

1.0 POLICY STATEMENT

- 1.1 MacEwan University provides students with a transformative, academically rigorous, personal learning experience in a creative, collaborative, and supportive learning environment. We are focused on a learner-centered approach to providing programs and services. Central to this approach is the need to foster a strong community in which students are safe to critically engage in all aspects of their education.

2.0 PURPOSE

- 2.1 The Student Code of Conduct provides general guidelines of expected behaviors to ensure the integrity and values of the university, while supporting a positive learning and working environment for all. These guidelines will be upheld through coordination with applicable policies and procedures, such as the Student Academic Integrity Policy, the Student Academic Misconduct Procedures, and the Student Non-Academic Misconduct Policies and Procedures. Any breaches of this policy will be handled under the applicable policies and procedures. The Student Code of Conduct provides students with a specific and clear reference for understanding their responsibilities as members of the MacEwan University Community.

3.0 APPLICABILITY

- 3.1 The Student Code of Conduct applies to all students of the MacEwan University Community.

4.0 DEFINITIONS

STUDENT

Any individual registered in any program, Ministry-approved or not, while on University premises, participating in a University activity, or representing the University, on or off campus.

MACEWAN UNIVERSITY COMMUNITY

A group of persons involved in conducting University affairs, including all students, employees, volunteers, contractors, and members of the Board of Governors.

5.0 POLICY ELEMENTS

5.1 MacEwan University expects students to

- 5.1.1 Demonstrate respect for **SELF** by:
- 5.1.1.1 Applying themselves to their studies and acting with propriety and conformity regarding university policies, procedures, rules, and regulations. Students are responsible for being familiar with and following the policies and procedures of the university.
 - 5.1.1.2 Adhering to the standards of Academic Integrity as outlined in the Student Academic Integrity Policy.
 - 5.1.1.3 Accessing and using their university-assigned email account as required, noting that all official communication from the University will be directed to this account.

- 5.1.1.4 Following and adhering to the requirements for payments, application, registration, and enrolment processes as set out by the Office of the University Registrar.
- 5.1.2 Demonstrate respect and dignity towards **OTHERS** by:
 - 5.1.2.1 Behaving in a manner that supports a learning and working environment free from disruption or interference.
 - 5.1.2.2 Showing respect for the diversity of views and opinions, allowing for freedom of expression and independent critical thought while adhering to the University's Free Expression on Campus policy.
 - 5.1.2.3 Being open to new ideas, beliefs and values while showing consideration and support for all individuals. Having the courage to challenge, test and refine ideas in the pursuit of knowledge.
 - 5.1.2.4 Showing respect for the health, safety, and welfare of all members of the MacEwan University Community, ensuring an environment that is free from any form or threat of discrimination, harassment and bullying, abuse, and violence.
 - 5.1.2.5 Acting against unethical conduct by notifying proper university officials or employees.
 - 5.1.2.6 Communicating respectfully and avoiding the creation or distribution of material of a slanderous, defamatory, or indecent nature, including on all MacEwan based social media platforms.
 - 5.1.2.7 Avoiding slights to personal dignity, malevolent insinuations, making retaliatory complaints, or complaints in bad faith.
 - 5.1.2.8 Treating confidential information in accordance with University policies and legal requirements.
- 5.1.3 Demonstrate respect for the greater **COMMUNITY** by:
 - 5.1.3.1 Adhering to municipal, provincial and federal laws.
 - 5.1.3.2 Conducting themselves in a manner suited to the best interests of the MacEwan University Community and refraining from behaviors that would bring the institution or the community into disrepute.
 - 5.1.3.3 Conducting themselves professionally when engaged in activities with external partners or when acting as ambassadors of the university. These activities may include athletics, student employment, volunteer opportunities, practicums, clinicals, study abroad opportunities, international exchanges, academic placements, etc. Students will also adhere to the policies, procedures, rules and regulations of the external partners as required.

5.1.3.4 Following all Residence Community Standards while living in or visiting University Residence.

5.1.4 Demonstrate respect within the **LEARNING ENVIRONMENT** by:

5.1.4.1 Addressing any concerns first with the instructor or, if this is not feasible, with the Chair.

5.1.4.2 Being punctual and attending classes regularly.

5.1.4.3 Submitting assignments to instructors within the required deadlines, retaining copies of all submitted work until the end of term.

5.1.4.4 Taking advantage of educational activities offered, attending and participating in meetings during which topics concerning them will be discussed. These meetings include, but are not exclusive to, meetings with Faculty or staff, attendance at hearings, meetings to discuss academic and non-academic conduct.

5.1.4.5 Being aware of the course prerequisites and co-requisite requirements, course outlines, content, evaluation methods, timelines and methodology of their programs and courses.

5.1.4.6 Familiarizing themselves with procedures to be followed regarding rescheduling or replacement classes, assessments and examinations.

5.1.5 Demonstrate respect of **PROPERTY** by:

5.1.5.1 Respecting the property rights of other individuals and the university; using university property, facilities, equipment or materials only for authorized purposes.

6.0 ASSOCIATED PROCEDURES

- Student Non-Academic Misconduct Policy and Procedure
- Student Academic Integrity Policy and Student Academic Misconduct Procedures

7.0 RELATED POLICIES, FORMS, AND OTHER DOCUMENTS

- Student Appeals Policy
- Harassment (and Violence) Policy
- Impairment Policy
- Sexual Violence Policy

- Smoking Policy
- Students with Disabilities Policy
- Interuniversity Athletics
- Privacy Policy
- Protection of Minors Policy and Procedures
- MacEwan University’s Statement on the Freedom of Expression
- Work Integrated Learning – Confidentiality Agreement
- Assessment and Payment of Tuition and Student Fees

8.0 ACCOUNTABILITY

Policy Sponsor

Provost and Vice President, Academic

Responsible Office

Interim Associate Vice-President, Students and Teaching

9.0 HISTORY

Relevant Dates

Approved: **21.01.25**

Effective: **21.01.25**

Next Review: **26.01**

Modification History

21.01.25: New policy approved by General Faculties Council (motion #GFC-05-01-25-2021).