

**School of Continuing Education Council Meeting****Minutes****Thursday, June 20, 2019****3:30 pm – 5:00 pm****Room AC 409, Stollery Hall****1. Call to Order**

The meeting was called to order at 3:34 pm by Ewa Wasniewski. Quorum was met.

**2. Approval of the Agenda/Consent Agenda**

2.1 Minutes, SCE Council 05-02-2019

2.2 Minutes, Executive Committee, 04-08-2019

2.3 Minutes, Program and Curriculum Committee, 05-21-2019

**MOTION: SCESC-01-06-20-2019**

To approve the June 20, 2019 School Council Agenda/Consent agenda as amended to remove the agenda item 4 “Presentation on the Academic Schedule”. Moved by Martin Tucker and seconded by Debbie Lenton.

**This motion was approved.**

**3. Presentation on new travel process**

*Presented by J. Ross, Director, Risk and Assurance Services*

Jim Ross presented on the new travel processes for international and domestic travel, which came into effect in March 2019. For more information, visit the [Safe at MacEwan website](#).

**4. For Council Approval:****5.1 Program and Curriculum Updates****5.1.1 Social Studies 20-1 Course Approvals****MOTION: SCESC-02-06-20-2019**

To approve as presented the Social Studies 20-1 course, as recommended by the School of Continuing Education Executive Committee (June 3, 2019). Moved by Terry McLean and seconded by Martin Tucker.

Discussion:

- The proposal has been submitted to the PAUC for approval; waiting for a decision.
- Social 20-1 has 80% of equivalency with the curriculum.

The motion was amended to call a course “Social Studies 20” instead of Social Studies 20-1 because it is not equivalent to the Alberta high school curriculum.

**Amendment motion carried.**

**Main motion carried.**

### **5.1.2 Science 30 Course Approval**

**MOTION: SCESC-03-06-20-2019**

To approve as presented the Science 30 course, as recommended by the School of Continuing Education Executive Committee (June 3, 2019). Moved by Peter Myhre and seconded by Richard Pereschitz.

**This motion was carried.**

### **5.1.3 Behaviour Technician Professional Development Certificate Approval**

**MOTION: SCESC-04-06-20-2019**

To approve as presented the Behaviour Technician Professional Development certificate, as recommended by the School of Continuing Education Executive Committee (June 3, 2019). Moved by Suzanne Fournier and seconded by Michael Buhr.

**Action:** Cydney will follow up with BACB (Behavior Analyst Certification Board) on how long after taking our courses (certificate) will the individual need to apply to become a Registered Behaviour Technician with BACB.

**This motion was carried.**

### **5.1.4 Management and Supervision Professional Development Certificate Redevelopment**

**MOTION: SCESC-05-06-20-2019**

To approve as presented the redevelopment of Management and Supervision Professional Development Certificate, as recommended by the School of Continuing Education Executive Committee (June 3, 2019). Moved by Martin Tucker and seconded by Janine Loewan.

**5.1.5 Changes to the admission requirements for the pimâcihisowin Foundation Program**

**MOTION: SCESC-06-06-20-2019**

To approve as presented the changes to the admission requirements for the pimâcihisowin Foundation Program, as recommended by the School of Continuing Education Executive Committee (June 3, 2019). Moved by Peter Myhre and seconded by Martin Tucker.

**This motion was carried.**

**5. Committee Reports**

**5.1 Academic Governance Council Report – Peter Myhre**

There were no updates.

**5.2 Conservatory of Music Committee Report – Ewa Wasniewski on behalf of Maureen**

**Muttart Foundation's 65th anniversary grant project:**

- All programs will be finished by the end of June.
- A Project Report was submitted to Muttart Foundation in April.
- Muttart Foundation was very pleased with the project. The Foundation will continue to fund the Conservatory's Holiday Family Concert for the next 2 years with \$10,000 in each year.
- EAL will continue the "Learn English through Singing" program as part of their program in 2019/20.
- Conservatory will seek funding to continue partnership with Norwood Centre for the "Music in Early Childhood Program".

**Conservatory Concerts:**

- The first Summer Outdoor Concert was held at TELUS on last Friday, June 14. Staff from P&CS and the Conservatory were at the park to hand out brochures and answer questions. Most people liked the new set up, i.e. the performance facing the sitting area. Audience can enjoy lunch while watching the performance.
- The second Summer Outdoor Concert will be on August 9<sup>th</sup>.
- 2019/20 Children Concert Series is finalized. Details will be announced in July.

### 5.3 Key Report Highlights from Faculty/School Council Representatives – Eaman, Birgitta, Donna and Andrea

There was no report.

### 5.4 Additional Committee Reports

## 6. Question Period

- ❖ Andrew Buhr: “The Dean's newsletter of 2019 June 14 refers to a Project Communications Management committee and indicates that its composition "will be established soon". I hope that this committee is managing **two-way** communication and look forward to hearing about its composition”. Ewa replied that she had requested Amanda Brisson in the meeting last week to attend regular meetings at ACC to share information, provide updates on the move and answer questions or concerns.
- ❖ Andrew Buhr: “In the Dean's newsletter we read: "All new campus buildings are using an open space concept for staff and faculty work areas as the standard for MacEwan University." And yet the faculty in the Faculty of Fine Arts and Communications, recently moved into the same building, do not have open space for staff "work areas": they actually have offices. So not all new campus buildings are assigning faculty to open spaces, some faculty **in our new building** have offices. With doors that close, and the possibility of a little privacy. I suspect that most of us are also aware that the research on productivity in open-plan work space is consistently negative. People do not work as well in open plan cube-farms as they do in offices”. Ewa responded that she has also requested to have a tour to Allard Hall in small groups to see open space concept at FFAC. She will follow up with Amanda on her request when she will return from holidays in July. She also indicated that all the questions or concerns are currently addressed by the committee.
- ❖ Michael Buhr asked about the projects that need to be installed at ACC in fall before our move. Ewa responded that the projectors will be installed as scheduled in summer regardless. Suzanne L added that hopefully, the move will bring the transition to new technology as we ordered two CISCO spark boards for breakout room/meeting rooms. The discussions on buying or renting ACC furniture or equipment's by EPSB are underway.
- ❖ Michael Buhr asked how PSLA changes would impact the composition of the SCE School Council. Ewa responded that the President has advised waiting until GFC and other new councils' membership is in place to get a better understanding of the governance structure. More information will follow in the fall.

## 7. Adjournment

The meeting was adjourned at 4:57pm.

