

1.0 POLICY STATEMENT

- 1.1 MacEwan University (the “University”) shall confer Ministry approved credentials to qualifying students at Convocation Ceremonies following successful completion of all institutional and program requirements.

2.0 PURPOSE

- 2.1 The purpose of the policy is to establish consistent graduation requirements and regulations that meet academic standards.

3.0 APPLICABILITY

- 3.1 This policy applies to all Ministry approved credentials offered by the University: certificates, diplomas, post-diploma certificates, applied degrees, and baccalaureate degrees as defined in the Credentials policy.

4.0 DEFINITIONS

Graduation Grade Point Average (GGPA)

GGPA is calculated by dividing the sum of all grade points achieved at MacEwan University and counted towards a program credential by the sum of all those credits.

Graduation with Distinction

An achievement of academic merit assigned at time of graduation to students who obtained a GGPA of 3.70 or higher.

5.0 POLICY ELEMENTS

- 5.1 **To fulfill program graduation requirements and earn a Ministry approved credential the following must occur:**
- 5.1.1 Students must successfully complete all program and course requirements of an approved program of study.
 - 5.1.2 Students must fulfill all program and institution regulations as indicated in the calendar and in compliance with academic policies.
 - 5.1.2.1 Program time limits established as per the Program Time Limits policy, are calculated from the first day of the term to which the student is accepted into any given program.
 - 5.1.3 Students must achieve a minimum grade of D per course as indicated in the calendar in compliance with academic policies. For courses where a minimum course grade higher than D is required to fulfill graduation requirements for a specific program, these requirements will be specified in the program of study and/or published in program regulations.
 - 5.1.4 Students must achieve a minimum GGPA of 2.00 on the 4.00 scale. For the Bachelor of Arts Honours program, students must achieve a minimum GGPA of 3.00 on the 4.00 scale.

- 5.1.5 Students whose academic achievement qualifies them for Graduation with Distinction, as defined in this policy, shall have that achievement noted on the student's transcript and parchment.
- 5.1.6 Except where a student is under the requirement to withdraw, students who apply to graduate and otherwise meet the graduation requirements for their credential shall be deemed eligible to graduate.
- 5.1.7 Students must meet the academic residency requirement for their program. The normal requirement is that students complete at least 50% of program credits through the University. Exceptions are not available to students on an individual basis. However, program-by-program variances to the residency requirement may be approved by General Faculties Council.
- 5.2 The program and institution regulations indicated in the calendar for the academic year in which the student is accepted into a program will govern fulfillment of clause 5.1.2.
- 5.3 In baccalaureate programs with majors and minors, graduation requirements are governed by the date on which a student declares a major or minor. When a student declares a major or minor on or prior to the last date for withdrawal without academic penalty from course requirements in the Winter term, the graduation requirements for the current academic year will apply. When a student declares a major or minor after the last date for withdrawal from courses without academic penalty in the Winter term, the graduation requirements for the upcoming academic year will apply. If a student is required to withdraw from a major or minor due to failure to fulfill the requirements of the major or minor, the requirements of the new major or minor will apply.
- 5.4 The University establishes the minimum number of credits to fulfill each credential type as specified in the Credentials policy.
- 5.5 Programs may establish regulations that stipulate additional graduation standards and requirements. These requirements must be approved by the Dean of the program concerned, the Provost and Vice President Academic, and the University Registrar. The University shall publish these requirements in the calendar.
- 5.6 Students who complete graduation requirements for a Ministry-approved credential without being admitted to that program are ineligible to receive that credential until they apply and have been admitted to the program.

6.0 RELATED POLICIES, FORMS, AND OTHER DOCUMENTS

- Credentials
- Program Approvals and Changes
- Required English Course
- Repeating Credit Courses
- Internal Recognition of Credit courses
- Subsequent Baccalaureate Credential
- Student Assessments
- Prior Learning Assessment and Recognition
- Grading
- Inter-Institutional Transferability

- Study Abroad
- Co-operative Education
- Academic Standing
- Program Time Limits
- Admissions
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7.0 ACCOUNTABILITY

Policy Sponsor

The Provost and Vice President Academic is responsible for this policy.

Responsible Office

The Office of the University Registrar is responsible for administration of this policy.

8.0 HISTORY**Relevant Dates**

Approved:	14.06.10
Effective:	14.07.01
Next Review:	19.06

Modification History

83.01.20:	Recommended by Academic Council 82.12.07. Approved 83.01.20 by Board motion 7-7-82/83. Replaces policy 9.22 approved by Board motion 16-15-74/75.
90.12.20:	Revisions to policy recommended by Academic Council 90.12.04 approved 90.12.20 by Board motion 1-05-90/91. Effective date July 1, 1991.
95.04.20:	Revisions to policy recommended by Academic Council 95.03.07. Received as information by Board 95.04.20.
03.02.01:	Format updated.
04.02.24:	Revisions approved by Board motion 01-2-24-2003/04. Policy implementation date is July 1, 2004.
06.06.08:	Amended as recommended by Academic Council 06/05/16, and approved 06/06/08 by Board motion 01-6-8-2005/06.
07.04.02:	Amended as recommended by Academic Council 07/03/13, and approved 07/04/09 by Executive Committee.
09.03.10:	Amended as recommended by Academic Policies Committee, and approved by Academic Governance Council 09/03/10, motion 08-03-10-2009.
09.10.08:	Terminology updated to reflect name change to Grant MacEwan University. Approved by Board motion 01-10-8-2009/10.
11.04.26:	Revisions approved as recommended by Academic Policies Committee, and approved 11.04.26 by Academic Governance Council motion AGC-08-04-26-2011.
14.06.10:	Amended as recommended by Academic Policies Committee, and approved by Academic Governance Council motion AGC-06-06-10-2014.
14.10.28:	Terminology updated to reflect housekeeping and textual changes, and approved by Academic Governance Council motion AGC-04-10-28-2014.
14.12.22:	Updated to reflect current policy names and numbers, references to retired policies, and Related Policy listings.
18.12.12:	Minor change to replace Academic Governance Council with General Faculties Council effective February 1, 2019. Approved by Policy Sponsor on December 12, 2018.

22.03.11: Minor change to ensure clarity and applicability of policy document. Approved by Policy Sponsor to be effective on September 1, 2022 in conjunction with revised Academic Standing Policy.