# Arts and Science Faculty Council

## Minutes of Council

**Meeting #:** 22  
**Date:** Wednesday, September 21, 2016  
**Time:** 4:00 p.m.  
**Location:** Room 5-142 (CN Theatre)  
**Initial Motion #:** 172

### Present:

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<td>C. Monk (Chair)</td>
<td>N. Digdon</td>
<td>M. Jarick</td>
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<td>B. Snefjella</td>
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<td>R. Jyoti</td>
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<td>(Secretary)</td>
<td>R. Einarsson</td>
<td>K. Kim-Bernard</td>
<td>M. Pollard</td>
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<td>R. Alam</td>
<td>C. Elliott</td>
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<td>S. Barran</td>
<td>P. Farvolden</td>
<td>S. Krys</td>
<td>R. Powell</td>
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<td>N. Beke</td>
<td>E. Ferede</td>
<td>R. Lee</td>
<td>P. Prince</td>
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<td>T. Bereska</td>
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<td>R. Lepp</td>
<td>K. Ravagnolo</td>
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<td>N. Bernstein</td>
<td>B. Franczak</td>
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<td>F. Boag</td>
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<td>A. C. Kerr</td>
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<td>K. Buro</td>
<td>M. Gulayets</td>
<td>D. Martin</td>
<td>C. Ruiz-Serrano</td>
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<td>K. Christensen-Dal</td>
<td>S. Hanan</td>
<td>D. McFadyen</td>
<td>M. Schalomon</td>
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<td>S. Copland</td>
<td>K. Harcombe</td>
<td>D. McGugan</td>
<td>T. Norrad (for)</td>
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<td>K. Corrigall</td>
<td>S. Hayman</td>
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<td>M. Das</td>
<td>L. Honey</td>
<td>R. Meleshko</td>
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<td>J. De Graaf</td>
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<td>J. Skeffington</td>
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<td>M. Degner</td>
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### Regrets:

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<td>J. Baker</td>
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<td>A. Beauclair</td>
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<td>N. Boers</td>
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**Members of the Public**

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**Public**

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Move into Session: The meeting was called to order by Craig Monk at 4:05 p.m.

Item I Adoption of Agenda
Motion #172 Move that Arts and Science Faculty Council adopt the amended agenda for meeting number #22, adding the appointment of a vice-chair pro tempore.
R. Meleshko/K. Buro Motion carried

Motion #173 Move that Kevin Friesen, from Arts and Science Executive Committee, be appointed vice-chair pro tempore for this meeting of Arts and Science Faculty Council to allow Council to conduct its scheduled business.
A. Overend/J. Skeffington Motion carried

Item II Approval of Minutes of Faculty Council #21, April 25, 2016
Motion #174 Move that Arts and Science Faculty Council approve the Minutes of Faculty Council #21, April 25, as amended.
L. Honey/B. Irwin Motion carried

Item III Items Arising from the Minutes
- None

Item IV Dean’s Report
- Welcome back for the 2016-17 academic year. We enter a year of change with a Presidential Search ongoing and in anticipation of negotiations with the Faculty Association.
- A monthly newsletter will be sent from the Dean’s Office. It will outline five things you need to know, including faculty and student accomplishments, and critical dates.
- This is the first meeting under our revised Terms of Reference. Up to eighteen sessional members will join us for our October meeting.
- Dr. Ed Lorkovic was chosen as co-Chair of the Executive Committee / Vice-Chair of Council by Executive Committee. Members who wish to see Legislative business come in front of this body should write Ed and Bronwyn at FASgovernance@macewan.ca, understanding that the Dean has no veto power over our agenda.
- Many thanks to Dr. Kevin Friesen, Biological Sciences, and Dr. Tami Bereska, Sociology, for serving this year as Interim Chair for their respective departments.
Dr. Jonathan Withey has been appointed Dean of Science and Technology at Mount Royal University. This fall, we will seek an Interim Chair, Physical Sciences, for the remainder of the academic year.

There have been staffing changes in Program Services during the summer. Lil McGregor has moved to Biological Sciences. Diane Brouwer and Michelle Pollard have joined Program Services. Clare Ard and Kerry Precht have both taken temporary secondments with the Government of Alberta.

There have been recent staffing changes in the Dean’s Office. Josh Eberhart has joined us as Manager, Finance.

