

1.0 POLICY STATEMENT

- 1.1 MacEwan University is committed to providing a safe and healthy work and learning environment. In support of this commitment, the University will maintain an integrated Health, Safety, and Environment Program that fulfills legislative requirements and promotes a culture of health, safety, and environmental responsibility.

2.0 PURPOSE

- 2.1 This policy confirms MacEwan University's commitment to establishing and maintaining a healthy, safe, and sustainable work and learning environment and establishes the framework for delivering on this commitment.

3.0 APPLICABILITY

- 3.1 This policy applies to all members of the MacEwan University Community.

4.0 DEFINITIONS

Health, Safety & Environment Program

An integrated program that defines roles and responsibilities, performance standards, assessment procedures, and resources with respect to University health, safety and environmental initiatives.

MacEwan University Community

Persons involved in conducting University affairs or using University property. This includes students, employees, contractors, and visitors while they are on University property or are using University property.

Integrated Emergency Management Plan

The over-arching plan that details the University's response to an emergency or disaster.

5.0 POLICY ELEMENTS

5.1 **Health, Safety, and Environment Program**

MacEwan University will maintain an integrated Health, Safety and Environment Program that fulfills the requirements outlined in the *Alberta Occupational Health and Safety Act*, the *Environmental Protection and Enhancement Act*, the *Human Pathogens and Toxins Act*, the *Public Health Act*, the *Nuclear Safety and Control Act*, and all associated regulations, codes and standards. The Program will be organized into the following Standards:

- Roles and Responsibilities;
- Program Management;
- Biosafety Program;
- Radiation Safety Program;
- Hazard Management;
- Inspections;
- Orientation and Training;
- Emergency Management;
- Incident Management;
- Program Evaluation; and

- Contractor Management.
- 5.2 Health, safety, and environment considerations will be integrated into all organizational activities.
- 5.3 Emergency planning, response and recovery considerations will be consistent with the MacEwan University Integrated Emergency Management Plan.

6.0 ASSOCIATED PROCEDURES

The Health, Safety and Environment Program includes all related standards, procedures, and guidelines. These documents are available on the University's Health, Safety, and Environment intranet page.

7.0 RELATED POLICIES, FORMS, AND OTHER DOCUMENTS

- *Alberta Occupational Health and Safety Act, Regulation, and Code*
- *Environmental Protection and Enhancement Act*
- *Human Pathogens and Toxins Act*
- *Nuclear Safety and Control Act*
- *Public Health Act*
- *Enterprise Risk Management Strategic Risk Evaluation Tool*

8.0 ACCOUNTABILITY

Policy Sponsor

Vice-President, Finance and Administration & Chief Financial Officer

Office of Administrative Responsibility

- Office of Health, Safety and Environment
- Office of Emergency Management

9.0 HISTORY**Relevant Dates**

Approved: **17.12.14**
Effective: **17.12.14**
Next Review: **22.12.04**

Modification History

81.10.01: Initial Approval

81.07.01: Implementation

09.09.10: Revision approved by Board Motion 02-0910-2009/10

09.10.08: Terminology updated to reflect name changes to Grant MacEwan University. Approved by Board motion 01-10-8-2009/10

17.12.14: Updated to reflect new Health, Safety and Environment Program. Workers Compensation – Employees, Communicable Diseases, Working Alone – Workforce, and Emergency Preparedness policies rescinded. Approved by Board motion 01-12-14-2017/18

21.11.22: Minor revision to update Policy Sponsor. Approved by Policy Sponsor.