contact research@macewan.ca.

Approval Status

Role	Name	Status Date	Action	Comments