Welcome thirteen new faculty members this year: Karen Christensen-Dalsgaard, Biological Sciences; Monica Davis, Biological Sciences; Brian Franczak, Mathematics and Statistics; Sean Hannan, Humanities; Rui Hu, Mathematics and Statistics; Eric Legge, Psychology; Roland Lee, Physical Sciences; Emily Milne, Sociology; Logan Sibley, Physical Sciences; Katherine Sinclair, Anthropology, Economics, and Political Science; Treena Swanston, cross-appointed between Anthropology, Economics, and Political Science; Lidio Valdez Cardenas, Anthropology, Economics, and Political Science; and Andrea Wagner, Anthropology, Economics, and Political Science.

The level of institutional support last year for new hires has no precedent. I am working with Department Chairs on a more modest staffing plan for 2016-17 to take to the Provost by month’s end.

Last year, the following five colleagues were granted continuing status: Jacqueline Baker, English; Alain Beauclair, Humanities; Jean-Christophe Boucher, Anthropology, Economics, and Political Science; Victoria Bowles, Biological Sciences; Kathleen Corrigall, Psychology.

The following nine colleagues were promoted to Associate Professor: Shelley Boulianne, Sociology; Nick Boers, Computer Science; Pamela Farvolden, English; Kevin Friesen, Biological Sciences; Indratmo, Computer Science; David Locky, Biological Sciences; Susan Raine, Sociology; Rod Schmaltz, Psychology; Erin Walton, Physical Sciences.

Cynthia Zutter, Vice-Provost, was promoted to Professor in the Department of Anthropology, Economics, and Political Science.
We will be hearing 21 cases for continuing status or promotion this year, including four applications for Full Professor.* (correction, revised to 19 cases)

Enrolments in Arts and Science are up. Classes are 94.4% full, with 29,132 enrollments in lectures; and, 35,070 with labs and seminars.

A Presidential email confirmed that Arts and Science will be well represented by Academic appointees to Budget Advisory Committee.

Members will soon be in receipt of an email link to a survey from the Vice-Provost on Research Support and MacEwan’s Research mandate.

Sabbatical applications are due to CAFÉ on September 30.

Nominations for the President’s Medal for Academic Excellence and Student Leadership have a deadline of October 8.

Convocation will be held at 10:00 a.m. on Tuesday, November 15. Please do everything you can to attend.

**Item V**

**AGC Update**

- AGC recommended the Bachelor of Science Self-Study Action Plan to the Board of Governors for approval.
- AGC recommended changes to policy B3000: Academic Governance Council Bylaws, effective September 1, 2017.
- AGC elected faculty members to AGC Executive Committee and AGC Nominations Committee, effective September 1, 2016.

**Item VI**

**Items for Action**

a) **Curricular Report**

**Motion #175** That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body the Program of Study for the Applied Statistics Major.

N. Beke/K. Buro  Motion: Carried

- Dr. Karen Buro, Chair, Mathematics and Statistics provided a brief description of the new major.

**Motion #176** That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Program of Study for the Computer Science Major, with the amendment the title of the stream be changed from "Data Analysis and Visualization" to "Databases and Interactive Visualization."
N. Beke/R. Meleshko  
Motion: Carried

- Dr. Ron Meleshko, Chair, Computer Sciences, provided a brief description of the changes to the major, namely about introduction of new and modified program “streams.”
- The name of the new streams were clarified.

Motion #177  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Programs of Study for the Economics Major; and, that Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary the Programs of Study for Economics Honours.

N. Beke/S. Islam  Motion: Carried

Motion #178  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Program of Study for the Mathematics and Mathematical Sciences Majors.

N. Beke/K. Buro  Motion: Carried

Motion #179  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Programs of Study for the Physical Sciences Major, and the Chemistry, Physics, and Earth and Planetary Sciences Minors.

N. Beke/J. Davis  Motion: Carried

Motion #179  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Programs of Study for the Psychology Arts Major and Honours, the Psychology Science Major and Honours, and the Psychology Minor.

N. Beke/L. Honey  Motion: Carried

Motion #180  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to ANTH 250, ANTH 340, and ANTH 375.

