Meeting Minutes

Meeting #16 of Arts and Science Faculty Council, held Monday, April 27, 2015 in Room 5-142, was called to order by Craig Monk at 1:30 p.m.

Present

Regrets
R. Meleshko

I. Adoption of Agenda
Motion # 64  That the agenda be approved as circulated.
Skeffington/Carroll  Motion: Carried

II. Café Presentation (D. Braun)
• Deferred/Cancelled

III. Approval of Minutes: Meeting #15 February 11, 2015
Motion # 65  That the minutes be approved as circulated.
McKeown/Honey  Motion: Carried

IV. Items arising from the minutes.
• No items raised

V. Dean’s Report
• We are still looking to cut $1m from our operating budget. We will meet this target by curtailing discretionary spending, offering fewer lecture and lab sections, and eliminating positions.
• On an ongoing basis, we ask departments to model a 3% cut in their operating budgets.
• This exercise prepares us for the kind of challenges visited upon us this year while identifying, on an ongoing basis, places where individual departments might propose helping to self-fund expansion plans as resources return to Arts and Science.
• We have been unable to complete our full slate of faculty recruitment for the 2015-16 academic year, but we have hired new colleagues in Humanities, Sociology, and Physical Sciences. The Kule Chair in Ukrainian Studies has been appointed to the Department of English, and we will attempt to proceed with a probationary, half-time Lab Instructor in Anthropology.
• All new recruitment, including the replacement of anticipated retirements, will be vetted by Dean’s Advisory Group during August and September.
• Approximately 65% of eligible voters across the Faculty cast ballots for standing committee membership, a significant improvement over last year’s showing.
• Executive has increased the size of standing committees and has confirmed the practice of making one-year decanal appointments. Dr. Ion Bica, Mathematics and Statistics, has accepted appointment to Program and Curriculum; Dr. Kalyani Thurairayjah, Sociology, has accepted appointment to Research and Faculty Development; Dr. Colin Bailey, Humanities, has accepted appointment to Sabbatical Leave. These colleagues all stood and did well in the voting.
• By decanal appointment, Dr. Ross Shaw, Biological Sciences, will stay with Executive for an additional year, helping thereby to facilitate the introduction of two-year terms where half of each committee membership is replaced each year by election.
• Elections determined a recommendation committee for the position of Associate Dean, Students: Karen Ravagnolo, Program Services; Dr. Jeff Stepnisky, Department of Sociology; and Dr. Ross Shaw, Department of Biological Sciences.
• Provost has accepted recommendation that Dr. Shahid Islam serve a second and final term as Chair of Anthropology, Economics, and Political Science, and that Dr. Lynne Honey serve an initial term as Chair of Psychology. In addition, Dr. Jeff Davis has accepted appointment as Coordinator of Engineering.
• Site visit for the B.Sc. review took place on March 9 and 10. We await the report of the external reviewers and will return to Council in autumn with an action plan.
• A project endorsed by this Council, coupling student photos with class lists, is proceeding.
• As outlined in the new Collective Agreement, colleagues at the rank of “Instructor” with the terminal degree in their discipline will move to the rank of Assistant Professor, effective July 1, from which, of course, they may seek further promotion to advanced rank, if they wish. There are 29 such colleagues, including those individuals who are moving from Lectureships, and I congratulate them all.
• Eight colleagues at Lecturer do not have the terminal degree but who do have a lot of experience. There is certainly nothing wrong with that rank, but I have pledged to each of them that, should they wish to seek promotion to Assistant Professor, I would support those applications.
• One of the unintended consequences of PeopleSoft is that workload has been conflated with teaching assignment. As the new Collective Agreement sets workload types that change from year to year only on the initiative of a member, and teaching assignments could and should be separate from the deadline for seeking a different workload, this will be the last year for entering workload into PeopleSoft.
• Accepting the assignment in PeopleSoft, this one last time, will be signaling your acceptance of a workload type, a type from which you may seek a change in future. While the Dean’s Office will interpret your acceptance as acknowledgment of your teaching assignment for 2015-16, we will establish a better way to do this in future so that departments are free to plan their offerings over more than one year, if they wish.
• Under the terms of the new Collective Agreement, committees within each department will include common “external” members from Arts and Science to hear applications for extension of probation, transfer to continuing status, and promotion. Under a Letter of Understanding signed by the University and the Faculty Association, probationary members will be eligible for this simpler, better process on the timeline to which they are entitled by the terms of their letters of appointment. The Dean’s Office will be in touch with these members soon to discuss this matter, including the opportunity for deferrals.
• Deadline for applications for continuation of probation/continuing status is September 1; colleagues seeking promotion must inform their chairs of their intention by September 1, with an October 1 application deadline.
• Members eligible for a salary increment will receive one on July 1. Annual reports, due on
September 15, will, for this year, cover the sixteen-month period from the end of the last evaluation period, May 1, 2014, to the end of August 2015. In future, evaluation will be for the academic year, September through to the following August.

