Scholarship Support Grant

The Scholarship Support Grant provides institutional support for research and creative activities that do not meet the criteria of other sources of internal funding. These funds support activities that enhance the growth, excellence, and reputation of MacEwan faculty and students.

Applicant Eligibility:
Eligibility is in accordance with Internal Grant Funding Guidelines (see www.macewan.ca/research > Funding > Internal).

Activities for which other funding is available are not eligible to access the Scholarship Support Grant.

Deadline:
Open

Value:
Up to $10,000 per application. Amount awarded varies depending on the activity.

Limit of Funding:
Funding is dependent upon available funds and will vary from year to year. A submitted application is not a funding guarantee.

An applicant may only request support for one eligible activity and one item per application.

An applicant may hold **one** award per academic year (September 1 – August 31) **AND** only one award at a time, regardless of the activity type or duration of previous awards.

Duration:
The duration of each award will depend upon the specific request.

Adjudication:
Each application will be evaluated by the Associate Vice-President, Research, in consultation with the Office of Research Services.

Adjudication considerations will include:
- Are there other sources of funding available for the request and has the applicant pursued other sources?
- Well-articulated description of the benefits to the applicant's career goals, their Faculty or School, and to the strategic vision of the university.

All funding decisions are final.

Eligible Activities:

1. **Matching funds for external award applications**
   - Applications must be led by MacEwan faculty
   - Funding agency must specify the required matching contribution
   - Matching funds cannot exceed 10% of the proposal amount
   - Funded research should involve MacEwan students and have an impact on the community

2. **Enhancement of external re-applications**
   - Funding may only be used to improve previously unsuccessful applications
   - Applicants must re-submit an application to the external funder in the competition cycle immediately following the unsuccessful application
   - Funding may be used to support professional editing services
   - Funding may not be used to support direct costs of research

3. **Knowledge mobilization and outreach**
   - Funding support for publication costs is limited to article processing charges in **FULLY** open access journals that are listed in the Directory of Open Access Journals (https://doaj.org). Hybrid journals, journals that embargo open access content, or require authors to sign over copyright are not eligible for support. Applicants must be the lead or corresponding author and provide confirmation of expenses. Retrospective expenses will not be accepted. Funding support of up to $2500 CDN is allocated per article. Any amount over the $2500 CDN limit will be the responsibility of the author.
   - Funding may be used to support hosting large events, such as workshops, conferences, symposia, or public lectures/exhibitions/performances. Events must have more than 25 attendees to be eligible for this grant. To request support for smaller events with less than 25 attendees, contact research@macewan.ca.

4. **Commercialization**
   - Funding may be used to offset initial costs related to commercialization, such as patent filing, legal costs, etc.

Scholarly Activity Support Fund Application

1. Identification

Date of Request	
Applicant Name	
Faculty/School and Department	
Employee ID Number	
MacEwan Email Address	

If requesting matching funds for external award applications:

Name of the Funding Agency	
Name of the Award	
Submission Deadline	
Title of Project	
External Award Request ($CAD)	

If requesting enhancement of external applications:

Name of the Funding Agency	
Name of the Award	
Expected Submission Date	
Title of Project	
Amount of the Request ($CAD)	

If requesting support for knowledge mobilization and outreach:

Request Type (Publication/Outreach)	
For Publication Support:	
Name of the Publication	
Title of Article	
For Outreach Event Support:	
Title of Event	
Target Audience	
Expected Number of Attendees	
Event Date (if applicable)	

If requesting support for commercialization:

Team Members/Affiliation	
Expected Filing Date	
Commercialization/Legal Provider	

2. Brief Description of the Request

Indicate the purpose, importance, and impact of this request on your individual research program and partnerships as well as how it enhances the development of MacEwan's scholarly reputation.

Explain why other sources of ORS funding are not being sought or are not appropriate.

250 word maximum.

3. Description of the Activity

Describe the objectives, actions, and expected outcomes of the activity to be funded. Include the contribution of MacEwan faculty and students.

250 word maximum.

4. Timeline

Provide details of the activity timeline including start/end dates, anticipated application deadlines, etc.

200 word maximum.

5. Funding from other sources

Indicate funding attained or being requested from other sources. **All applications** must provide proof of request to applicants' home department and Faculty for support.

150 word maximum.

6. Budget Summary

All expenses must be essential to the project and adhere to all MacEwan policies for conducting Scholarship.

BUDGET

Category	Description	Expected date of expenditure (Month/Year)	Cost ($CAD)
Personnel			
Supplies			
Equipment			
Travel			
Professional/ Technical Services			
Other (specify)			
		TOTAL	

Budget Justification

Provide a rationale of all proposed expenditures. If equipment is to be purchased, identify where it will be located and how it will be used after the end of the activity.

150 word maximum.

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7. Supporting Materials

Include all relevant documents including:

- A copy of the external funding application
- Confirmation of internal and/or external matching support
- Documentation from the funding agency showing the required level of matching funds
- Confirmation of budget items
- Other documentation supporting the request

_____
Principal Investigator Signature

_____
Dean of Faculty/School Signature

Submit the completed form to research@macewan.ca with the subject line "Scholarship Support Grant Application."