

1.0 POLICY STATEMENT

- 1.1 MacEwan University (the “University”) grants teaching awards to faculty who have a demonstrated record of outstanding teaching and who further the strategic vision of the institution.

2.0 PURPOSE

- 2.1 The purpose of this policy is to set out the conditions under which the University may grant teaching awards.
- 2.2 Teaching Award recipients may be recognized at Convocation.
- 2.3 The University promotes teaching excellence by recognizing faculty across the University, and at all career stages, who excel in teaching.
- 2.4 MacEwan University teaching awards complement provincial, national, and international teaching awards.
- 2.5 Adjudication of teaching awards occurs through an equitable, transparent, and confidential process.

3.0 APPLICABILITY

- 3.1 The teaching awards program will consist of at least the following awards:
- Distinguished Teaching Award;
 - Teaching Leadership Award;
 - Early Career Teaching Excellence Award; and,
 - Sessional Instructor Teaching Excellence Award.
- 3.2 The Distinguished Teaching Award recognizes outstanding achievement in teaching over at least five (5) years at the University.
- 3.2.1 All instructional faculty are eligible for a Distinguished Teaching Award.
- 3.2.2 To be eligible, recipients must not have received the Distinguished Teaching Award previously.
- 3.2.3 The University may award up to four (4) Distinguished Teaching Awards each academic year.
- 3.3 The Teaching Leadership Award recognizes outstanding leadership and commitment to improving teaching and learning experiences at the University.
- 3.3.1 Any Member of the Faculty Association of Grant MacEwan University is eligible for an Teaching Leadership Award.
- 3.3.2 The University may award up to four (4) Teaching Leadership Awards each academic year.
- 3.4 The Early Career Teaching Excellence Award recognizes the contributions to teaching undertaken by new instructional faculty members.

- 3.4.1 All instructional faculty with less than five (5) years of experience at the University are eligible for an Early Career Teaching Excellence Award.
- 3.4.2 To be eligible, recipients must not have received the Early Career Teaching Excellence Award previously.
- 3.4.3 The University may award up to four (4) Early Career Teaching Excellence Awards each academic year.
- 3.5 The Sessional Instructor Teaching Excellence Award recognizes sessional faculty who demonstrate excellent teaching.
 - 3.5.1 Sessional Instructors that have taught two (2) or more courses in the last two (2) years are eligible for a Sessional Instructor Teaching Excellence Award.
 - 3.5.2 To be eligible, recipients must not have received the Sessional Instructor Teaching Excellence Award in the last five (5) years.
 - 3.5.3 The University may award up to four (4) Sessional Instructor Teaching Excellence Award each academic year.

4.0 DEFINITIONS

Members of the University Community

Those persons involved in conducting University affairs or operations or using University property, including all students, employees, agents, contractors, volunteers and members of the public.

Teaching and Learning Committee

The Committee on Teaching and Learning is a standing committee of the MacEwan University General Faculties Council.

Sessional Instructor

Sessional Instructors are appointed to participate in the delivery of academic programming on a term-by-term basis, for a fixed term.

5.0 POLICY ELEMENTS

5.1 Roles and Responsibilities

- 5.1.1 The Provost & Vice-President, Academic is responsible for this policy.
- 5.1.2 Award criteria and nomination processes will be developed by the Teaching and Learning Committee.
- 5.1.3 The Teaching and Learning Committee will establish a Teaching Awards subcommittee to review and recommend teaching awards.
- 5.1.4 The Teaching and Learning Committee will recommend award winners to the Provost & Vice-President, Academic.

5.2 Nominations

- 5.2.1 Nominations may be from Members of the University Community. Self-nominations are acceptable.
- 5.2.2 Nominees will be required to provide a dossier as determined by the Teaching and Learning Committee, including letter(s) of support.
- 5.2.3 Members of the Teaching and Learning Committee and the Teaching Awards subcommittee are not eligible to submit nominations or to be nominated during years in which they serve on the committees.

5.3 Recognition

- 5.3.1 The Provost & Vice-President, Academic will notify award recipients.
- 5.3.2 Award recipients will be publicly recognized by the University.
- 5.3.3 Distinguished Teaching Award recipients are expected to give a guest presentation in a public forum at the University.

5.4 Administrative Processes

- 5.4.1 Administrative processes, as determined by the Teaching and Learning Committee, will be coordinated through the Centre for Teaching and Learning.

6.0 ASSOCIATED PROCEDURES

7.0 RELATED POLICIES, FORMS, AND OTHER DOCUMENTS

8.0 ACCOUNTABILITY

Policy Sponsor

Provost & Vice-President, Academic

Responsible Office

Centre for Teaching and Learning

9.0 HISTORY

Relevant Dates

Approved:	2022.05.09
Effective:	2022.05.09
Next Review:	2027.05

Modification History

2013.05.23:	New policy as recommended by Academic Policies Committee and approved by Academic Governance Council motion AGC-13-04-23-2013.
2014.10.28:	Terminology updated to reflect housekeeping and textual changes and approved by Academic Governance Council motion AGC-04-10-28-2014.
2014.12.22	Updated to reflect current policy names and numbers, references to retired policies, and Related Policy listings.
2022.05.09	Policy comprehensively revised to expand scope of teaching awards and support a culture of teaching greatness at the institution. Approved by General Faculties Council motion GFC-05-09-05-2022.