- We will seek to endorse a new set of Evaluation Standards for the 2015-16 academic year. The document that exists now will be used to evaluate reports submitted in September.
- Carrie Hunting, Director, Faculty Relations, will hold a session on the Collective Agreement for all Arts and Science Faculty and Staff on May 11 at 3pm.
- Dr. Mike Perschon, Department of English, received a MacEwan University Distinguished Teaching Award.
- Mark Wheller, Faculty Governance Coordinator, received the University of Alberta Faculty of Arts Graduate Teaching Award.
- Dr. Jean-Christophe Boucher, Political Science, Dr. Sandy Jung, Psychology, and Dr. Matt Ross, Physical Sciences had Tri-Council funding success this year.
- Members received 48 internal research grants over the past eight months, evidence both of the great support of our scholarly activities and the great work that has been ongoing over the year.
- In keeping with commitment to sessional involvement in governance, I will begin, in autumn, meeting each semester will all sessional members in a caucus. It is my intention, working with Executive, to bring forward a proposal to Council to extend membership to approximately twenty sessional colleagues, chosen by that sessional caucus.
- Convocation in Arts and Science will be held at the Winspear on Wednesday, June 16, at 9:30am. Dr. Karen Buro, Mathematics and Statistics, will be Mace Bearer, and Dr. Jeff Stepnisky, Sociology, will be Distinguished Proctor.

VI. Items for Action
a. Report from Program and Curriculum Committee

Motion #66
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Bachelor of Arts Program of Study.

Lorkovic/Skeffington

Motion: Carried

Motion #67
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Department of Anthropology, Economics, and Political Science, Program of Study for the Anthropology Major.

Islam/Skeffington

Motion: Carried

Motion # 68
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Department of Anthropology, Economics, and Political Science, Program of Study for the Economics Major.

Islam/Skeffington

Motion: Carried

Motion # 69
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Department of Anthropology, Economics, and Political Science, Program of Study for the Political Science Major.

Islam/Skeffington

Motion: Carried
Motion # 70
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Department of Biological Sciences, Program of Study for the Biological Sciences Major.
Motion: Carried

Shaw/Skeffington

Motion # 71
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Department of Computer Science, Program of Study for the Computer Science Major.
Motion: Carried

Lorkovic/Skeffington

Motion # 72
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Department of English, Program of Study for the English Major.
Motion: Carried

Martin/Skeffington

Motion # 73
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Department of Humanities, Program of Study for the History Major.
Motion: Carried

Martin/Skeffington

Motion # 74
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Department of Humanities, Program of Study for the Philosophy Major.
Motion: Carried

Martin/Skeffington

Motion # 75
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Department of Mathematics and Statistics, Program of Study for the Mathematics Major.
Motion: Carried

Buro/Skeffington

Motion # 76
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Department of Mathematics and Statistics, Program of Study for the Mathematical Sciences Major.
Motion: Carried

Buro/Skeffington

Motion # 77
That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Department of Psychology, Program of Study for the Psychology Major.
Motion: Carried

Honey/Skeffington
Motion # 78  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Department of Sociology, Program of Study for the Sociology Major.

Honey/Skeffington  Motion: Carried

Motion # 79  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body a Creative Writing Minor for the Department of English.

Martin/Skeffington  Motion: Carried

Motion # 80  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body a Business Law Minor from the School of Business for the Bachelor of Arts Program.

Lorkovic/Skeffington  Motion: Carried

Motion # 81  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to the Department of Psychology, Program of Study for the Psychology Minor.

Honey/Skeffington  Motion: Carried

Motion # 82  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body ENGL 398.

Martin/Skeffington  Motion: Carried

Motion # 83  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body HUMN 101, HUMN 201, HUMN 202, and HUMN 301.

Lorkovic/Skeffington  Motion: Carried

Motion # 84  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to ENGL 102.

Martin/Skeffington  Motion: Carried

Motion # 85  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to PSYC 104 and PSYC 105.

Honey/Skeffington  Motion: Carried

Motion # 86  That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body changes to ECON 299, ECON 401, and ECON 490.

