Meeting #: 19
Date: Wednesday, December 2, 2015
Time: 4:00 pm
Location: Room 9-323 (Kule Theatre)
Initial Motion #: 126

Present:

Regrets:
E. Beltaos, S. Copeland, S. Jung, M. Mark, R. Shaw

Move into Session: The meeting was called to order by Craig Monk at 4:04 pm

Item I
Adoption of the Agenda

Motion # 126
That the agenda be adopted as amended, with the addition of the Faculty's presentation to the Budget Advisory Committee, of November 10, 2015.

A. Skye/K. Buro

Motion: carried

Item II
Approval of Minutes of Meeting #19, October 27, 2015 (Encl. 1/p.001)

Motion # 127
That the minutes be approved, with correction to add J. Withey to attendance.

S. Islam/J. Davis

Motion: carried

Item III
Items Arising from the Minutes

None.

Item IV
Dean’s Report
- Reviewing 160 annual reports ahead of February 1 deadline; the Dean will meet with Department Chairs to review their recommendations.
- 19 applications for Appointment Review and Promotion. In the future, the Faculty Governance Coordinator will consult on the format of applications.
- Sabbatical Leave Committee recommended all six colleagues who applied for leave next year. The Dean wrote the Faculty Development Coordinator and the Provost to request revision of outdated guidelines.
- Dr. Karen Buro has been reappointed for a second, three-year term as Chair of the Department of Mathematics and Statistics, as of July 1, 2016. Dr. Adi Tcaciuc will serve as Interim Chair while Dr. Buro is on sabbatical. Dr. Jonathan Withey will serve Dr. Buro’s final eight months on Executive Committee while she is on sabbatical.
- Council will elect a new Workload Appeal Panel, working from nominations from Executive Committee. Nominations from the floor are encouraged.
- Executive Committee, controlled by its faculty members, serves as a “clearing house” for all relevant Faculty Council business.
- University Budget Advisory Committee received $11 million in one-time requests. A shortfall is projected beginning next year in spite of modest grant increases promised by the Government of Alberta.
- Advertisements for the Faculty’s final four recruitments have been approved and will be posted; hiring for the positions is contingent on budget finalization.
- Following a meeting with sessional colleagues, a motion will be brought forward to Council after Christmas to facilitate sessional participation in governance.
- The review of the standing committees of Faculty Council is an outstanding action item; it has been delayed by an AGC-mandated review of Council’s terms of reference.
- Fine Arts and Communication is contemplating its structure. Any recommendations that might impact this Faculty should be brought to this Council via Executive Committee.
- Thanks to Dr. Dave Buchanan for serving as Distinguished Proctor at Convocation. Attendance was robust, but all colleagues are encouraged to attend in the future.
- We will proceed with a Faculty Communications strategy in the New Year.
- The University wants to support retired colleagues. Retired faculty members have, or will have, access to services such as library privileges and email. The Dean’s Office is working with Department Chairs to support retired colleagues with ongoing research projects. The Faculty has been asked to review existing Emeritus applications while the policy is being revised.
- A number of barriers to wider use of Mac computers have been overcome in the past six months. Dean’s Council is discussing system standards and potential added costs.
- In anticipation of a provincial “Sunshine List,” the Faculty of Arts and Science will, immediately, publicize its salary scales for administrative positions.
To celebrate the beginning of the Christmas season, please attend the “MacEwan Speakeasy” on Friday, December 4 at 3:00 pm in the Heart of the Robbins.

Item VII Items for Action

a) Permanent Delegation of Curriculum and Program Planning Authority (Encl. 2/p.006)

Motion # 128 That Arts and Science Council delegate to its Program and Curriculum Committee the authority to approve and recommend to AGC and any of its subsidiary bodies changes to course number, title, credit value, pre-requisite, and co-requisite, as well as deactivations provided that the committee passes unanimously such a change.

- Discussion on whether there is a possibility to further delegate items to the Faculty Program and Curriculum Committee.

A. Overend/K. Buro Motion: carried

b) Program and Curriculum Planning Report (Encl. 3/p.008)

Motion # 129 That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Department of Humanities, Program of Study for the French Minor

E. Lorkovic/N. Digdon Motion: carried

Motion # 130 That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body BIOL 413 and BIOL 430; and that Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to BIOL 313.

L. Pritchard/N. Digdon Motion: carried

Motion # 131 That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to CMPT 104.

J. Skeffington/N. Digdon Motion: carried

Motion # 132 That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to EASC 270; that Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body PHYS 226 and PHYS 252; and, that Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to PHYS 250.

