

1.0 POLICY STATEMENT

- 1.1 MacEwan University periodically grants research awards to faculty whose Scholarship has made significant contributions to society and/or the scholarly community within local, national, or international contexts.

2.0 PURPOSE

- 2.1 The University supports Scholarship and recognizes faculty who distinguish themselves in this area.
- 2.2 Recognition of scholarly excellence occurs through a peer-review process that involves internal and external review.

3.0 APPLICABILITY

- 3.1 A Distinguished Research Award holder must: (a) be a continuing faculty member and (b) have not received the award within the last five years.
- 3.2 The Award primarily recognizes Scholarship that has been conducted while employed by the University.
- 3.1 The University may award one Distinguished Research Award in each academic year to an individual.

4.0 DEFINITIONS

Scholarship

Scholarship, as defined in MacEwan's mandate statement, means both research and creative activity.

5.0 POLICY ELEMENTS

5.1 Roles and Responsibilities

- 5.1.1 The Provost & Vice-President, Academic is responsible for this policy.
- 5.1.2 The senior administrator responsible for research, as designated by the Provost & Vice-President, Academic, is responsible for the administration and creation of the Distinguished Research Award Committee, in consultation with the General Faculties Council Standing Committee on Scholarly Activity.
- 5.1.3 The Distinguished Research Award Committee reviews applications and recommends award recipients for final approval by the Provost & Vice-President, Academic.

5.2 Criteria and Nominations

- 5.2.1 The designated senior administrator responsible for research develops and publishes criteria, processes, and procedures.
- 5.2.1.1 To be considered for the Distinguished Research Award, a faculty member's nomination must be supported by at least three letters of support from professional peers, at least one of whom is a recognized scholar external to the University, and a letter of support from their Dean.

5.2.1.2 Nomination letters will be made available unless the nominator wishes to remain anonymous.

5.2.1.3 Members of the Distinguished Research Award Committee and/or the General Faculties Council Standing Committee on Scholarly Activity are not eligible to submit nominations or to be nominated during years in which they serve on the committee(s).

5.3 To accept the nomination, faculty must supply the Award Committee with a research dossier.

5.4 The Provost & Vice-President, Academic will notify successful recipients.

5.5 Award recipients will be publicly recognized.

5.6 Recipients of the award are expected to give a presentation on their research at the University.

5.7 Further documents relating to the nomination and selection process are developed by the designated senior administrator responsible for research.

6.0 RELATED POLICIES, FORMS, AND OTHER DOCUMENTS

- Responsible Conduct of Research and Creative Activity
- Naming

7.0 ACCOUNTABILITY

Policy Sponsor

Provost & Vice-President, Academic

Responsible Office

Office of Research Services

8.0 HISTORY

Relevant Dates

Approved: **22.06.16**
Effective: **22.06.16**
Next Review: **27.06**

Modification History

- 14.03.18:** Revised, including a change to the policy name (formerly called Dr. Sherrill Brown Distinguished Research Award) as recommended by Academic Policies Committee, and approved by Academic Governance Council motion AGC-04-03-18-2014.
- 14.10.28:** Terminology updated to reflect housekeeping and textual changes, and approved by Academic Governance Council motion AGC-04-10-28-2014.
- 14.12.22:** Updated to reflect current policy names and numbers, references to retired policies, and Related Policy listings.
- 22.06.16:** Comprehensively reviewed and updated to reflect current terminology and General Faculties Council structure. Minor revisions approved by Policy Sponsor.