Islam/Skeffington  Motion: Carried
Motion # 87 That Arts and Science Council approve and recommend to Academic Governance Council or its designated subsidiary body to deactivate HIST 307.

Lorkovic/Skeffington Motion: Carried

b. Workload Review Panel Motion # 88 That Arts and Science Council approve the following seven faculty members as potential members for the Workload Review Panel:

Dr. Colin Bailey, Department of Humanities
Janice de Graaf, Program Services
Dr. Suzanne Hayman, Department of Humanities
Randi Mewhort, Department of Biological Sciences
Dr. Gaelan Murphy, Department of Anthropology, Economics, and Political Science
Dr. Nataliya Zadorozhna, Department of Mathematics and Statistics
Dr. Cynthia Zutter, Department of Anthropology, Economics, and Political Science

McKeown/Buro Motion: Carried

c. Performance Evaluation Criteria, Faculty of Arts and Science Motion # 89 That Arts and Science Council endorse the revised Performance Evaluation Document for use in the 2015-16 academic year.

Honey/Buro Motion: Carried

d. Budget Measures Motion # 90 That the Arts and Science Council nominates to the Implementation Committee described in Article 16 of the Collective Agreement:

Humanities: Dr. Susan Mills, Department of Humanities
Social Sciences: Dr. Hugh McKenzie, Department of Anthropology, Economics, and Political Science
Natural Sciences: Dr. Melissa Hills, Department of Biological Sciences
Member at Large: Dr. Rob Falconer, Department of Humanities

Skeffington/Ross Motion: Carried

VII. Items for Information

a. Minutes of Executive Committee: Meeting # 4, January 22, 2015, Meeting # 5, March 6, 2015, and Meeting # 6, March 17, 2015 were distributed through email on pdf to members.

b. Faculty of Arts and Science Council Standing Committees, 2015-16 (Term Expiry Dates As Indicated)

Executive Committee
Co-Chair/Council Chair: Dean of the Faculty, Ex-Officio (Non-Voting)
Co-Chair/Council Vice-Chair: To Be Elected
Associate Dean, Administration, Ex-Officio (Non-Voting)
Associate Dean, Students, Ex-Officio (Non-Voting)
Rob Falconer, Department of Humanities (August 31, 2016)
Program and Curriculum Committee
Chair: To Be Elected
Dean of the Faculty (or Designate), Ex-Officio: Associate Dean, Students
Director of Programs and Curricular Planning, Ex-Officio
Cyrus Panjvani, Department of Humanities (August 31, 2016)
Jillian Skeffington, Department of English (August 31, 2016)
Craig Blatz, Department of Psychology (August 31, 2016)
Nancy Digdon, Department of Psychology (August 31, 2017)
Ron Meleshko, Department of Computer Science (August 31, 2016)
Shannon Digweed, Department of Psychology (August 31, 2017)
Decanal Appointment: Ion Bica (August 31, 2016)

Research and Faculty Development Committee
Chair: To Be Elected
Dean of the Faculty (or Designate), Ex-Officio: Associate Dean, Administration
Director of Finance and Business Operations, Ex-Officio
Mike Carroll, Department of Humanities (August 31, 2016)
Cyrus Panjvani, Department of Humanities (August 31, 2016)
Jean-Christophe Boucher, Department of Anthropology, Economics, and Political Science (August 31, 2016)
Cynthia Zutter, Department of Anthropology, Economics, and Political Science (August 31, 2017)
Matt Ross, Department of Physical Sciences (August 31, 2016)
Kevin Judge, Department of Biological Sciences (August 31, 2017)
Decanal Appointment: Kalyani Thurairajah, Department of Sociology (August 31, 2016)

Sabbatical Leave Committee
Chair: Dean of the Faculty, Ex-Officio (Non-Voting)
Associate Dean, Administration, Ex-Officio (Non-Voting)
Associate Dean, Students, Ex-Officio (Non-Voting)
Mike Carroll, Department of Humanities (August 31, 2016)
Ben Garstad, Department of Humanities (August 31, 2017)
Paul Prince, Department of Anthropology, Economics, and Political Science (August 31, 2016)
Andrew Howell, Department of Psychology (August 31, 2017)
Lisa Prichard, Department of Biological Sciences (August 31, 2016)
Lynne Honey, Department of Psychology (August 31, 2017)
Decanal Appointment: Colin Bailey (August 31, 2016)

VIII. Adjournment

Motion # 91 THAT COUNCIL ADJOURN AT 2:30 P.M.

McKeown/Honey Motion: Carried

IX. Question Period
• Not minuted