MacEwan UNIVERSITY

Office of Research Services

Grant Type	MacEwan Research Chairs	Application Deadline	
Print Date			
Application Status		Submit Date	
Proposal ID			

The Office of the Provost & Vice-President, Academic is soliciting internal applications for Chancellor's/Board of Governors' Research Chairs in any discipline from MacEwan University. The Scholarship arising from research chairs is a key part of realizing MacEwan's Strategic Vision and the Tactical Plan for Scholarship.

The Chancellor's/Board of Governors' Research Chair program is intended to support faculty who have demonstrated or shown potential for exceptional scholarly distinction, including the production of internationally recognized scholarly activity. Applications can involve any type of scholarly activity, including those listed in section 10.1.6.2 of the collective agreement.

Chancellor's/Board of Governors' Research Chairs are role models who play leadership roles in their field of expertise, stimulate growth in MacEwan's research ecosystem, and are dedicated to training the next generation of Highly Qualified Personnel. They contribute to building a strong academic and scholarly culture both within the institution and beyond.

Deadline to apply: January 15, 2025.

Eligibility: Must be a tenured faculty member at time of application.

Criteria: The application package and external reviews will be evaluated by the adjudication committee according to the following criteria:

- have demonstrated excellence in scholarly activity and outstanding leadership potential;
- be an excellent emerging world-class scholar who has demonstrated creativity in scholarship;

- have demonstrated the potential to achieve national and international recognition in their field in the next five to ten years;
- facilitate collaborations and outreach both within MacEwan and with external community stakeholders; and
- be proposing an original, innovative research program of high quality that contributes to MacEwan University's strategic goals.

Currently, two types of Research Chairs may be awarded: Board of Governors' Research Chairs and Chancellor's Research Chairs.

Guidelines:

- The term of the Chair is two years and is non-renewable.
- For the tenure of their award:
    - Chairs will receive a one-time grant.
    - Chairs are not entitled to apply for other internal funding from the Office of Research Services.
    - Chairs may be entitled to course release.

Two referee letters of support from scholars who are external to the University must be included as attachments when submitting an application. Late submissions will not be accepted.

Before starting this application, review the Internal Grant Funding Guidelines.

Proposal Details

The adjudication panel is an interdisciplinary committee and may not have a representative with expertise in your specific field of study. Ensure applications are written in plain language for the adjudicators' comprehension.

For 'Title of Proposal' please enter **your name and Research Chair Application** (e.g., Jane Smith Research Chair Application).

For 'Brief Description', please enter keywords related to your scholarship.

Before starting this application, review the Internal Grant Funding Guidelines.

Applicant / PI Information

Applicant Name	
Faculty	
Department	
Employee Number	
Email Address	
Position	

Proposal Information

Title of Proposal			
Formal Title			
Brief Description			
Activity Type			
Total Amount Requested		**Max Grant Amount**	$5,000.00
Source of Funding	Internal		
Sponsor ID	MacEwan Internal Funding		

Are you an Early Career Researcher?	
Does your scholarship involve community engagement?	
Does your scholarship involve working with Indigenous peoples/communities?	
Does your scholarship involve working with marginalized communities?	
Is your scholarship inter- or multi-disciplinary?	
Do you intend to hire a MacEwan student as a RA if this proposal is funded?	

Statement of Impact

Statement of scholarly impact to date

Provide a statement of the impact of your scholarship to date.

- Clearly outline and describe your three most significant scholarly contributions to date. For each contribution, describe its impact and significance to, and use by, other scholars and end users. For collaborative contributions, describe your role.
- Impact can include, but is not limited to, advancing discovery and knowledge base scholarship, fostering community engagement, supporting teaching and learning, addressing socio-economic or environmental needs, or contributing to increased equity, diversity, and inclusion in research.
- A contribution does not have to be a single publication or report. For example, a group of publications on a specific subject could be discussed as one contribution.
- For each contribution, provide an overview of past contributions to training of Highly Qualified Personnel (e.g., number of students and/or post-doctoral fellows trained, type of training/supervision, skills developed, etc.) and include relevant information on subsequent employment in related field(s) or further graduate/professional studies that the students pursued.

Response Type: **Long Text**	**Max Char: 6000**	**Required: Yes**

Quality of the Applicant

Statement of quality of the applicant

Provide a statement that provides evidence of your recognition as an innovative scholar, nationally and/or internationally. This section should be a statement of the quality of the applicant and can include details on:

- Quality of publications (number of publications, the prestige of journal, impact, number of citations, etc.).
- Quality of funding (research grants received, prizes and awards won, research contracts, etc.).
- Quality/prestige and/or peer review process of exhibition or performance venues and the applicant's exhibition or performance history.
- Impact of your scholarly output including knowledge translation, dissemination, and mobilization to users (educators, policymakers, healthcare or other professionals, industries, audiences, communities, the public, etc.).
- National and international collaborations and recognition.

