

Generative AI Tools

Sample Course Outline Statements

This document is intended as a short-term resource to provide guidance to Faculty for optional inclusion in course outlines. As these tools continue to develop, and the institution continues to explore the opportunities and challenges involved, these recommendations will change.

To learn more about the use of generative AI tools in your course, please contact The Centre for Teaching and Learning (teaching@macewan.ca). Please contact the Academic Integrity Office (aio@macewan.ca) for specific academic integrity assistance. Considering the rapid pace of technological development, please consult these offices for updates.

The three suggested options to communicate to students are:

1. Permitted with acknowledgement; or
2. Permitted with prior permission; or
3. Not permitted.

1. Permitted with acknowledgement

In this class, students are allowed to use generative artificial intelligence tools, including for text, music, or art, such as ChatGPT and DALL.E 2. However, you must acknowledge any use of such tools in the following ways:

- Please include a statement in any assessment that uses an AI generation tool explaining what you used the tool for and what prompts you used to get the results.
- Please indicate exactly what content is generated by, paraphrased from, or based on an AI generation tool using quotation marks, italics, or another format indicated by your instructor.
- Referencing: Check updates on the style guide you use (for example, APA) for guidance on how to cite AI and/or consult with the Library (library@macewan.ca).

Please be aware of the limitations of ChatGPT, including the following:

- Tools like ChatGPT are known to have issues with providing incorrect and false information. The information from these tools should not be used without confirming it with another source. It is your responsibility to check the information provided for errors or omissions.

2. Permitted with prior permission

Students can use generative artificial intelligence tools, including for text, music, or art, such as ChatGPT and DALL.E 2, on their assessments in this course in the following cases:

- a. The instructor has explicitly indicated that you can use the tool in a particular way. In this case, all other use would be unacceptable.
- b. You have sought permission from your instructor in advance, including how and why you intend to use the tool.

If your instructor consented to using such tools, you must acknowledge them. However, you must acknowledge any use of such tools in the following ways:

- Please include a statement in any assessment that uses an AI generation tool explaining what you used the tool for and what prompts you used to get the results.
- Please indicate exactly what content is generated by, paraphrased from, or based on an AI generation tool using quotation marks, italics, or another format indicated by your instructor.
- Referencing: Check updates on the style guide you use (for example, APA) for guidance on how to cite AI and/or consult with the Library (library@macewan.ca).

Please be aware of the limitations of ChatGPT, including the following:

- Tools like ChatGPT are known to have issues with providing incorrect and false information. The information from these tools should not be used without confirming it with another source. It is your responsibility to check the information provided for errors or omissions.

3. Not permitted

Students are prohibited from using generative artificial intelligence tools, such as ChatGPT and DALL.E 2, on their assessments in this course. The use of artificial intelligence tools in this course may be considered a form of academic misconduct.

These statements were developed in consultation with the Artificial Intelligence / Academic Integrity Working Group (2023) and adapted from [The University of Auckland's TeachWell](#) site.