J. Withey/N. Digdon Motion: carried

Motion # 133 That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to ENCP 100; and, that Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to ENGG 100 and ENGG 101.
J. Davis/N. Digdon  
Motion: carried

Motion # 134  
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body ENGL 398.

J. Skeffington/N. Digdon  
Motion: carried

Motion # 135  
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to ENGL 103, ENGL 319, ENGL 320, ENGL 337, ENGL 340, ENGL 342, ENGL 350, ENGL 358, ENGL 361, ENGL 362, ENGL 364, ENGL 365, ENGL 366, ENGL 389, ENGL 391, ENGL 392, ENGL 405, ENGL 498; with amendment to the title of ENGL 340 from Studies in 17th Century Literature, to 17th Century Literature.

J. Skeffington/N. Digdon  
Motion: carried

Motion # 136  
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body PHIL 248 and PHIL 383.

E. Lorkovic/N. Digdon  
Motion: carried

Motion # 137  
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to POLS 221, POLS 261, and POLS 263

S. Islam/N. Digdon  
Motion: carried

Motion # 138  
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body PSYC 398; and, that Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to PSYC 312, PSYC 355, PSYC 400, PSYC 405, and PSYC 498.

L. Honey /N. Digdon  
Motion: carried

Motion # 139  
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body SOCI 325; and, that Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary changes to SOCI 327, SOCI 333, SOCI 363, SOCI 377, and SOCI 387.

A. Overend/N. Digdon  
Motion: carried

Motion # 140  
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body to deactivate ENGL 322, ENGL 339, ENGL 343, ENGL 345, ENGL 349, ENGL 363, ENGL 367, ENGL 373, ENGL 377, ENGL 385, ENGL 390, ENGL 393, and ENGL 406.

J. Skeffington/N. Digdon  
Motion: carried
c) Workload Review Panel Nominees (Encl. 4/ p/141)

- The following nominations identified by Arts and Science Executive Committee for the Workload Review Panel as per Article 15.11.2.3 of the Collective Agreement:
  - For Humanities: Dr. Pam Farvolden and Dr. Bob Irwin
  - For Social Sciences: Dr. Joanne Minaker and Dr. Russ Powell
  - For Natural Sciences: Kathy Davies and Dr. Mark Solomonovich
  - For Faculty/School Advisors and Instructional Assistants: Karen Ravagnolo

Motion # 141
That Arts and Science Council close nominations for the Workload Review Panel.
- Dean Monk called for nominations from the floor, with members eligible to nominate themselves.
- No additional nominations were put forward.

E. Lorkovic/A. Skye
- The panel was deemed to have been nominated by acclamation.

Item VIII
Items for Discussion

a) Curricular/Program of Study items – concerns after Faculty Council approval

- Dean Monk raised the issue of how members approach items which have been decided upon by Faculty Council or its sub-committees when those items go to other venues for further consideration. This item arose in the context of curriculum items approved by Faculty Council, and being considered at other Committees.
- Members raised a range of considerations and views, including: role in providing information to other Committees; ability to express one’s personal views; considering whether a member from Arts and Science will be perceived, de facto, as a representative of the Faculty’s viewpoint; need to authentically represent Council; communicating clearly when something is one’s own view vs. overall view of the Faculty; and, role in reporting back to the Faculty about business in other venues.
- It was agreed that the issue should be brought to Executive Committee to consider whether there is a learning piece.

b) Performance Evaluation Criteria (Encl. 5 /p.141)

- Members were asked to give feedback on the attached revised Performance Evaluation Criteria document, which will be used in future years when completing members’ annual performance reviews.
- Feedback included: the need for increased representation of advisors’ professional practice in the document; possibility of better recognizing time and effort in applying for major external grants; need for the criteria to set members up for success in their career (for example where evaluations might overlap with incremental advances, bonuses); need to reflect that the Collective Agreement addresses performance of sessional faculty; and, consider the supervision of student research under "Evaluation of Scholarly Activity," not solely under "Evaluation of Instruction."
- Members were invited to submit any additional comments via email.
Item IX  
**Items for Information**

a)  *Minutes of Executive Committee #9, October 15, 2015 (Encl. 6 / p.145)*
   - No comments.

b)  *Overview of Presentation to Budget Advisory Committee (added by amendment)*
   - Dean Monk provided a condensed version of his presentation to the university Budget Advisory Committee on November 10, 2015. The presentation addressed current faculty finances including expenditures, salary, amounts of instructional assignment covered by continuing versus sessional faculty, contingency targets, non-salary expenses, potential funding options, and funding requests for the 2016/2017 fiscal year.

Item X  
**Adjournment**

Motion # 142  
That Faculty Council adjourn  

Motion: *Carried*

Item XI:  
**Question Period** - Not minuted