N. Beke/S. Islam  Motion: Carried

Motion #181  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to BIOL 107, BIOL 108, GENE 404, and ZOOL 425.
N. Beke/K. Friesen  Motion: Carried

Motion #182  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to CHEM 101, CHEM 102, CHME 103, and CHME 105.

N. Beke/J. Davis  Motion: Carried

Motion #183  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body CLAS 200 and CLAS 233.

N. Beke/S. Copland  Motion: Carried

Motion #184  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to CMPT 201 and CMPT 272; and, that Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body CMPT 380 and CMPT 480.

N. Beke/R. Meleshko  Motion: Carried

- Moved as amended to remove CMPT 496.

Motion #185  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body ECON 398 and ECON 499.

N. Beke/S. Islam  Motion: Carried

Motion #186  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to MATH 320.

N. Beke/Karen B.  Motion: Carried

Motion #187  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to PHIL 403 as amended.

N. Beke/S. Copland  Motion: Carried

- Editorial comment in Course Description should be removed.
- General question about general changes can we see track changes version – MCS
b) Ratification or ARPC members

Motion #188: That Arts and Science Council approve the following members and alternates to serve on Faculty Appointment Review and Promotion Committees, 2016-17:

- Cristina Ruiz Serrano (Humanities); Josh Toth as alternate
- Joanne Minaker (Social Sciences); Paul Prince as alternate
- Adi Tcaciuc (Natural Sciences); Mike Stock as alternate

R. Wiznura/A. Rafat Motion: Carried

- Dean describes the structural elements and relationship between legislative and executive and how this, broad consultation. Took executive’s endorsement.
- How and why are alternates used? Typical to share the work load, but here are used less, but could be used in conflict of interest situations, more typically, when an external member must act as internal reps from dept

Item VII Items for Discussion

a) Provost – Update on Institutional Plan

Dr. John Corlett, Provost and Vice-President gave a brief overview of progress on the Institutional Plan and took questions from the gallery.

The strategic planning process allows the institution to set goals, and a plan and timeline to achieve them. MacEwan is currently in the middle of the Plan’s implementation. So far, we are on course. It supports decision making and contributes to MacEwan’s development. The Faculty of Arts and Science is a leader within the institution.

In response to question about new developments, Dr. Corlett indicated that the hiring of a new President will be a major variable. Dr. Corlett also indicated that academic advising is an area of interest for him, as he would like more consistency in service provision and to improve technological support to students.

In response to a question about the “role of research” at MacEwan, Dr. Corlett explained that expectations for research productivity are a function of combination of faculty activities, where teaching is the bulk of work. It is important that scholarly activity is fairly evaluated in this context. Valuable and important scholarly activity occurs at MacEwan and faculty currency in their field supports students. There will not be a
reduction of teaching (i.e. course release). The institution can’t bear it. In institutions where course release is granted on limited basis, it tends to expand because all scholarly activity is valuable. The Faculty of Arts and Science performs very well in research – productiveness is not a concern. Members should aim for Satisfactory performance, with a few receiving Meritorious evaluations each year.

**Item VIII**

**Items for Information**

a) *Budget Update (Craig Monk)*

- The Faculty now has an annual 1% carry-forward. It provides a fund to dip into on an emergency basis, to support ongoing hiring, and to offer more courses. This carry-forward is more reliable and flexible than one-time funding.
- The faculty has an expense budget exclusively. The operational budget covers regular, ongoing items – the significant bulk of funds goes into academics, with a small discretionary budget for contingencies.
- The annual one-time funding pot made available for teaching will be managed on a three year roll-over going forward, which allows much better planning, rather than having only have a few weeks at year’s end to manage.

b) *2016-2017 Academic Staff List*

- Discussion of the division into 3 discipline areas
- If there are any errors, please bring these to the attention of the Governance Coordinator

c) *Executive Committee Minutes April 2016*

- AGC Executive approves meetings
- Electronic votes

**Item IX**

**Other Business**

- The province of Alberta did not send MacEwan’s proposal for space/infrastructure to the federal government for potential funding. It’s possible the new Arts and Culture Centre will free up space for other faculties.

**Item X**

**Adjournment**

**Motion #189**

Move to adjourn Arts and Science Faculty Council.

J. Skeffington/L. Honey  
Motion: **Carried**
**Question Period** – Not minuted

Future meeting dates: October 27, 2016, December 6, 2016, February 8, 2017, April 26, 2016