Response Type: Long Text	Max Char: 6000	Required: Yes

Scholarly Proposal

Scholarly proposal for the Chancellor's/Board of Governors' Research Chair and long-term research program goals

This section should be a scholarly proposal for the Chancellor's/Board of Governors' Research Chair and long-term research program goals. Briefly outline your plan of scholarly activity to be undertaken during the duration of the Chair appointment and how this activity will support your ongoing research program.

- Discuss how the Chair appointment will augment your available time for scholarship (e.g., timely completion of scholarly activities, development of community partnerships and other collaborations, enhanced training of students, preparation of manuscripts, etc.).
- Include a realistic timeline of activities to be achieved. Graphs or images of the timeline can be included as an attachment below.
- Discuss how your role as Chair will align with MacEwan University's Strategic Vision and the Tactical Plan for Scholarship.

Response Type: Long Text	Max Char: 6000	Required: Yes
Description		FileName

Biography for Publication

Biography for publication

Provide a brief biography to be used in press releases and promotional materials if you are appointed a Chancellor's/Board of Governors' Research Chair.		
Response Type: **Long Text**	**Max Char: 1000**	**Required: Yes**

External Review

Letters of support are required from **two** external referees who are established experts in your field of study and able to provide a comprehensive and unbiased critical review of your accomplishments to date and potential to meet the expectations of a Chancellor's/Board of Governors' Research Chair as described in the adjudication criteria listed at the beginning of this application.

External referees must be free from conflict of interest defined as:

- are not affiliated in any way with MacEwan University;
- have no personal relationship with the applicant (including close friend, relative, former PhD or postdoctoral supervisor, mentor, a student previously under the applicant's supervision);
- have not collaborated, published, or shared funding with the applicant in the last six years, or have no plans to do so in the immediate future; and
- are not involved in the proposed program of research.

Letters of support must be uploaded within the "Application Attachments" section.

By checking the box below, I confirm that the external referees providing letters of support are free from conflict of interest.

Budget Summary and Justification

Please enter the **total budget ($5000) <u>as one line</u>**, category "**Other**."

Other confirmed or unconfirmed sources of funding **do not** need to be entered.

Budget Summary

Proposal Budget Details			
Budget Category	**Description**	**Attachments Included**	**Amount**

Note: Include any supporting documents as attachments

Other Sources of funding (Describe in Justification)		
Description	**Confirmed**	**Amount**

Total of Proposal Budget	$0.00
Total of Confirmed Sources of Funding	$0.00
Total Amount Requested	$5,000.00
Shortfall	($5,000.00)

Application Attachments

The following attachments must be provided for the application to be submitted:

- Full CV
- Two letters of support from scholars external to the University

Other attachments relevant to your application may also be uploaded here. Please submit attachments as a single PDF whenever possible.

You must provide an attachment type and description before attaching the file

Attachment Type	Description	Filename	Datetime

Declaration

Do you consent to the use of non-identifying portions of your application by the Office of Research Services for training purposes?	

I certify that the information provided within this application is true and accurate to the best of my knowledge. I acknowledge that I am aware of and will adhere to all required MacEwan University policies and procedures, as well as conditions set forth in the Letter of Award. I also acknowledge that for internal grants I will be required to submit a final report to the Office of Research Services within 30 days of the completion of the activity. I further confirm to be free of Conflict(s) of Interest and/or Conflict(s) of Commitment as per the Employee Code of Conduct and the Responsible Conduct of Research and Creative Activity policy, except where explicitly stated within the application.

Finish

Congratulations! You have submitted your grant application.

Your application has been sent to your Department Chair and Dean for review and approval, and then to the Office of Research Services for final review. If your Department Chair and/or Dean have questions, they will send your application back to you for updates. If your application is sent back, you will receive an email notifying you of this, and you will be able to access your application to make changes within "My Grant Applications" in the Research tile.

All changes must be made and approved by the approval deadline. Applications must be approved by your Dean by the faculty approval deadline and by the Office of Research Services to move forward to adjudication.

If you have questions regarding the status of your application, or feedback to provide on the grant application process, contact research@macewan.ca.

Approval Status

Role	Name	Status Date	Action	Comments